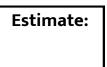
## Client: \_\_\_\_\_\_Customized Checklist





General Cleaning	Kitchen Cleaning
Dust all surfaces: furniture, shelves, decor, door frames & vents	Clean & sanitize all surfaces
O Dust all light fixtures & clean ceiling fan	Wipe cupboards & backsplash
O Straighten up and organize all living spaces	Clean inside microwave
Disinfect all high-touch surfaces: Doorknobs & light switches	Wash dishes & clean sink
Clean windows/window sills & mirrors	Empty all garbages
O Dust blind & curtains Sweep/Vacuum & mop all floors	Wipe down all appliance <u>exteriors</u> (stove top, oven, microwave, and refrigerator, etc.)
Bedroom Cleaning	Bathroom Cleaning
O Dust all surfaces	Clean & sanitize toilets, sinks, & showers/bathtubs
Make beds	Clean mirrors, windows & other surfaces
Change bedsheets (If left out)	Empty & clean trash can
Clean mirrors & windows	
	( ) Clean light fixtures
Vacuum and/or mop	Clean light fixtures  Clean baseboards
Vacuum and/or mop  Extras/Deep Cleaning: □ Included in est	Clean baseboards
	Clean baseboards
Extras/Deep Cleaning: Included in esti	Clean baseboards  imate
Extras/Deep Cleaning: Included in esti	Clean baseboards  imate If time permits As needed  Vacuum under couch cushions
Extras/Deep Cleaning: ☐ Included in est	Clean baseboards  imate
Extras/Deep Cleaning: ☐ Included in est	Clean baseboards  imate If time permits As needed  Vacuum under couch cushions  Wash walls  Clean exterior & interior of garbage bin

Basement included: Yes/No

**Additional Notes**