



Date: May 4, 2025  
To: New Creation Bible Fellowship Member  
Re: Children Ministry New Modular Unit

Greetings,

We are in the process of installing a new Modular Unit on our property to enhance our Children's Ministry. The City of Tracy is growing, and new families are moving into our community. To facilitate community engagement, we are upgrading our facilities which will provide room for future growth. This is our first phase to move towards installing a new worship center.

In May 2024, we applied to the City of Tracy to receive approval for the installation of the modular unit. Since then, the city has required us to make significant changes to our initial application which has increased our project costs. As a result, we must raise additional funding to meet the requirements to receive final approval.

Initially, the Modular Project consisted of the following: Installation of a new Modular unit, an asphalt foundation, renovation of our existing modular unit, and installation of electrical power. As of today, the City of Tracy is requiring us to additionally: install a sidewalk, upgrade our restrooms to support separate men and women restrooms, upgrade our PG&E Power Panel from a 200 AMP to 400 AMP, and install additional parking spaces.

We have secured funding through our mortgage company, The Baptist Foundation of California, in the amount of \$277,426.05 for the project but are not able to receive additional funds above what has been allocated. Below is specific information related to our project.

Project Particulars:

Initial Project Costs	\$277,426.05
Current Project Costs	\$516,244.84
Additional Costs Increase	\$230,265.29

Current Funds Disbursement:

Baptist Foundation of California (BFCAL)	\$47,160.76
New Creation Bible Fellowship (NCBF)	\$22,542.24

Current Available Funds:

BFCAL	\$230,265.29
NCBF	\$15,537.45

Project Task Priority (current):

- 1 – Pay additional Engineering Costs (BFCAL Expense)
- 2 – Submit San Joaquin Fire Authority Project Fees (NCBF Expense)
- 3 – Install a sidewalk in front of the property (NCBF Expense)
- 4 – Remove existing Storage Sheds to gain Parking Space (NCBF Expense)

Note: All other tasks will be prioritized after City of Tracy Building Department approval

Project Next Steps:

- City of Tracy Planning Commission approved our project on April 23, 2025
- City of Tracy Building Department Review (TBD)
- New Creation Bible Fellowship Member Commitment Cards submitted to Stewardship Team (Beginning May 4, 2025)

I am asking every member to prayerfully give sacrificially towards our efforts. There will be a Commitment Card for each of you to complete and submit. You can designate your gift online to “Building Fund”. Thank you again for supporting our efforts to make disciples and share Christ’s love in tangible ways. If you have any questions, feel free to contact me at (408) 595-5704 or by email at [pastor@ncbfrtracy.org](mailto:pastor@ncbfrtracy.org).

Sincerely,

*Dr. Kevin W. James*

Dr. Kevin James, Senior Pastor

*“6 Then the leaders of the fathers’ houses, leaders of the tribes of Israel, the captains of thousands and of hundreds, with the officers over the king’s work, offered willingly. 7 They gave for the work of the house of God five thousand talents and ten thousand darics of gold, ten thousand talents of silver, eighteen thousand talents of bronze, and one hundred thousand talents of iron. 8 And whoever had precious stones gave them to the treasury of the house of the LORD, into the hand of Jehiel the Gershonite. 9 Then the people rejoiced, for they had offered willingly because with a loyal heart they had offered willingly to the LORD, and King David also rejoiced greatly.” 1 Chronicles 29:6-9*

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