

Bement Public Library District Board Meeting Minutes
July 19, 2022, 5:30 pm

Board President Mary Postlewait called the meeting to order at 5:32 pm and led the Pledge of Allegiance to the Flag. Present in attendance: Director Donna Techau and Trustees Jill Lawson, Erin Kindred, Bill Gallagher, Mary Postlewait, and Kenneth Wright. Absent: Connie Kinsella and Jerry Watzlawick.

Bill Gallagher moved to approve the consent agenda as presented. Ken Wright seconded the motion, and all trustees present voted aye.

In old business, Director Techau reported no updates on the items going to the Genealogical and Historical Society, and that the community survey would go out in the fall. Cabinets were installed this morning in the boardroom. RE: Summer programming, Director Techau reported that "Everything is going great--with 129 kids in attendance in the month of June."

We adopted the Bereavement Policy as amended, noting that the intention is to be generous, but not taken advantage of. If additional time off (beyond what this policy provides for) is needed, employees may be granted that time, but it will not be paid leave beyond the stated policy. This motion was made by Jill Lawson and seconded by Bill Gallaher. All trustees present voted aye.

Director Techau reported issues with the west door sticking and accessibility. Ken Wright suggested some contractors we can see for estimates to have it replaced and the other doors maintained.

At 5:45 the meeting went into Executive Session to review the Director's salary and Director Techau left the room. At 5:58 pm she was called back into the general session. A motion for a \$3/hour wage increase to be given to the director starting in August was made by Bill Gallagher. This was seconded by Mary Postlewait, and approved unanimously by a Roll Call Vote by Bill Gallagher, Mary Postlewait, Kenneth Wright, Jill Lawson, and Erin Kindred.

In new business, the board discussed any remaining funds left over from the 2021-22 FY. Any remaining funds will be rolled over into the 2022-23 FY operating budget. The board discussed our current janitorial contractor and agreed that a change is needed. We will pay out the remaining of this month, and Director Techau will let this contract employee go and find another cleaning service. We also discussed the possibility of the Library offering License Plate Renewals as a service. The board agreed to table this discussion until more information is gleaned. Director Techau mentioned that November is National Board Games month and suggested a Bingo night weekly in the library. The board advised that even though it would be no-fee-to-enter, we need to check to ensure no other license is needed.

Board member Erin Kindred spoke about her job changes and her children's activities. She anticipates not being available for every meeting in the future. Board discussed and suggested she wait and see before making any decisions about resigning.

Ken Wright made the motion to not meet in August; seconded by Bill Gallagher. All trustees present voted aye.

At 6:19 pm Erin Kindred made the motion for the meeting to adjourn. This was seconded by Bill Gallagher and all present voted aye.

Jill Lawson,
Acting Secretary