



## JJDPA 50<sup>th</sup> Anniversary & 2024 YJAM Mini Grants

### FAQs

#### 1. How will applications be evaluated?

##### Process

All applications will be screened for eligibility. Any private, public, government-based, community-based, or non-profit organization, institution, or coalition is eligible to apply. For-profit organizations may apply but may not include profit in the application. All applications must demonstrate how young people with lived experience are partners or leaders in the planning and implementation of the project.

Applications will be divided by states to ensure consideration of each state, territory, and/or tribal community. The applications will be scored according to the criteria below by a neutral panel of reviewers made up of young people, families, SAG members, and youth justice network members. Awards will be given to the top applicants from each state or territory, and the remaining awards will be dispersed to the remaining top applications. Preference will be given to projects that demonstrate that their community is disproportionately impacted by the youth justice system, that involve youth and families, and/or that include providers that feature culturally specific programming.

##### Criteria

Each of the criteria below will be scored on a scale of 1-5 to produce a total score that will be used to rank applications.

- The proposed project is in a community that is disproportionately impacted by the youth justice system, families impacted by the youth justice system, and features culturally specific programming.
- Youth with lived expertise are partners in the planning and implementation of the project.
- The proposed project will effectively raise awareness or increase engagement for at least one of the following: the JJDPA, improving the youth legal system, increasing opportunities for system-involved youth, or how participants can get involved in supporting system improvement for young people.
- The proposed project involves collaboration and participation from multiple community partners such as juvenile justice agencies, local

coalitions, youth serving organizations, and community members working together toward local solutions to prevent youth delinquency, risk behavior and victimization.

- The timeline for the proposed project includes key tasks needed to complete the project.
- The budget includes numerical requests and narrative justification for expenditures that are aligned with the proposed project.

## **2. When will applicants hear back about whether they were selected?**

All applicants will receive notice in writing of the funding decision by mid-July.

## **3. Who can we contact for questions?**

Contact Maria León at [leon@nyjn.org](mailto:leon@nyjn.org) if you have any questions related to the application or mini-grant. Two informational webinars will be hosted on April 15th and May 17th, and a recording will be posted on [youthjusticeactionmonth.org](http://youthjusticeactionmonth.org).

[Register HERE for April 15th at 6pm EST](#)

[Register HERE for May 17th at 3pm EST](#)

## **4. When is the deadline to apply?**

The deadline to apply for the mini-grant is May 31, 2024 at 11:59pm EST. The application is available from April 1 through May 31, 2024 at <https://www.tfaforms.com/5119060>.

## **5. What are the expectations for grantee reporting?**

Grantees will complete brief check-in reports ahead of the monthly TA calls and submit a final grant report. Grantees can submit their final report using a template provided or in another format. Details on reporting requirements will be provided when awards are distributed.

## **6. Is the grant funding advanced or provided on a reimbursement basis?**

Funding will be provided through reimbursement and will require receipts for all expenditures (no cash expenditures). More details on funding and payment will be provided during the webinars and when awards are distributed.

## **7. What will be required for financial documentation?**

Documentation will be required for all expenses. Documentation can include receipts, pay stubs, paid invoices, bank or credit card statements, etc.

Documentation should show evidence of each expense and that the item was already received or service performed and paid for.

### **8. What technical assistance will be provided by CJJ and NYJN?**

Monthly technical assistance calls will be provided. At least one member of the grantee organization/partners is required to attend. Calls will be based upon the needs of the grantee and may include topics such as communications, policy development, event and program planning, youth-adult partnerships, and support from the larger youth justice networks. In addition to monthly calls, grantees are welcome to reach out for additional support throughout the grant period.

### **9. Can an applicant propose more than one event or activity?**

Applicants can submit more than one application if they are proposing multiple, separate events or activities. For example, if a group would like to host a weekly book club and a spoken word community event, the group would need to submit a separate application for the book club and the spoken word event.

### **10. Can we provide food or beverages at our event?**

Food, beverages, and alcohol are not allowable expenses. A full list of allowable and unallowable costs can be found at <https://www.ojp.gov/fmvs/allowable-vs-unallowable-costs.pdf>.

### **11. Can staff be paid to perform work on this grant?**

Staff can be paid to perform work on this grant if it is new or expanded work in addition or on top of their current responsibilities. The funding cannot be used to fund work that a staff member is already doing and being compensated for by another source.

### **12. Are honorariums allowable?**

Honorariums are not allowed, however, stipends can be provided to youth and emerging adults (16-27 years old) or family partners. A full list of allowable and unallowable costs can be found at <https://www.ojp.gov/fmvs/allowable-vs-unallowable-costs.pdf>.