**Hanover Woods Planned Community Association**

**Architectural REQUEST Form**

**E-Mail or Fax Form and required documents to**:

Continental Realty

[erenish@continentalrealty.com](mailto:erenish@continentalrealty.com) or [dhartman@continentalrealty.com](mailto:jprostock@continentalrealty.com)

Phone (610) 630-3700

Fax (610) 630-3720

**Name**:

**Address**:

**E-mail:**

**Phone**: ­­­­­­­­­­­

**We will need the following:**

1. *Completed Architectural Change Form*
2. *Detailed Sketch or Plan, including specifications, materials and any other information pertinent to proposed work.*
3. *Contractor Info with Insurance Certificate is required*
4. *Copy of application for Building Permit from the Township. Final permit is required prior to start of project. Please check with Township to determine permit requirements.*
5. *Homeowners MUST be members in good standing.*

**NO PROJECT CAN BEGIN WITHOUT APPROVALS FROM:**

1. *HOA Executive Board.*

**Note:** *The Architectural Committee has* ***30 days*** *to review this request. No work can begin until approval is received. Work must be completed within a timely manner.*

1. Please summarize the proposed exterior modification, alteration, or addition. Include all pertinent information that will assist the Committee during their review of the proposed work.

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Owners Signature: Date:

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_