

Business Practice System Procedure	Document No: UN-PL-002	Rev No.: 01
<u>GDPR Policy</u>	Effective date: 04/05/2023	Date of last revision: 04/05/2023

GDPR Policy

At Marisol Ltd (Trademark - Urgent Nurse), we are committed to protecting the privacy and personal data of our clients, employees, and all other individuals with whom we interact. We comply with the EU General Data Protection Regulation (GDPR) and any other applicable data protection laws.

1. **Collection and Use of Personal Data** We collect and process personal data only for the purposes for which it was collected, and we ensure that the data is accurate and up-to-date. We do not share personal data with third parties unless required by law or with the individual's consent.
2. **Storage and Security of Personal Data** We take reasonable steps to ensure that personal data is stored securely and protected against unauthorized access, use, or disclosure. We retain personal data only for as long as necessary to fulfil the purposes for which it was collected.
3. **Individual Rights** Individuals have the right to access, correct, or delete their personal data, as well as the right to restrict or object to its processing. We provide individuals with a means to exercise these rights and respond to requests in a timely manner.
4. **Data Breach Notification** In the event of a data breach, we will notify affected individuals and the relevant supervisory authorities within the timeframes required by law.
5. **Employee Training and Awareness** We provide regular training to our employees on data protection and privacy policies and procedures to ensure that they are aware of their responsibilities and obligations.

If you have any questions or concerns about our GDPR policy or how we handle personal data, please contact us using the information provided in our Contact Us page.