



**Alta Fire Protection District**  
PO Box 847  
33950 Alta Bonny Nook Road  
Alta CA 95701  
(530) 389-2676 (Business Office)

**Directors**  
Carrie Davis  
Cornell Davis  
Vincenza Mutto  
Christine Miller  
Zach Haslett

## **MEETING MINUTES**

### **AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING**

August 4, 2022 @ 6:30pm – 33950 Alta Bonny Nook Road, Alta CA

**DATE:** August 4, 2022

**CALL TO ORDER:** The meeting was called to order at 6:46pm by Director/Chair – Carrie Davis

Present were:

- o Directors: Zach Haslett, Carrie Davis, Christine Miller & Cornell Davis - Absent: Vincenza Mutto
- o Facility Manager: Steve Jones
- o PCFD: Division Chief Mike Rufenacht
- o Guest: Jerry Rioux

#### **CONSENT AGENDA:**

- a) A motion was made by Director Haslett to approve the Agenda for August 4, 2022. Director Miller seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Miller to Approve Consent Item (b) Minutes for July 7, 2022 Regular Meeting. Director Cornell Davis seconded the motion. The motion was unanimously approved.

**PUBLIC COMMENT:** Jerry Rioux presented updates from the Placer County Fire Safe Council and Placer County Wildfire Protection Plan (CWPP). He recommended that the Directors write a letter to Cal Trans stating their agreement & the importance of the Cal Trans plan to clean up the Hwy 80 corridor from Applegate to Blue Canyon. Template/sample of letter will be sent to all Directors.

**CORRESPONDENCE:** A letter from PCFD/ Cal Fire, signed by Chief Estes was presented to the Alta Fire District Directors. This letter is in regards to the Exhibit B (Payment Provisions of \$200,000) of the Cal Fire/ PCFD & Alta Fire District contract.

#### **REPORTS:**

- a) **Facility Manager's Report:** FM Steve Jones reported the new projects: Replace or fix the fridge in the community hall kitchen, sealing the roof that's between the apparatus bay and the community center, putting up lights in the barracks (one in each bedroom) and finish repairing the picnic tables. Completed projects: Sealing and striping the parking lot..
- b) **Hall Report:** There are no events scheduled for August.
- c) **Cal Fire / PCFD Report:** Chief Rufenacht presented the Placer County July Stats: 145 Wildland fires, 28 structure fires, 42 vehicle fires, 92 accidents, 54 rescues, 639 medical.  
**Ready, Set, Go – be fire ready and have an evacuation plan. Sign up for Placer Alerts.**

#### **ACTION ITEMS:**

- a) **Approve District Cost Control and County's monthly report for June 2022:** A motion was made by Director Miller to approve Action Item (a). Director Cornell Davis seconded the motion. The motion was unanimously approved.
- b) **Approve the FY2022-2023 Final Budget -** Director Miller made a motion to approve the final budget, Director Cornell Davis seconded the motion. The motion was unanimously approved.
- c) **Vote to Increase Facility Manager hourly wage:** A motion was made by Director Haslett to increase the FM hourly wage to \$30 starting immediately and to review a "cost of living" pay increase for both employees at the December 2022 meeting. Director Cornell Davis seconded the motion. The motion was unanimously approved.

**CLOSED SESSION:** Time entering: 7:15pm- Reconvened at: 7:33 – decision in closed session is mentioned above in Action Item (c).

**DISCUSSION ITEMS:**

- a) Candidate Filing Period reminder – The District Clerk reminded Zach & Carrie (Vinni was absent) that the deadline to submit paperwork is 8/12/22. Emails were also sent out prior to this meeting reminding them of the candidate filing deadlines.
- b) Community Hall turn over after an event – Discussion about the importance of “quickly” turning over the community hall after each event since this is the time of the year that we could have PG&E PPS events. Directors thought the “after event cleaning” should be done within 12 hours.

**ADJOURNMENT:**

Having no further business on the agenda to come before the Board, Director Haslett made a motion to adjourn. Director Cornell Davis seconded the motion. The meeting was adjourned at 7:45pm.

**NEXT BOARD MEETING:** September 1, 2022 at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

**DATE APPROVED** 9/1/22

**SIGNATURE:** Carrie Davis