



Alta Fire Protection District
PO Box 847
33950 Alta Bonny Nook Road
Alta CA 95701
(530) 389-2676 (Business Office)
(530) 389-8244 (Station 98)

Directors
Vacant
Cornell Davis
Tim Johnson
Christine Miller
Vacant

MEETING MINUTES

A.F.P.D. BOARD OF DIRECTORS – REGULAR OPEN MEETING

February 3, 2022 @ 6pm – 33950 Alta Bonny Nook Road Alta CA

DATE: February 3, 2022 @ 6pm

CALL TO ORDER: The meeting was called to order at 6:12pm by Director Miller.

Also present were:

- o Directors: Tim Johnson, Christine Miller, Cornell Davis; – Absent: Ed Snider (gave resignation effective 1/31/22)
- o Vol Chief: Zachery Haslett
- o Vol FF: Don Beldon
- o PCFD Guest: Chief Estes, Division Chief Mike Rufenacht, Jim Hudson, Elias Silver, Chris Muniz.
- o Other Guest: Steve Jones, Carrie Davis, Connor Harley, Andrew Abrey, and Vincenza Mutto

CONSENT AGENDA:

- a) A motion was made by Director Johnson to approve the Agenda for February 3, 2022. Director Davis seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Johnson to Approve Consent Item (b) Minutes for December 16, 2021 Regular Meeting. Director Davis seconded the motion. The motion was unanimously approved.
- c) A motion was made by Director Johnson to Approve Consent Item (c) Minutes for December 21, 2021 Special Meeting. Director Davis seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: Guest - Connor Harley, Andrew Abrey, and Vincenza Mutto came to the meeting to ask the Directors how they can have ongoing events at the community center and or the parking lot of the community center. These events would include: music, food, and drinks. The Directors stressed the need to have the appropriate insurance for each event. They will be in contact with the District Clerk on how to obtain the insurance needed.

CORRESPONDENCE: None

REPORTS:

- a) **Chief's Report:** Chief Haslett gave his resignation as Volunteer Chief for the Alta Fire District – term ends on: 1/31/22. The Directors presented a Certificate of Appreciation to Chief Haslett for all the hard work, time and dedication he put towards the Alta Fire District. Chief Haslett will now become Co-Captain for Station 98 (Alta) under PCFD. This will be the last Chief report from Chief Haslett (since AFD is now in transition with PCFD). Going forward, PCFD will be presenting a monthly Chief, Fire/ & Prevention report at each Board meeting.
- b) **Facility Manager's Report:** District Clerk gave the facility report: New heater in apparatus bay needs levers installed but heater is working. Roof still needs repaired, weather permitting.
- c) **Firefighters Association Report:** None
- d) **Hall Report:** There was a private event on 1/22/22. Next events coming up: June 7th (primary election) and November 8th (general election). The hall will be unavailable: June 6th & 8th and November 7th & 9th for set up and closing of elections.
- e) **Fire Prevention Update:** None
- f) **Cal Fire / PCFD Report:** Division Chief Rufenacht presented the report: There was severe damage due to the December storm and Vol Chief Haslett played a vital part during this time with long hour rescues and coordinating with PCFD and Placer County roads dept (for road signage etc.) and PG&E (warming station at the Alta community center). Chief Rufenacht mentioned that there is a need for volunteers and anyone interested should contact Station 33. During the month, Station 33 had 56 calls and Station 98 had 19 calls. Chief stressed the importance of Fire Prevention: make sure chimneys are clean and smoke detectors are installed. Reminder that there is the county chipper program & debris burning that property owners can utilize to maintain defensible space.

Transition Report – PCFD/AFP: Division Chief Rufenacht went through the complete report which was handed out at the meeting. In summary, it contains the timeline of the transition with 30,60,90,days, to one year goals.

COMMITTEE REPORTS - None

ACTION ITEMS:

- a) **Approve District Cost Control and County's monthly report for November and December 2021:** A motion was made by Director Johnson to approve Action Item (a). Director Davis seconded the motion. The motion was unanimously approved.
- b) **Discuss with vote to fill Director(s) vacancy.** A motion was made by Director Johnson to appoint Zach Haslett, Carrie Davis, and Vincenza Mutto as Directors. Director Davis seconded the motion. The motion was unanimously approved. **NOTE:** Director Ed Snider gave his resignation effective: 1/31/22. Director Tim Johnson gave his resignation effective 2/3/22 (at the end of this board meeting).
- c) **Conduct Oath of Office:** Director Miller gave the Oath of Office to: Zach Haslett, Carrie Davis, and Vincenza Mutto. All three new Directors will serve until November 2022 when these three seats are up for election.
- d) **Appoint Board Officers for 2022:** Chair, Vice Chair, and Secretary/Treasurer
 - a. Director Johnson motioned to nominate newly appointed Director Carrie Davis for Chairman, Director Cornell Davis seconded, motion was unanimously approved.
 - b. Director Johnson motioned to nominate newly appointed Director Vincenza Mutto for Vice Chair, Director Cornell Davis seconded, motion was unanimously approved.
 - c. Director Johnson motioned to nominate Director Miller for Secretary/Treasurer, Director Cornell Davis seconded, motion was unanimously approved.

Note: all positions will begin at the next Board Meeting (March 3, 2022)
- e) **Vote to Hire Steve Jones as Facility Manager:** A motion was made by Director Johnson to hire Steve Jones, Director Davis seconded the motion. The motion was unanimously approved.
- f) **Discuss with possible vote to recognize/allocate the \$200K** – for purchase of a water tender. (as per noted in the PCFD/AFP contract). A motion was made by Director Johnson to approve the allocation of the \$200k. Director Davis seconded the motion. The motion was unanimously approved.
- g) **Discuss with possible vote to discontinue the lease contract with Ray Morgan & purchase a copier for the office.** A motion was made by Director Johnson to cancel the lease contract and purchase a copier for the office. Director Davis seconded the motion. The motion was unanimously approved.
- h) **Discuss with possible vote to purchase keyless locks for the interior doors at the Fire Department.** A motion was made by Director Johnson to purchase 2-3 keyless locks. Director Davis seconded the motion. The motion was unanimously approved.
- i) **Discuss with possible vote to change the starting time for the monthly meetings.** A motion was made by Director Johnson to change the starting time of the Monthly Board Meetings to 6:30pm. Director Davis seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS: None

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Johnson made a motion to adjourn. Director Davis seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:58pm.

NEXT BOD MEETING: March 3, 2022 at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

DATE APPROVED 3/3/22

SIGNATURE: Carrie Davis