



**Alta Fire Protection District**  
PO Box 847  
33950 Alta Bonny Nook Road  
Alta CA 95701  
(530) 389-2676 (Business Office)

**Directors**  
Carrie Davis  
Cornell Davis  
Vincenza Mutto  
Christine Miller  
Zach Haslett

## **MEETING MINUTES**

### **AFPD - BOARD OF DIRECTORS - REGULAR OPEN MEETING**

July 7, 2022 @ 6:30pm – 33950 Alta Bonny Nook Road, Alta CA

**DATE:** July 7, 2022

**CALL TO ORDER:** The meeting was called to order at 6:38pm by Director/Chair – Christine Miller

Present were:

- o Directors: Zach Haslett, Christine Miller, & Cornell Davis Absent: Carrie Davis & Vincenza Mutto
- o Facility Manager: Steve Jones
- o PCFD: Division Chief Mike Rufenacht
- o Guest: Jerry Rioux & Tim Mullen

#### **CONSENT AGENDA:**

- a) A motion was made by Director Haslett to approve the Agenda (with Action Item (d) removed) for July 7, 2022. Director Davis seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Haslett to Approve Consent Item (b) Minutes for May 5, 2022 Regular Meeting. Director Davis seconded the motion. The motion was unanimously approved.
- c) Be it noted: The June Board Meeting was canceled due to lack of quorum.

**PUBLIC COMMENT:** Alta resident Tim Mullen discussed his disapproval of the locks that have been placed on the Fire Hydrants(FH) in the Alta District by PCWA. He will be discussing this further with PCWA. Jerry Rioux presented updates for Placer County Fire Safe Council, Placer County Wildfire Protection Plan (CWPP) and Prescribed Burn Assc. Another topic he brought up was the HWY 80 Monte Vista Pavement Rehabilitation project. He had several pamphlets and handouts for attendees.

**CORRESPONDENCE:** PCWA Letter: Pursuant to the Governor's Executive Order issued in 3/28/22 the State Water Resources Control Board (SWRCB) adopted emergency water conservation regulations that prohibit irrigation of non-functional turf at commercial properties. This takes effect at the end of June 2022 for one year.

#### **REPORTS:**

- a) **Facility Manager's Report:** FM Steve Jones reported: He will be looking into a sealer for the roof repair and bring information and cost for the project to the next Board meeting. The picnic benches are in the process of being repaired, the sprinklers have been fixed and a new blower has been purchased. The repair of the barracks interior wall, that was damaged by water this past winter, has been completed. Also, after PCWA put the new locks on all the FH, the "red boxes" do not fit and will be replaced with the green insulated covers. The red boxes will be dismantled and discarded.
- b) **Hall Report:** Calendar of July events was given out at the meeting. Friday socials, (1) private event, (1) private meeting and delivery of PGE generator are scheduled for this month.
- c) **Cal Fire / PCFD Report:** Chief Rufenacht reported that the stations are fully staffed and there's been an increase in medical calls. Total Station(St) calls for June: (St 33 = 44) (St 32 = 12) (St 98 = 13).  
**Ready, Set, Go – be fire ready and have an evacuation plan. No burning in Placer County.**

#### **ACTION ITEMS:**

- a) **Approve District Cost Control and County's monthly report for April & May 2022:** A motion was made by Director Davis to approve Action Item (a). Director Haslett seconded the motion. The motion was unanimously approved.
- b) **Review and vote on parking lot restriping & sealing project – (3) bids submitted -** Director Haslett made a motion to accept the bid from: Steve's Driveway Resealing Company in the amount of: \$5000. Director Miller seconded the motion. The motion was unanimously approved. FM will call to schedule the project.
- c) **Discuss with possible vote to purchase a new stove for the community center.** Director Haslett made a motion to approve up to \$1500 for the purchase of the appliance which must have a safety shut off switch. Director Miller seconded the motion. The motion was unanimously approved.
- d) **Discuss with possible vote to purchase a new blower for the Fire Department –** this item was removed from the Agenda – Director Miller gave verbal approval to purchase the blower on 7/1/22 since the item was under \$500

**DISCUSSION ITEMS:**

- a) Auditor Engagement Letter for YR2022 Audit by Robert W. Johnson, CPA – District Clerk noted that this was signed by Chair Carrie Davis and sent to our CPA in June 2022.
- b) FY22/23 Budget – Director Miller and District Clerk are currently working on the budget which will be presented for a vote to approve at the next board meeting (August).

**ADJOURNMENT:**

Having no further business on the agenda to come before the Board, Director Haslett made a motion to adjourn. Director Davis seconded the motion. The meeting was adjourned at 8:14pm.

**NEXT BOARD MEETING:** August 4, 2022 at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

**DATE APPROVED**

8/4/22

**SIGNATURE:**

Carrie Davis