



**Alta Fire Protection District**  
PO Box 847  
33950 Alta Bonny Nook Road  
Alta CA 95701  
(530) 389-2676 (Business Office)  
(530) 389-8244 (Station 98)

**Directors**  
Carrie Davis  
Cornell Davis  
Vincenza Mutto  
Christine Miller  
Zach Haslett

## **MEETING MINUTES**

### **AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING**

March 3, 2022 @ 6:30pm – 33950 Alta Bonny Nook Road Alta CA

**DATE:** March 3, 2022 @ 6:30pm

**CALL TO ORDER:** The meeting was called to order at 6:33pm by Director/Chair - Carrie Davis (CDavis).

Present were:

- o Directors: Carrie Davis, Zach Haslett, Christine Miller, Vincenza Mutto, and Cornell Davis (arrived 1hr late)
- o Facility Manager: Steve Jones
- o PCFD Guest: Battalion Chief Jeff Loveless, Division Chief Mike Rufenacht, FF: Derek Schepens, Mitchell Schwegler, Mel Bullock, and Elias Silver.
- o Other Guest: Andrew Abney, Nicole Abney, and Jerry Rioux

#### **CONSENT AGENDA:**

- a) A motion was made by Director Haslett to approve the Agenda for March 3, 2022. Director Miller seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Haslett to Approve Consent Item (b) Minutes for January 3, 2022 Regular Meeting. Director Miller seconded the motion. The motion was unanimously approved.

**PUBLIC COMMENT:** Guest – Jerry Rioux brought up a few items: Firewise projects in the District, Regional Conservation Plan, and Moody Ridge clearing project. Andrew Abney would like to have two events / month (1<sup>st</sup> and 3<sup>rd</sup> Fridays). Instead of the Thursday social.

**(Item Moved)DISCUSSION ITEMS (b): Thursday night events – agreement, expectations, and financial situation.** The Directors wanted to stress that the fees charged (for any event) should cover the dumpster cost and cleaning cost of the facility.

**CORRESPONDENCE:** None

#### **REPORTS:**

- a) **Facility Manager's Report:** Steve Jones reported the projects he's been working on and that an electrician is needed to replace a couple of outlets throughout the facility.
- b) **Hall Report:** Events coming up: Church Spaghetti dinner on 4/23/22
- c) **Cal Fire / PCFD Report:** Presented by; Division Chief Rufenacht. He introduced the new station 33 Battalion Chief Jeff Loveless. Chief Rufenacht mentioned that there is a video on Cal Fire's website about debris burning. URL: <https://www.youtube.com/watch?v=IImbIvANIVg> (video is also on: altavolunteerfirefighters.org website)

#### **ACTION ITEMS:**

- a) **Approve District Cost Control and County's monthly report for January 2022:** A motion was made by Director Miller to approve Action Item (a). Director CDavis seconded the motion. The motion was unanimously approved.
- b) **Approve Resolution #179 – Adopting the Placer County Local Hazard Mitigation Plan – Item was tabled**
- c) **Discuss with possible vote to: Increase the FM (facility manager) hourly rate which is currently \$25/hour.**
  - a. **CLOSED SESSION** Personnel Matters: Pursuant to Gov't Code § 54957(b)(1) – Facility Manager salary
    - i. Directors went into Closed Session at 7:40pm & reconvene at 7:55pm
    - ii. A motion was made by Director CDavis to raise the hourly rate to \$28 and review in 6 months. Director Miller seconded the motion. The motion was unanimously approved.
- d) **Discuss with possible vote to accept bid for yearly audit.** A motion was made by Director Haslett to accept the bid from Robert Johnson, CPA for this year's audit. Director Miller seconded the motion. The motion was unanimously approved.

**DISCUSSION ITEMS:**

- a) **Office copier and Ray Morgan Lease:** Referring to (BOD) meeting: February 2022 action item(g): For the record, the Lease will not be cancelled at this time and no copier will be purchased for the office. The Lease will be up for renewal in 2025

**NOTE:** Director Miller left the meeting early at 8:03pm

- b) **(Item moved – (see Public Comments-above)** Thursday night events – agreement, expectations, and financial situation –
  - a. A motion by Director Miller and seconded by Director Haslett to move this discussion under Public Comments. The motion was unanimously approved.

**ADJOURNMENT:**

Having no further business on the agenda to come before the Board, Director CDavis made a motion to adjourn. Director Haslett seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:07pm.

**NEXT BOD MEETING:** April 7, 2022 at 6:30 pm

Respectfully submitted by: *Lori DeCaro, District Clerk*

**DATE APPROVED** \_\_\_\_\_

4/7/22

**SIGNATURE:** \_\_\_\_\_

*Annie Davis*