



**Alta Fire Protection District**  
PO Box 847  
33950 Alta Bonny Nook Road  
Alta CA 95701  
(530) 389-2676 (Business Office)  
afpd.clerk@att.net

**Directors**  
Zach Haslett  
Cornell Davis  
Vincenza Mutto  
Zach Calvert  
Carrie Davis

## **MEETING MINUTES**

### **AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING**

April 6, 2023 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

**DATE:** April 6, 2023

**CALL TO ORDER:** The meeting was called to order at 6:35pm by Director-Chair – Zach Haslett

Present were:

- o Directors: Zach Haslett, Zach Calvert, Vincenza Mutto / Absent: Carrie Davis & Cornell Davis
- o Facility Manager: Steve Jones
- o PCFD/Cal Fire: Fire Fighters: Mel Bullock and Steve Pappas
- o Guest: None

#### **CONSENT AGENDA:**

- a) A motion was made by Director Calvert to approve the Agenda for April 6, 2023. Director Mutto seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Calvert to approve Consent Item (b) Minutes for March 2, 2023 Regular Meeting. Director Mutto seconded the motion. The motion was unanimously approved.

**PUBLIC COMMENT:** No Public comment

**CORRESPONDENCE:** Donation of \$100 from Susan Prince – Thank you card mailed.

#### **REPORTS:**

- a) **Facility Manager's Report:** Updated the locking mechanism on the Hall front door. Ordered a new Marquee that should be arriving soon. Leaks in apparatus bay - monitoring for now. Leaks are minimal. Barracks water will be tested: suggested by Fire Fighters.
- b) **Hall Report:** April 14th: Friday Social and May 16<sup>th</sup> private meeting
- c) **Cal Fire / PCFD Report:** None

#### **ACTION ITEMS:**

- a) **Approve the District's Cost Control and County's monthly report for February 2023:** A motion was made by Director Calvert to approve Action Item (a). Director Mutto seconded the motion. The motion was unanimously approved.
- b) **Approve & Sign Cal Fire Facility Usage Agreement Amendment: extending facility usage dates.** // Tabled Item
- c) **Approve Resolution #182 – FRMS (Fire Risk Management Services) formerly FASIS -** A motion was made by Director Calvert to approve Action Item (c). Director Mutto seconded the motion. The motion was unanimously approved.

#### **DISCUSSION ITEMS:**

- a) Annual audit for 2023 – In the process of scheduling with Robert W. Johnson an Accounting Corporation for this Fall.
- b) Dutch Flat Pool clean up – May 6th

#### **ADJOURNMENT:**

Having no further business on the Agenda to come before the Board, Director Calvert made a motion to adjourn. Director Mutto seconded the motion. The meeting was adjourned at 7:15pm.

**NEXT BOARD MEETING:** May 4, 2023 at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

**DATE APPROVED** 5-3-23

**SIGNATURE:** 