



Alta Fire Protection District
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Directors
Zach Haslett
Cornell Davis
Vincenza Mutto
Zach Calvert
Carrie Davis

MEETING MINUTES
AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING
June 6, 2024 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: June 6, 2024

CALL TO ORDER: The meeting was called to order at 6:37pm by Director /Chair – Zach Haslett

Present were:

- o Directors: Zach Haslett, Zach Calvert, Cornell Davis Absent: Carrie Davis & Vincenza Mutto
- o Facility Manager: Steve Jones
- o PCFD/Cal Fire: Division Chief - Bob Counts and Battalion Chief - Clinton Siebert
- o Guest: Jerry Reioux

CONSENT AGENDA:

- a) A motion was made by Director Calvert to approve the Agenda for June 6, 2024. Director Davis seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Calvert to approve Consent Item (b) Minutes for May 2, 2024, Regular Meeting. Director Davis seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE: None

REPORTS:

- a) **Facility Manager's Report:** Bought umbrella for the picnic tables. Keypunch lock was installed on the outside door to the hallway. Material to repair roof is ready when cooler days arrive. Might need to rent a lift for this project. Maki Air did the annual maintenance for the AC unit. Refrigerant R22 was added and advised to check next year for any leakage. If there is leakage (R22 levels are lower), they recommend buying a new AC unit.
- b) **Hall Report:** Firewise event for the community will be on Saturday July 15th in the parking lot.
- c) **Cal Fire / PCFD Report:** Summer staffing starts on June 10th. The burning ban begins on June 17th. The Calfire/PCFD Amendment One to Cooperative Agreement – 2-year term will be presented to the Placer Board of Supervisors on June 25th.
- d) **Placer Sierra Fire Safe Council Report** - Jerry Reioux gave a report from Placer Sierra Fire Safe Council. The Chipper program is one to two weeks out.

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly report for April 2024:** A motion was made by Director Calvert to approve Action Item (a). Director Davis seconded the motion. The motion was unanimously approved.
- b) **Review & Sign Auditor Proposal Letter for YR2024 Audit by Robert W. Johnson, CPA.** Item was tabled. Due to cost, the Directors would like to see if we can change from an annual audit to a 5-year audit.

DISCUSSION ITEMS:

- a) Sign Biennial Code of Interest Form – every two years Placer Counsel office reviews the district’s Conflict of Interest Code. The notice form was signed at this meeting by Director/Chair Zach Haslett. All forms will be emailed to Placer Counsel.
- b) Chair Haslett reported the generator project is still ongoing.
- c) The drinking fountain in the community hall lobby will be evaluated by the facility manager and if able, repaired.
- d) A big Thank You to Vinni Mutto for organizing the Friday Social in which Don Beldon was recognized for all his time as a volunteer. Chair Haslett was instrumental in designing the plaque that was given to Don at this event. Thank you!
- e) On June 15th, there will be a FireWise event in the parking lot of Station 98. Attending will be – local Firewise communities: (Alta & Frost Hill), OES, PSCO, CalFire, RCD.
- f) The old kitchen stove will be placed on (govdeals.com)
- g) Agenda Item for next meeting: ST98 Barracks lease agreement (that’s if the agreement is ready to be signed).

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Davis made a motion to adjourn. Director Calvert seconded the motion. The meeting was adjourned at 7:25 pm.

NEXT BOARD MEETING: July 11, 2024, at 6:30 pm

(NOTE: date changed to 2nd Thursday because the 4th of July is on the 1st Thursday).

Respectfully submitted by: *Lori DeCaro*, District Clerk

DATE APPROVED 7-11-24

SIGNATURE: 