



**Alta Fire Protection District**  
PO Box 847  
33950 Alta Bonny Nook Road  
Alta CA 95701  
(530) 389-2676 (Business Office)  
afpd.clerk@att.net

**Directors**  
Zach Haslett  
Cornell Davis  
Vincenza Mutto  
Zach Calvert  
Carrie Davis

## **MEETING MINUTES**

### **AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING**

May 2, 2024 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

**DATE:** May 2, 2024

**CALL TO ORDER:** The meeting was called to order at 6:30pm by Director - Chair – Zach Haslett  
Present were:

- o Directors: Zach Haslett, Zach Calvert, Vincenza Mutto, Absent: Cornell Davis and Carrie Davis
- o Facility Manager: Steve Jones
- o PCFD/Cal Fire: Division Chief - Bob Counts and Battalion Chief - Clinton Siebert
- o Guest: Jerry Reioux & Birdsong Sundstrom (President of Ladies Auxiliary).

### **CONSENT AGENDA:**

**Amendment to the Agenda: Add Action Item (g): Director Haslett motioned to add Action Item (g). Director Mutto seconded the motion. The motion was unanimously approved. Amendment added below.**

- a) A motion was made by Director Calvert to approve the amended Agenda for May 2, 2024. Director Mutto seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Calvert to approve Consent Item (b) Minutes for April 4, 2024, Regular Meeting. Director Mutto seconded the motion. The motion was unanimously approved.

**PUBLIC COMMENT:** Birdsong Sundstrom president of the Alta Ladies Auxiliary. She mentioned that the auxiliary board has \$3K in funds to donate to Alta Fire District for future purchases or work that needs to be done at the community center/ fire house.

**CORRESPONDENCE:** LAFCO Results for Special District Representative and Alternative Special District Rep. Joshua Alpine- regular member and Judy Friedman- Alt Member

### **REPORTS:**

- a) **Facility Manager's Report:** A new fire extinguisher was installed in the kitchen and a new motion light was installed outside the back door. There's on going landscape maintenance and prep work for roof coating (flat surfaces).
- b) **Hall Report:** Private event on May 4<sup>th</sup> & Friday Social on May 31<sup>st</sup>
- c) **Cal Fire / PCFD Report:** Division Chief Bob Counts gave report. He introduced the new Battalion Chief: Clinton Siebert who will be replacing Jeff Loveless effective May 16<sup>th</sup>. Public Notice: A burn permit is required starting May 1<sup>st</sup>. Engine 98 is complete and will be brought to Station 98 in the next few days. On May 29<sup>th</sup>, Station 33 staff will be helping with the Dutch Flat cemetery clean-up along with the DF pool clean-up which is now on May 11<sup>th</sup>.
- d) **Placer Sierra Fire Safe Council Report -** Jerry Reioux gave a report from Placer Sierra Fire Safe Council. The Chipper program is one week out.

### **ACTION ITEMS:**

- a) **Approve the District's Cost Control and County's monthly report for March 2024:** A motion was made by Director Calvert to approve Action Item (a). Director Mutto seconded the motion. The motion was unanimously approved.
- b) **Vote to approve Resolution #183 –** Notice of Governing Board Member Election (General 11/2024). A motion was made by Director Calvert to approve Action Item (b). Director Mutto seconded the motion. The motion was unanimously approved. Two copies were signed and will be mailed to Placer Election Dept.
- c) **Discuss with possible vote to approve Calfire/PCFD Amendment One to Cooperative Agreement – 2-year term.** A motion was made by Director Mutto to approve Action Item (c). Director Calvert seconded the motion. The motion was unanimously approved. The Chair & District Clerk signed both copies and both will be sent to Placer Fire.

- d) **Discuss, review and possible vote to approve the estimate from GF Electric – 2 MTS (manual transfer switch) installation.** A motion was made by Director Mutto to approve Action Item (d). Director Calvert seconded the motion. The motion was unanimously approved. Director Calvert will electronically sign the estimate and pull the permits.
- e) **Discuss with possible vote to choose how to dispose of the old kitchen range.** A motion was made by Director Calvert to write up a sales flyer and post it on the district's website and at the Alta post office. Director Mutto seconded the motion. The motion was unanimously approved. Chair Haslett will write up the flyer.
- f) **Discuss with possible vote to except the storage container from the Ladies Auxiliary.** A motion was made by Director Calvert to approve Action Item (f). Director Mutto seconded the motion. The motion was unanimously approved. Guest Birdsong Sundstrom will share the interest to the Ladies Auxiliary board.
- g) **Discuss with possible vote to Lease out the Barracks (St98): a six-month term between the Department of Forestry and AFPD.** A motion was made by Director Mutto to allow the Dept. of Forestry / CalFire employees (3) to move into the barracks at ST98 at the beginning of June 2024 while the draft lease agreement is being completed. Once completed, it will be brought to the AFPD board for review and approval. Director Calvert seconded the motion. The motion passed unanimously. Chair Haslett will follow up with the draft lease agreement.

**DISCUSSION ITEMS:**

- a) The District Clerk collected the signatures of all the Director's on the Placer County Authorization Form. This form will be sent to General Accounting.

**ADJOURNMENT:**

Having no further business on the agenda to come before the Board, Director Mutto made a motion to adjourn. Director Calvert seconded the motion. The meeting was adjourned at 8:01 pm.

**NEXT BOARD MEETING:** June 6, 2024, at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

**DATE APPROVED** 6-6-24

**SIGNATURE:** 