



Alta Fire Protection District
PO Box 847
33950 Alta Bonny Nook Road
Alta CA 95701
(530) 389-2676 (Business Office)
afpd.clerk@att.net
afpd.clerk98@gmail.com

Directors
Zach Calvert
Cornell Davis
Carrie Davis
John Prentice
Manooch Khajeh

MEETING MINUTES

AFPD - BOARD OF DIRECTORS - REGULAR OPEN MEETING

December 3, 2025 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: December 3, 2025

CALL TO ORDER: The meeting was called to order at 6:32pm by Director / Chair – Zach Calvert

Present were:

- o Directors Present: Zach Calvert, John Prentice & Manooch Khajeh. Absent: Carrie Davis & Cornell Davis
- o PCFD/Cal Fire: Chief Seibert and Captain Camerron Myers
- o Placer County Fire Safe: Jerry Rioux
- o AFPD District Mgr./Clerk: Lori DeCaro - absent
- o Facility Maintenance: Steve Jones
- o Guest: Greg Levengood

CONSENT AGENDA:

- a) A motion was made by Director Khajeh to approve the Agenda for December 3, 2025. Director Prentice seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Khajeh to approve the Minutes for November 5, 2025, Regular Meeting. Director Prentice seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE: None

REPORTS:

- a) **Facility Maintenance Report:** New plants planted near the community hall entrance.
- b) **Hall Report:** Annual Christmas dinner on Dec 11th and Pioneer Christmas Service / Event on Dec 14th
- c) **Cal Fire / PCFD Report:** New Station #s: 198(st98) and 132(st33). Chief Estes retired on 12/18/25. Chief Hudson will be taking over as new Chief. Winter staffing started. AED for community center has been ordered.
- d) **Placer Sierra Fire Safe Council Report** – Jerry Rioux gave report – chipper service 2-3 week wait period
- e) **Monthly Financial Report** – The report which included monthly operating expenses, revenue, and the US Bank statement balance (payroll & taxes) was reviewed by the board.

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly reports for October 2025:** A motion was made by Director Prentice to approve Action Item (a). Director Khajeh seconded the motion. The motion was unanimously approved.
- b) **Discuss with possible vote to approve snow removal bid (tabled from last month).** A motion was made by Director Prentice to approve the snow bid which will include release liability and business license. Director Khajeh seconded the motion. The motion was unanimously approved. Snow removal will be \$200/service.
- c) **Discuss with possible vote to approve lighting upgrade in garage.** – (Tabled from last month) During discussion, the Directors decided not to go ahead with this project until we get more clarification from Norris Electric regarding their bid and other options for connection and warranty. Item is no longer tabled.

DISCUSSION ITEMS: None

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Khajeh made a motion to adjourn. Director Prentice seconded the motion. The meeting was adjourned at 7:32pm.

NEXT BOARD MEETING: January 7, 2026, at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Manager

DATE APPROVED: 1-7-2026

SIGNATURE: _____