



Alta Fire Protection District
PO Box 847
33950 Alta Bonny Nook Road
Alta CA 95701
(530) 389-2676 (Business Office)
afpd.clerk@att.net
afpd.clerk98@gmail.com

Directors
Zach Calvert-Chair
Cornell Davis
Carrie Davis
John Prentice – Vol FF
Manooch Khajeh-Treasurer/Sec

MEETING MINUTES

AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING

July 1, 2026 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: July 1, 2026

CALL TO ORDER: The meeting was called to order at 6:30pm by Director / Chair – Zach Calvert

Present were:

- o Directors Present: Zach Calvert, John Prentice, Manooch Khajeh, and Carrie Davis. **ABSENT:** Cornell Davis
- o PCFD/Cal Fire: Battalion Chief Joshpae White
- o Placer County Fire Safe: absent
- o AFPD District Mgr./Clerk: Lori DeCaro
- o Facility Maintenance: Steve Jones
- o Guest: Forestry Aides: Tyler Wallace, Shawn Ryan, Alta residents: Kettleman, Helene Prentice

CONSENT AGENDA:

- a) A motion was made by Director Khajeh to approve the Agenda for July 1, 2026. Director Prentice seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Prentice to approve the Minutes for June 3, 2026, Regular Meeting. Director Khajeh seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE: Tax default land sale letter was mailed to AFPD.

REPORTS:

- a) **Facility Maintenance Report:** Weed control around the picnic tables, Parking lot sealing will be scheduled after the garage doors have been installed (2-3 weeks out).
- b) **Hall Report:** No events
- c) **Cal Fire / PCFD Report:** Battalion Chief White gave report – WT98 is back at Station 198. Increase in fire activity but held to low acreage.
- d) **Placer Sierra Fire Safe Council Report** – no report.
- e) **Monthly Financial Report** – The report which includes monthly operating expenses, revenue, and the US Bank statement balance (payroll & taxes) was reviewed by the board.

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly reports for MAY 2026:** A motion was made by Director Carrie Davis to approve Action Item (a). Director Khajeh seconded the motion. The motion was unanimously approved.
- b) **Review and approve the Renewal of the Cooperative Agreement between PCFD/Cal Fire and Alta Fire District:** Tabled Item again: (contract was received from legal counsel late this afternoon). Scheduled a Special Meeting for July 8, 2026, to approve the agreement. This allows time for each Director to read the Agreement.
- c) **Vote to Amend the District's Conflict of Interest Code:** A motion was made by Director Carrie Davis to amend the current AFPD conflict of interest code to remove Designated Position: District Volunteer Fire Chief. All volunteers are under the Cooperative Agreement between PCFD/Cal Fire. Director Prentice seconded the motion. The motion was unanimously approved. A copy of the amended conflict of interest code will be sent to Placer County Counsel along with the signed 2026 Biennial Notice and the District's Organization Chart.

DISCUSSION ITEMS:

- a) Reminder to Directors: (Carrie Davis, John Prentice, and Manooch Khajeh) of the election filing dates.

Having no further business on the agenda to come before the Board, Director Carrie Davis made a motion to adjourn. Director Prentice seconded the motion. The meeting was adjourned at 7:04 pm.

NEXT BOARD MEETING: August 5, 2026, at 6:30 pm

Respectfully submitted by: ***Lori DeCaro***, District Clerk / Manager

DATE APPROVED: 8-5-2026

SIGNATURE: 