



Alta Fire Protection District
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Directors
Zach Calvert-Chair
Cornell Davis
Carrie Davis
John Prentice – Vol FF
Manooch Khajeh-Treasurer/Sec

MEETING MINUTES

AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING

June 3, 2026 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: June 3, 2026

CALL TO ORDER: The meeting was called to order at 6:30pm by Director / Chair – Zach Calvert

Present were:

- o Directors Present: Zach Calvert, John Prentice, Manooch Khajeh, Cornell Davis and Carrie Davis
- o PCFD/Cal Fire: FF Sanchez, Schneider, Gunderson
- o Placer County Fire Safe: Jerry Rioux
- o AFPD District Mgr./Clerk: Lori DeCaro
- o Facility Maintenance: Steve Jones
- o Guest: Forestry Aide: Tyler Wallace

AMENDMENT TO THE AGENDA: District Mgr. added Action Item C – Discuss with possible vote on lending out AFPD Chairs and Tables.

CONSENT AGENDA:

- a) A motion was made by Director Prentice to approve the AMENDED Agenda for June 3, 2026. Director Carrie Davis seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Carrie Davis to approve the Minutes for May 6, 2026, Regular Meeting. Director Prentice seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE: Letter from Placer County – Auditor Controller Dept: Workday services agreement for 2026-2027 fiscal year. Signed at meeting and sent back to Accounting Department.

REPORTS:

- a) **Facility Maintenance Report:** Install for garage doors is 3-4 weeks out. Sealing of the parking lot will be scheduled after the doors are installed (July/Aug). Informed Forestry Aides about locking and unlocking the dumpster. Kitchen vent is still pending for repair/replace. Next project will be to add gravel around the generator.
- b) **Hall Report:** No events
- c) **Cal Fire / PCFD Report:** FF Sanchez gave report: Air support is fully staffed in Grass Valley, fuel reduction around the school has been completed. WT98 is still in maintenance – 2-3weeks out before it's back at ST98
- d) **Placer Sierra Fire Safe Council Report** – Jerry Rioux gave report.
- e) **Monthly Financial Report** – The report which includes monthly operating expenses, revenue, and the US Bank statement balance (payroll & taxes) was reviewed by the board.

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly reports for April 2026:** A motion was made by Director Cornell Davis to approve Action Item (a). Director Prentice seconded the motion. The motion was unanimously approved.
- b) **Review and approve the Cal Fire Contract renewal between Alta Fire District:** Tabled Item (contract not ready per legal).
- c) **Discuss with possible vote on lending out AFPD Chairs & Tables:** A motion was made by Director Calvert to amend the current policy only to allow the tables and chairs to be used for on-site (Alta Community Center) use only. Director Carrie Davis seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS:

- a) **Storage container that was voted to accept from the ladies aux. (May 2024).** The ladies aux. knows someone who would like to have the container and asked if we would like to give it away if we are not using it. Unfortunately, the district can't sell/donate items. It would have to go through an auction. The ladies aux. will be notified
- b) **No overnight parking / towing sign for the parking lot –** If the sign is put up, there are several things to consider. One being who would be the towing company and second, do we need to have a contract with them. It was decided to hold off on putting up the sign.
- c) **Forestry Aides are now in the barracks –** moved in on June 1st

Having no further business on the agenda to come before the Board, Director Carrie Davis made a motion to adjourn. Director Prentice seconded the motion. The meeting was adjourned at 7:15 pm.

NEXT BOARD MEETING: July 1, 2026, at 6:30 pm

Respectfully submitted by: ***Lori DeCaro***, District Clerk / Manager

DATE APPROVED: 7-1-2026 **SIGNATURE:** 