



Alta Fire Protection District
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Directors
Zach Haslett
Cornell Davis
Vincenza Mutto
Zach Calvert
Carrie Davis

MEETING MINUTES

AFPD - BOARD OF DIRECTORS – SPECIAL OPEN MEETING

May 12, 2025 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: May 12, 2025

CALL TO ORDER: The meeting was called to order at 6:30pm by Director / Chair – Zach Haslett

Present were:

- o Directors: Zach Calvert, Zach Haslett, Vincenza Mutto (by phone), & Cornell Davis, Absent: Carrie Davis

CONSENT AGENDA:

- a) A motion was made by Director Cornell Davis to approve the Agenda for May 12, 2025. Director Calvert seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: none

ACTION ITEMS:

- a) **Vote for District Manager Title Change & Job Description:** A motion was made by Director Mutto to change the Title from District Clerk to District Manager and approve the Job Description for the District Manager that was read in full during the meeting by Chair – Haslett. Director Cornell Davis seconded the motion. The motion was unanimously approved.
- b) **Vote to Change Position Wage for District Manager.** Director Mutto made a motion to increase the position wage for the District Manager to \$40 per hour starting on May 1, 2025. Director Calvert seconded the motion. The motion was unanimously approved.
- c) **Vote to Change Title & Description of Facility Manager.** Director Calvert made a motion to change the title of Facility Manager to Facility Maintenance Technician. Director Cornell Davis seconded the motion. Motion was unanimously approved.

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Calvert made a motion to adjourn. Director Cornell Davis seconded the motion. The meeting was adjourned at 6:41 pm.

NEXT BOARD MEETING: June 4, 2025, at 6:30 pm

Respectfully submitted by: *Lori DeCaro, District Manager*

DATE APPROVED: 6-4-25

SIGNATURE: _____