



Alta Fire Protection District
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Alta CA 95701
(530) 389-2676 (Business Office)
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Directors
Ed Snider
Cornell Davis
Tim Johnson
Christine Miller
Collin McSorley

MEETING MINUTES
A.F.P.D. BOARD OF DIRECTORS – REGULAR OPEN MEETING
By Teleconference

DATE: January 7, 2021 @ 7pm

CALL TO ORDER: The meeting was called to order at 7:05pm by Chairman, Ed Snider.
Also present were Directors: Tim Johnson, Collin McSorley, Cornell Davis, and Christine Miller

- o Chief: Zachery Haslett
- o Facility Manager: absent.
- o Guest: Cal Fire Chief Estes and Chief Rufenacht

CONSENT AGENDA:

- a) A motion was made by Director Miller to approve the Agenda for January 7, 2021. Director Davis seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Miller to Approve Consent Item: (b-d) Minutes for December 3, 2020 Regular Meeting, December 3, Special Meeting and December 15, Special Meeting. Director Davis seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: Cal Fire Chiefs: Estes and Rufenacht gave an updated Cal Fire report on current happenings. They hope to attend our Board meetings on a regular basis to keep us up to date on current affairs.

CORRESPONDENCE: Personnel Concepts: change in minimum wage and OSHA, Kender Morgan – Pipeline safety, Athens 2020 OSHA log report – posted in Clerk's Office.

REPORTS:

- a) **Chief's Report:** Chief Haslett went over the Chief's monthly report (see attached). Monthly call summary for December: a total of 13 calls, 10 of those AFPD responded to. 8 calls "In District" for Medical & Commercial Vehicle Fires, 3 calls "Out of District" for Commercial Vehicle Fires, and 2 calls "Out of District" for Vegetation Fires & Structure Fires.
- b) **Facility Manager's Report:** Facility Mgr was absent: Monthly report attached.
- c) **Firefighters Association Report:** No report – status on 501c is good
- d) **Hall Report:** No changes
- e) **Fire Prevention Update:** none –Reminder to FireWise members to keep a record of hours and money spent on fire clean up.

COMMITTEE REPORTS: (Ad hoc) – AFPD and Cal Fire – First meeting will be on 1/15/21 @ 5:30pm

- a) To discuss the Final Draft of the Incident Response Service Agreement (SRA) to be presented to the AFPD Board.

ACTION ITEMS:

- a) **Approve District Cost Control and County's monthly report for November 2020:** A motion was made by Director McSorley to approve Item (a) under Action Items. Director Davis seconded the motion. The motion was unanimously approved.
- b) **Conduct Oath of Office:** Chairman Ed Snider delivered the Oath of Office to: Christine Miller, Cornell Davis, Jr., Collin McSorley, and Tim Johnson. Paperwork has been signed and filed.
- c) **Election of Board Officers for year 2021:**
 - a. Director Johnson motioned to nominate Director Snider for Chairman, Director Davis seconded, motion was unanimously approved.
 - b. Director Snider nominated Director McSorley for Vice Chair, Director Davis motioned and Director Johnson seconded, motion was unanimously approved.
 - c. Director Snider nominated Director Miller for Secretary, Director Johnson motioned and Director Davis seconded, motion was unanimously approved.

Chairman for 2021: Ed Snider / **Vice Chair:** Collin McSorley / **Treasurer:** Christine Miller

NOTE: DIRECTORS MILLER AND JOHNSON HAD TO LEAVE THE MEETING EARLY AFTER THE ELECTION –

- d) **Approve Internet Service with Sutton Tech Services:** Motion was made by Director McSorley to approve Sutton Tech Services for AFPD internet services. Director Davis seconded, motion was unanimously approved. Absent: Miller & Johnson. NOTE: Add to March Agenda to discuss and possible cancel AT&T internet services.
- e) **Approve Wire Transfer of Funds from AFPD payroll account to AFPD US Bank Checking / Amount: \$10,000.00 –** Director McSorley motioned to transfer said funds, Director Davis seconded, motion was unanimously approved. Absent: Miller & Johnson.

DISCUSSION ITEMS:

- a) Discuss AB1234 – Required Ethics Training - renewal every 2 years. Those due to complete the online course are: Directors; Miller, Snider, Davis, and Johnson. Certificate of completion will be filed in Clerk's office.

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Davis made a motion to adjourn. Director McSorley seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:41pm.

NEXT MEETING: February 4, 2021 at 7:00 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

DATE APPROVED

3/4/2021

SIGNATURE:

