



Alta Fire Protection District
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Directors
Zach Haslett
Cornell Davis
Vincenza Mutto
Zach Calvert
Carrie Davis

MEETING MINUTES

AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING

January 8, 2025 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: January 8, 2025

CALL TO ORDER: The meeting was called to order at 6:35pm by Director / Chair – Zach Haslett

Present were:

- o Directors: Zach Calvert, Cornell Davis, Carrie Davis, & Zach Haslett. Absent: Vincenza Mutto
- o Facility Manager: Steve Jones
- o PCFD/Cal Fire: Station 33 FF: Stephen Pappas
- o Guest: Joe & Mary Fatula

CONSENT AGENDA:

- a) A motion was made by Director Calvert to approve the Agenda for January 8, 2025. Director Cornell Davis seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Carrie Davis to approve the Minutes for November 6, 2024, Regular Meeting. Director Calvert seconded the motion. The motion was unanimously approved.
- c) A motion was made by Director Carrie Davis to approve the Minutes for December 16, 2024, Special Meeting. Director Calvert seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: Guest Joe Fatula presented his written report to the Directors pertaining to his observations during an event at the community center. The report included County & State requirements for Retail Food establishments, Food providers, and the required temperatures for hot water, flowing out of the faucet. Note: Facility Mgr will be replacing the temperature unit on the hot water heater this week. Chairman Haslett will be following up with Placer County.

CORRESPONDENCE: The district received a donation from the Ladies Auxiliary in the amount of \$1000.00. The district also received a payment from PG&E PSPS in the amount of \$750.00. PSPS event was scheduled for October 16 & 17. After set up, PG&E informed us that the PSPS event was cancelled.

REPORTS:

- a) **Facility Manager's Report:** 1) A new gas valve from Rheem arrived for the hot water heater – under warranty. 2) PG&E will give us trees to replace the ones they removed.
- b) **Hall Report:** March 1st – possible date for the Surf n Turf event.
- c) **Cal Fire / PCFD Report:** Firefighter Steve Pappas mentioned that Division Chief Bob Counts was transferred to Sacramento. He also said that they will help with snow removal at ST98.
- d) **Placer Sierra Fire Safe Council Report** - Jerry Reieux gave his report. Jerry also presented a letter that was written by Placer Sierra Fire Safe Council regarding: Placer Resource Conservation District's (Placer RCD) "Bear & North Fork American Headwaters Forest Health Project" – Application to Cal Fire's 2024/2025 Forest Health Grant. Chairman Zach Haslett signed the letter, and Jerry will send it to Cal Fire.

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly reports for October & November 2024:** A motion was made by Director Carrie Davis to approve Action Item (a). Director Cornell Davis seconded the motion. The motion was unanimously approved.
- b) **Appoint Officers for YR2025.** Chair, Vice Chair, and Secretary/Treasurer: A motion was made by Director Calvert to keep the officers the same for 2025. Director Cornell Davis seconded the motion. The motion was unanimously approved.
2025 officers are – Chair: Zach Haslett, Vice Chair: Zach Calvert, Secretary/Treasurer: Carrie Davis.

- c) **Approve Rental Fee for Tables & Chairs.** Director Calvert made a motion to apply a rental fee of one dollar (\$1) per table, with the chairs being included in this fee. Also, the rentals will be for community residents and any 501c organizations, but not for businesses who charge their customers for their services.
Director Cornell Davis seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS:

- a) The Ladies Auxiliary would like 4 more keys for their volunteers. All directors were in favor of giving them the keys.
- b) The copier contract will be ending this April – options were discussed to either renew the contract or terminate the contract. This will be brought up at the February meeting to vote on.
- c) Reminder to Directors to submit Form 700 before April 2025.

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Carrie Davis made a motion to adjourn. Director Cornell Davis seconded the motion. The meeting was adjourned at 7:55 pm.

NEXT BOARD MEETING: February 5, 2025, at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Clerk

DATE APPROVED

2-5-25

SIGNATURE:

