



Alta Fire Protection District
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Directors
Zach Calvert
Cornell Davis
Carrie Davis
John Prentice
Manooch Khajeh

MEETING MINUTES

AFPD - BOARD OF DIRECTORS - REGULAR OPEN MEETING

October 1, 2025 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: October 1, 2025

CALL TO ORDER: The meeting was called to order at 6:33pm by Director / Chair – Zach Calvert

Present were:

- o Directors: Zach Calvert, Cornell Davis, Carrie Davis, John Prentice, & Manooch Khajeh
- o PCFD/Cal Fire: Chief Clinton Seibert
- o Guest: Helene Prentice, Jennifer Longnecker

CONSENT AGENDA:

- a) A motion was made by Director Carrie Davis to approve the Agenda for October 1, 2025. Director Khajeh seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Carrie Davis to approve the Minutes for September 3, 2025, Regular Meeting. Director Prentice seconded the motion. The motion was unanimously approved.
- c) A motion was made by Director Carrie Davis to approve the Minutes for September 10, 2025, Special Meeting. Director Prentice seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: Jennifer Longnecker thanked the board for providing the community center for her mom's celebration of life event coming up on 10/18/25. She also expressed interest in being more involved with the fire dept board and the community center.

CORRESPONDENCE: None

REPORTS:

- a) **Facility Maintenance Report:** The drinking fountain for the Community Hall lobby has been installed. Both heaters in the hallway have been turned on. No propane leaks were detected.
- b) **Hall Report:** Event on 10/18/25 – Nancy Longnecker – celebration of life event
- c) **Cal Fire / PCFD Report:** Chief Seibert gave report. Burn season with permit is coming soon. Possibly at the end of Oct. Cal Fire will be doing some prescribed burns around Culbertson/Alta & in the Colfax area. ST33 will be fully staffed through the winter. WT98 will be used in the Truckee/Tahoe area in the next couple of weeks.
- d) **Placer Sierra Fire Safe Council Report** – None – Jerry Rioux absent
- e) **Monthly Financial Report** – District Mgr. gave report which included monthly operating expenses, revenue, and the US Bank statement balance (payroll & taxes).

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly reports for AUGUST 2025:** A motion was made by Director Carrie Davis to approve Action Item (a). Director Khajeh seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS:

- a) Carrie Davis mentioned she is working on her ethics course through CSDA.

ADJOURNMENT:

Having no further business on the agenda to come before the Board, Director Carrie Davis made a motion to adjourn. Director Prentice seconded the motion. The meeting was adjourned at 7:05pm.

NEXT BOARD MEETING: November 5, 2025, at 6:30 pm

Respectfully submitted by: *Lori DeCaro*, District Manager

DATE APPROVED: 11-5-25

SIGNATURE: _____