



Alta Fire Protection District
PO Box 847
33950 Alta Bonny Nook Road
Alta CA 95701
(530) 389-2676 (Business Office)
afpd.clerk@att.net
afpd.clerk98@gmail.com

Directors
Zach Calvert-Chair
Cornell Davis
Carrie Davis
John Prentice – Vol FF
Manooch Khajeh-Treasurer/Sec

MEETING MINUTES

AFPD - BOARD OF DIRECTORS – REGULAR OPEN MEETING

May 6, 2026 @ 6:30pm – 33950 Alta Bonny Nook Rd, Alta CA 95714

DATE: May 6, 2026

CALL TO ORDER: The meeting was called to order at 6:31pm by Director / Chair – Zach Calvert

Present were:

- o Directors Present: Zach Calvert, John Prentice, Manooch Khajeh, Cornell Davis and Carrie Davis
- o PCFD/Cal Fire: Battalion Chief Ryan Burgard
- o Placer County Fire Safe: Jerry Rioux
- o AFPD District Mgr./Clerk: Lori DeCaro
- o Facility Maintenance: Steve Jones
- o Guest: Jennifer Hanely & Helene Prentice

CONSENT AGENDA:

- a) A motion was made by Director Khajeh to approve the Agenda for May 6, 2026. Director Prentice seconded the motion. The motion was unanimously approved.
- b) A motion was made by Director Prentice to approve the Minutes for April 1, 2026, Regular Meeting. Director Khajeh seconded the motion. The motion was unanimously approved.

PUBLIC COMMENT: Jennifer Hanely reminded everyone that the Swap meet/ Flea market will be on May 23rd. Fifty-five spaces have been rented out for this event.

CORRESPONDENCE: None

REPORTS:

- a) **Facility Maintenance Report:** Weeds in the parking lot have been addressed. The ceiling tiles have been replaced in the boardroom. No leaks have been detected after Steve sealed the area on the roof.
- b) **Hall Report:** May 23rd - Swap meet / Flea market
- c) **Cal Fire / PCFD Report:** Battalion Chief Ryan Burgard introduced himself to the board. In his report, he mentioned that a burn permit is now needed for all burning. Water Tender 198 is in for maintenance. It should be completed and brought back to ST98 in approximately two weeks.
- d) **Placer Sierra Fire Safe Council Report** – Jerry Rioux gave report. Dutch Flat Pool clean-up is on May 9th.
- e) **Monthly Financial Report** – The report which includes monthly operating expenses, revenue, and the US Bank statement balance (payroll & taxes) was reviewed by the board.

ACTION ITEMS:

- a) **Approve the District's Cost Control and County's monthly reports for March 2026:** A motion was made by Director Carrie Davis to approve Action Item (a). Director Prentice seconded the motion. The motion was unanimously approved.
- b) **Vote to approve Resolution #186 – Notice of Governing Board member election (General 11/2026).** A Vote of 5 Ayes, 0 Noes, 0 Absent. Resolution was signed and will be mailed to the Placer County Election Dept.
- c) **Review parking lot seal bid(s) with possible vote to approve.** A motion was made by Director Prentice to accept the only bid submitted: by Jerry Fillmer Paving & Seal Coating. Bid 1: to reseal parking lot and in front of the garage. Bid 2: repair the damage in front of the garage. The total amount for both bids: \$21,254.00. Director Carrie Davis seconded the motion. The motion was unanimously approved.
- d) **Vote to approve the garage door bids.** (Tabled from last meeting). A motion was made by Director Prentice to approve the bid from Howell's Garage Doors, Inc., in the amount of \$28,660. The bid includes replacement of three doors and commercial openers installed with battery backup. Director Carrie Davis seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS:

- a) Discuss the kitchen range exhaust vent/fan. Steve will see what's needed to replace the vent fan.
- b) Form 700 – Directors Carrie Davis and Cornell Davis need to complete.
- c) Use of the parking lot to sell private items. The board would like residents to utilize the community Flea market for events like this.

Having no further business on the agenda to come before the Board, Director Khajeh made a motion to adjourn. Director Cornell Davis seconded the motion. The meeting was adjourned at 7:21 pm.

NEXT BOARD MEETING: June 3, 2026, at 6:30 pm

Respectfully submitted by: ***Lori DeCaro***, District Clerk / Manager

DATE APPROVED: 6-3-26

SIGNATURE:

A handwritten signature in dark ink, appearing to be 'Lori DeCaro', written over a horizontal line.