

**MINUTES**  
**OF THE**  
**BIG SANDY AREA DEVELOPMENT DISTRICT**  
**REGIONAL TRANSPORTATION PLANNING COMMITTEE**  
**SPECIAL MEETING**

**Tuesday, April 25, 2017**

**Members in Attendance**

Garry McClure, Johnson County DES, Chair  
Bill Mike Runyon, Mayor of Paintsville  
Mike Wilson, Magoffin County Deputy Judge/Executive  
Phillip Elswick, City of Pikeville  
Jacky Darrel Smith, Pike County Fiscal Court  
Burl W. Spurlock, First Commonwealth Bank  
Steve Jones, Bicycle/Pedestrian Representative  
Mark Westfall, KYTC HDO 12  
Jason Blackburn, KYTC HDO 10  
Joe Jacobs, Big Sandy ADD

**Guests in Attendance**

Cliff Latta, Vaughn and Melton  
Lisa Wilson, AEI, Inc.  
Mike Mullins, Summit Engineering  
Beau Spurlock, Bike/Ped Advocate  
Sandy Runyon, Big Sandy ADD

**Call to Order**

Chairperson Gary McClure called the meeting to order at 10:05AM. Introductions of committee members present and guests were made.

**Approval of Minutes**

Mike Wilson moved that the minutes of the November 22<sup>nd</sup> meeting be approved. Jacky Darrel Smith seconded the motion and the motion carried.

**Committee Business**

**SHIFT (Highway Plan Prioritization) Process**

BSADD Transportation Planner, Joe Jacobs, briefly outlined the SHIFT prioritization process for guests and new members. Mr. Jacobs reviewed progress on the first phase of the process that has just completed. The Big Sandy Region submitted a total of 40 sponsored projects for technical review and

scoring in the next phase of the SHIFT process. 19 of those projects were sponsored by the county elected officials and the City of Pikeville. 21 of the projects were sponsored by Highway District Office 12. These projects will be combined with the statewide priority projects from the National Highway System and given a score. Scored projects will then be sent back to the Regional Transportation Committees for local priority adjustment.

Mr. Jacobs reviewed a power point presentation and handout provided by the KYTC explaining the SHIFT Statewide and Regional Processes and the Proposed Regional Scoring plan. Jason Blackburn provided additional information on the SHIFT process and rationale.

Mr. Jacobs outlined the process for selecting 25% of the scored Project List for regional prioritization and asked the Committee to review and discuss the draft criteria for assigning Local Input Points to the regional priority projects, that will take place at the August meeting. After a lengthy discussion by the Committee, Jacky Darrel Smith moved that the draft *Regional Criteria for Point Allocation* be approved. James Reynolds seconded the motion, and the motion carried.

Phillip Elswick moved that the complete *Draft Regional Plan for Prioritization* with the newly-approved Criteria for Point Allocation be approved. Jacky Darrel Smith seconded the motion, and the motion carried with one vote opposed.

#### **Discussion of Committee participation and membership**

At the November 22<sup>nd</sup> meeting the Committee directed the Transportation Planner, Joe Jacobs, to research other committees' by-laws regarding removal and replacement of non-participating members. Mr. Jacobs presented a report outlining the specific procedures outlined in other Committee by-laws and offering a proposed amendment to Section III, Line 5 of the *Committee By-Laws* that would bring the BSADD RTC by-laws into line with other Regional Transportation Committees. The proposed amendment read:

*Three consecutive absences on the part of any member to regularly scheduled committee meetings shall be interpreted as a possible lack of interest. The chairperson of the committee shall, at that time, inquire as to whether the respective member intends to remain active on the committee. If this member indicates no interest or if there is no reply, the position shall be considered vacant and the chairperson shall request appointment of a replacement by the appointing authority.*

Bill Mike Runyon moved that the *Committee By-Laws* be amended to include the new language addressing replacement of non-participating members. Phillip Elswick seconded the motion and the motion carried.

#### **BSADD Transportation Planner's Review**

Joe Jacobs updated the Committee on the progress of the Bicycle/Pedestrian Data Collection project, the Kentucky ADA Transition Plan Quality Control/Quality Assurance project, and the Rail Freight Loading/Unloading Locations Inventory project. All three projects are on track to be completed by the end of the fiscal year, June 30.

Joe Jacobs reviewed information shared at the 2017 KBT Kentucky Transportation Conference and the 2017 Kentucky Trail Town Summit.

Joe Jacobs announce two upcoming conferences that may be of interest to Committee members; the Kentucky Regional Freight Conference, April 26-27 in Bowling Green; and the International Trails Symposium, May 7-10 in Dayton, OH.

### **Project Updates and Concerns**

#### **District 12 (Floyd, Johnson, Martin, and Pike Counties)**

Mark Westfall, HDO 12, updated the Committee on current and future projects in District 12 and answered questions.

#### **District 10 (Magoffin County)**

Jason Blackburn, HDO 10 updated the Committee on current and future projects in District 10 and answered questions.

### **Next Meeting Date**

Gary McClure opened the floor to discussion about the next meeting date. Since this special meeting occurred so close to the regularly scheduled meeting date of May 23<sup>rd</sup> and since we do not expect new information from KYTC concerning the SHIFT Prioritization Process until July, it may be opportune to cancel the May meeting and meet again at our regularly scheduled date of August 22<sup>nd</sup>. Mike Wilson moved that the May 23<sup>rd</sup> meeting be canceled and the Committee meet again at our regular time of 10:00 AM, Tuesday, August 22, 2017. Jacky Darrel Smith seconded the motion and the motion carried.

### **Adjournment**

Burl Wells Spurlock moved that the meeting be adjourned. Mike Wilson seconded the motion and the motion carried.