

# Big Sandy Area Development District

## Board of Directors Meeting

July 27, 2021

12:30 PM

Via Zoom

### **MEMBERS PRESENT**

Judge-Executive Mark McKenzie, Chair  
Judge-Executive Robbie Williams  
Judge-Executive Matt Wireman  
Mayor Bill Mike Runyon  
Mayor Les Stapleton  
Mayor Pete Shepherd  
Mayor Ed Daniels  
Mayor Jerry Fultz  
Mr. Don Cecil  
Mr. Rick Roberts  
Mr. Jimmy Salyers  
Mr. David Tackett proxy for Mr. Mark Gooch  
Mr. Glenn David May  
Ms. Shauna Moore  
Mr. James Ayers

### **GUESTS PRESENT**

Adam Rice – Congressman Rogers Office  
Barry Davis – Transportation Cabinet  
Donna McClure – Senator Mitch McConnell’s Office  
David Harris – Secretary of the State’s Office

### **STAFF PRESENT**

Mr. Ben Hale	Ms. Elizabeth Hamilton	Ms. Monica Spriggs
Ms. Sandra Justice	Ms. Janice Prater	Ms. Peggy Thompson
Ms. Stacy Hall	Ms. Retha Mullins	
Ms. Sharon May	Mr. Braydon Sode	
Mr. Joe Jacobs	Mr. Greg Salyers	
Mr. Cody Branham	Mr. Matt Scofield	

Chairman McKenzie called the meeting to order at 12:30 pm, after a quorum was determined to be present. Mr. Chairman took the liberty of introducing guests. The Agenda for the meeting was approved. A motion and a second were made by Mayor Ed Daniels and Mr. James Ayers. Motion carried. The minutes of the June 22, 2021 meeting were reviewed and approved with a motion and a second by Judge Robbie Williams and Mayor Ed Daniels. Motion carried.

**Financial report:**

Greg Salyers gave the financial report. He mentioned at June 30 BSADD has about a \$1.5 million cash balance. At the end of the fiscal year, salary, fringe, and indirect were near targets, but contracts and other operating were underspent due to the pandemic and other factors. Overall, at the end of the year the ADD had spent about 65% of its total budget.

Chairman McKenzie asked about the large difference between target and actual and if it was due to loss of revenue? Greg explained most of the underspending was due to delays in completion of the AML projects, the funds are still available to complete the projects but progress is slower than anticipated. Also, Kentucky Works client expenditures were down in FY 21 due to the pandemic and there was little demand during that time.

A motion and a second were made Judge Robbie Williams and Mayor Ed Daniels. Motion carried.

The **Executive Review** report was presented by Director Ben Hale and approved with a motion by Mayor Ed Daniels and a second by Mayor Bill Mike Runyon. Motion carried. The report included the following project:

- KY202106241064: Appalachia Service Project  
Magoffin, Breathitt, Knott, Floyd, Leslie, Harlan, Knox, McCreary, Bell and /or  
Perry counties  
\$77,000.00
- KY202106241065: New Eula Hall Health Center  
Floyd County  
\$3,694,000.00
- KY202107201196: Wastewater Plant Rehabilitation  
Floyd County  
\$329,502.00
- KY202106251071: Eastern Kentucky Medical Training Facility/Career Center  
Pike County  
\$3,810,000.00
- KY202107011103: Pikeville Water Plant Filter Subsurface Wash System  
Improvements  
\$764,000.00
- Hammers for Kentuckians, Improving the lives of low income Kentuckians  
through critical home repairs

Morgan, Menifee, Rowan, Wolfe, Henderson, Pike, Hopkins, Christian,  
Webster, Greenup, Boyd Counties  
\$215,000.000

**Old Business:** None

**New Business:**

- **FY 22 – JFA –**  
Director Ben Hale explained the proposed FY 22 Joint Funding Agreement allocation of funds to provide required match to Federal awards, as concurred all ADDS. Motion and second was made to sign agreement made by Judge Robbie Williams and Mr. Glenn David May. Motion carried.
- **Low Income Representative:** Motion to accept Ms. Shauna Moore as the new Board member representing low income families in this region. A motion and a second was made by Judge Robbie Williams and Mr. Glenn David May. Motions carried.

**STAFF REPORTS:**

- **Joe Jacobs – Community and Economic Development Update**

The five-year Multi-Jurisdiction Multi-Hazard Mitigation Plan is under development. We have been working on this update since late in 2019 but, due to the pandemic, the public meeting and information gathering portions of the work were postponed until it became possible to gather stakeholders together again. As a result, the public meeting schedule is fairly dense. A copy has been provided in the board packet.

Last week the Economic Development Administration published five Notices of Funding Availability. Some are new programs specifically tied to the American Rescue Plan, others are the standard EDA initiatives such as the Economic Adjustment Assistance that has funded some of our local projects in the past. We have started one EAA project application and would be happy to assist with any other community application or to discuss ideas. For more information you can read the full Notices at [EDA.gov](http://EDA.gov) or contact Joe Jacobs at the ADD for assistance or to discuss a project. There will also be two informational webinars hosted by EDA on July 27<sup>th</sup> and July 29<sup>th</sup>.

The Regional Transportation Planner position is currently vacant. We are currently advertising for a new Transportation Planner/Project Administrator. In the meantime, Joe Jacobs will be covering the Regional Transportation Planning Program. The SHIFT Highway Prioritization process is about to enter the next phase. Scores for locally sponsored projects are due to be released on Wednesday, July 28. Once the scores are available we will convene the Regional Transportation Committee to assign boost points to those projects to help advance them to the governor's recommended highway plan. The meeting will be held on the morning of the August board meeting. In the event the board decides to cancel the August meeting due to the

Local Issues Conference, we will convene a special meeting of the Regional Transportation Committee at 10:00 am on Tuesday, August 17<sup>th</sup> in a hybrid format.

- **Liz Hamilton – BIG SANDY AREA AGENCY ON AGING AND INDEPENDENT LIVING (Overview)**

**Homecare:** Provides in-home services to senior citizens 60 and older to assist in maintaining them in their home instead of the nursing home. Services include assessment, case management, chore, escort, home repair, homemaker, personal care and respite. Clients must meet eligibility requirements and must not be eligible for services under Medicaid Waiver. We presently have 10 Homecare Aides in the 5 county area.

**National Family Caregiver Program:** Two components, Caregiver and Grandparents Raising Grandchildren. Caregiver provides services for someone who is caring for someone 60 and older. Grandparents program is for grandparents, 55 and older, who are raising their grandchildren. Services for both programs include information, assistance, respite, supplemental services, and support groups/trainings.

**Homecare and community Based Medicaid Waiver Program:** provides assistance to maintain participants in the home. *Participant Directed Services* allows the client to hire their own employee and set their own schedule for services. PDS gives the participant greater freedom of choice, flexibility and control over their services. Services under the HCB Waiver program include personal care, homemaker, respite and attendant care. *Traditional Case Management* services are provided to HCBW clients also. These clients who choose to have an agency provide the aide to assist them and we provide the case management services. PDS currently serving 220 clients, Traditional serving 32.

**LTC Ombudsman:** serves as an advocate for nursing home, personal care home and family care home residents. The Ombudsman works to resolve problems or complaints with quality of care issues. The ombudsman also provides education on resident's rights and abuse/neglect to LTC residents and LTC staff, as well as provides public awareness to the general on LTC issues and the ombudsman program.

**State Health Insurance Program (SHIP) / Medicare Improvements for Patients and Providers Act (MIPPA)** – provides assistance with Medicare, Part D Prescription Plan, LTC insurance, Supplemental Insurance Plans.

**Aging and Disability Resource Center (ADRC)** – provides access to long term care options by using a range of community resources.

**TITLE III** : Big Sandy Area Development District, Area Agency on Aging and Independent Living, contracts with the Senior Citizen programs in the five counties of the Big Sandy region to provide the Title III services to our population age 60 and older. Floyd County has 6 senior centers, Johnson County has 1 senior center, Magoffin County has 1 senior center, Martin County has 1 senior center and Pike County has 6 senior centers. The centers have supportive services and preventive health activities.

- **Cody Branham:**  
**FY21 Regional KY Works Result Overview**

-369 new clients served in FY21 (expended funds)

-80 received transportation assistance

-286 clients employed

-28 clients received training-all obtained employment after the training

-We organized 8 class size trainings

-3,428 Employer contacts

-Conducted 78 homevisits

-Assisted 1,076 clients with basic needs

-Assisted 760 clients with employment and career counseling.

-Assisted 570 clients with pre-employment activities

-88% of clients that were employed under our wage subsidy agreement obtained full time, unsubsidized employment after the six month period.

**FY21 SNAP Employment & Training Results**

-Assessed 153 participants

- 22 participants completed training
- 26 participants currently in a training
- 12 participants obtained employment

Our new virtual JRA Class and follow-up Career Advancement Training (CAT) course. We started this on May 3rd and it has been going exceptionally well for the last two months.

JRA is job readiness activities that prepare our KWP clients and SNAP E&T participants to obtain employment by providing training in several topics including communication, conflict resolution, interviewing skills, resume preparation, employment counseling, job search, etc. The Zoom classes will be Monday-Thursday. The participants will login at 9:00 to discuss the agenda, the topic of the day, and will be assigned work. They will log back into Zoom again at 2:00 to go over their assignments. On Fridays, the participants are encouraged to meet with their local Employment Specialist in person in order for transportation payments to be issued, however accommodations can be arranged as needed. Each participant will be given a hard copy workbook to use throughout the JRA class. The participants will be required to have an internet connection and computer or smart phone.

We have also developed a month-long Short-Term Training Class called Career Advancement Training (CAT). It is taught in the same format on Zoom and designed as a follow-up course to the JRA class discussing topics such as:

- Zoom Meetings - how to conduct a successful virtual meeting
- Financial Awareness (checking accts, credit cards, loans, etc)
- Family Budgeting
- College Barriers
- Dress for Success
- Work Ethics
- Social Media
- Interview Scenarios
- Crucial Conversations
- What employers expect from employees
- Soft Skills

The JRA class and CAT course will allow our clients to gain essential employability skills while transitioning from good cause.

**Directors Comments** – Director Ben Hale asked the Board to consider cancelling the August meeting due to the conflict with Governor’s Local Issues Conference in Louisville on August 24th-27<sup>th</sup>, 2021. Board agreed to cancel.

Next Meeting: September 28, 2021

Motion to adjourn by Mayor Bill Mike Runyon and a second by Mr. Glenn David May. Motion carried.

With no further business, the meeting adjourned.