

**Big Sandy Area Development District**  
**Board of Directors Meeting**  
**November 23rd, 2021**  
**12:00 PM**  
**Hybrid Meeting**

**MEMBERS PRESENT**

Judge-Executive Mark McKenzie, Chair  
Judge-Executive Victor Slone  
Judge-Executive Robbie Williams  
Mayor Bill Mike Runyon  
Mayor Les Stapleton  
Mayor Pete Shepherd  
Mayor Mike Taylor  
Mr. Don Cecil  
Mr. Jimmy Salyers  
Mr. Mark Gooch  
Mr. Glenn David May  
Mr. Rick Roberts  
Mr. James Ayers  
Mr. Tommy Trimble  
Ms. Nita Collier

**GUESTS PRESENT**

Adam Rice – Congressman Rogers Office  
Barry Davis – KYTC Transportation Cabinet–Office of the Governor  
Justin Turner proxy for Tim Hatfield – CEO HRMC/ARH  
Donna McClure – Senator Mitch McConnell’s Office  
Senator Johnny L. Turner  
Representative Angie Hatton  
Dr. Sherry Zylka, President BSCTC  
Cole Atkinson, Director, SOAR

**STAFF PRESENT**

Mr. Ben Hale	Ms. Elizabeth Hamilton	Mr. Braydon Sode
Ms. Sandra Justice	Ms. Janice Prater	
Mr. Jamie Pinson	Mr. Greg Salyers	
Ms. Stacy Hall	Ms. Peggy Thompson	
Ms. Sharon May	Mr. Cody Branham	
Ms. Retha Mullins	Ms. Amanda Lawson	
Mr. Joe Jacobs	Mr. Jacob Anderson	

Chairman McKenzie called the meeting to order at 12:01 pm, after a quorum was determined to be present. Mr. Chairman and Director Hale asked for the agenda to be amended with the addition of the auditor, Lori Deerfield, to present the completed audit performed by Kelly Galloway Smith Goolsby, PSC. Motion to amend the agenda by Mark Gooch, second Judge Williams, and motion carried.

Chairman McKenzie and Director Hale took the liberty of introducing guests.

The minutes of the October 26, 2021 meeting were reviewed and approved with a motion and a second by Mr. Tommy Trimble and Mr. Mark Gooch. Motion carried.

**Financial report:**

Greg Salyers

At the end of October, we had \$1.45 million cash in the bank. Through October, 33% of the year, we are 18% spent of the total budget. The total spent figure is being dragged down by project subcontracts which continue to be delayed. Our internal cost categories of salary, fringe, indirect, and operating are at or near target at this time.

Motion and second to accept by Judge Williams and Mr. James Ayers. Motion carried.

The **Executive Review** report was presented by Director Ben Hale and approved with a motion made to accept and seconded by Judge Robbie Williams and Mr. Mark Gooch. Motion carried.

The report included the following projects:

- KY202111171584: Proposed Eula Hall Health Center  
Floyd County \$3,694,000.00

**Old Business:**

Dr. Sherry Zylka was asked by Director Hale to give an update of the Solar Panel Project underway in Martin County. Dr Zylka reported the PSC approved the project and Edelen Renewables is working in conjunction with BSCTC. BSCTC is working with the Solar Project to offer a training class in Solar Panel Installation. This would allow participants, upon completion, to be Certified Solar Panel Technician. Within the next 2 weeks, Dr. Zylka expects job descriptions to be released for the upcoming job fair related to this project. She also reported the hiring of 50 people at the new business Appalachian Tank, former location of the Silver Liner. Some of the recent welding students of the Mayo Campus of BSCTC will be applying for these positions.

Chairman McKenzie thanked Dr. Zylka for her involvement in the surrounding communities.

## **New Business: STAFF REPORTS**

- **CEDS Department – Joe Jacobs**

The 2021 Comprehensive Economic Development Strategy (CEDs) update for 2021 has completed its 30-day public comment period and is being presented to the board for final approval. This update is the last annual update in the existing CEDs 5-year cycle. The process of drafting an entirely new 5-year Strategy for the region will begin after the first of the calendar year.

Three members of the Community and Economic Development Department received their Kentucky Community Development Block Grant Certified Administrator certifications this month. Kentucky and the US Department of Housing and Urban Development require certification to administer CDBG-funded projects. The training course, exam, and certificate program are administered by the Kentucky Department for Local Government. The three newly certified administrators are Matt Scofield, Jacob Anderson, and Braydon Sode.

Chairman McKenzie gave his congratulations to Braydon Sode, Matt Scoville, and Jacob Anderson in receiving their CDBG certification.

- **KWP – Cody Branham**

- -19 participants graduating from our virtual JRA Class
- -15 participants completing Career Advancement Training
- -3 clients have obtained employment that were participating in a class
- -2 clients were employed under a wage subsidy contract at Inez Power and Jackson County Board of Education

- **BIG SANDY AREA AGENCY ON AGING AND INDEPENDENT LIVING – Liz Hamilton**

- Ms. Hamilton reports since the last meeting 10/25/2021 – 11/19/2021 there have been 16,270 meals served in the 5 county region. Martin Area kitchen has now moved into their new location at the Varia Mountain site in Martin.
- Floyd, Johnson and Magoffin Senior Centers are back open to the public for services. Pike and Martin are watching the COVID numbers to determine when they will reopen.

- Update of the National Family Caregiver Program: Program consists of adult family members or other informal caregivers age 19+ providing care to individuals 60 years of age or older, grandparents raising grandchildren, older relatives age 55+ are providing care to children under the age of 19, and older relatives, including parents age 55+providing care to adults age19-59 with disabilities.
- Respite Program currently has 19 caregivers utilizing the program. This is a voucher program system that offers temporary substitute support for care recipients in order to provide brief periods of relief or rest for the caregivers.
- Since 07/01/2021 this aging program has provided 9 caregivers with goods and services to help compliment the care provided by the caregivers. For example, supplies such as: depends, bed chux, bed sore medication, mouth swabs, medical gowns, pain reliever, and ensure.
- There have been 3 grandparents with 6 grandchildren who were provided with supplemental services. An example of those are mainly school clothing.
- **GIS – Jamie Pinson**
- Finished up Johnson County System-wide Review. Magoffin, Elkhorn City, Martin and Wheelwright remain; Wheelwright is supposed to have it on their December agenda.
- Preparing Centerlines maps we host online for Pike, Floyd and Johnson County road departments.
- Map work for Regional Transportation Planning Program deliverables.
- Mapping for Projects Dept. needs (Landslide Susceptibility, Flood Maps, Topo Maps, etc.).
- Preparing Water, Wastewater and Storm water Check ins for mandatory year-end submittal to KIA.

**Personnel:** Board ratification for new Case Manager, Michael Braxton. Motion to accept by Judge Williams, second by Mayor Stapleton. Motion carried.

**Board approval** of new hire for Permanent Homecare Aide, Abigail Howard. Motion to authorize hiring of Abigail Howard for Permanent Homecare aide, by Mayor Pete Shepherd, second by Rick Roberts. Motion carried.

**Board Authorization:** Motion to authorize opening a new bank account for eKAMI Prison reform/Workforce Development Grant made by Mayor Stapleton, second by Judge Williams. Motion carried.

**Audit Report:** Lori Deerfield, presented the completed audit performed by Kelly Galloway Smith Goolsby, PSC. Summary attached.

**Directors Comments** – As is customary, no meeting in December.

**Donna McClure** of **Senator McConnell's** Office offered greetings from Washington. Very busy time for Senate right now.

If anyone needs support letters please contact Donna. They will be glad to help.

**Rep. Angie Hatton** was in attendance via zoom. She expressed her appreciation for the open invitation and offered her assistance anytime. Let her know if there is anything that needs their attention.

**Adam Rice** of **Congressman Roger's** office provided information regarding the AML Grants submission. Congressman Rogers is co-sponsoring a bill for ARPA money to be more flexible for counties and cities.

**Barry Davis** with the **Transportation Cabinet, Rural and Secondary Roads**

The CRA and MRA funds should be scheduled, if not contact him. KYTC still waiting on guidelines for use of the Infrastructure monies. And as always call anytime with any questions or issues. Happy Thanksgiving.

**Justin Turner** proxy for Tim Hatfield – **CEO HRMC/ARH** – representing Mr. Hatfield gave his apologies that Mr. Hatfield could not be in attendance due to a prior obligation. Mr. Taylor announced the acquisition of Paul B. Hall Medical Center effective Dec. 1, 2021. He took a moment to encourage everyone to get their COVID Boosters. Mr. Taylor also expressed their gratitude to AML for approving the \$750,000.00 grant for the expansion of the radiology department at HRMC/ARH.

**Cole Atkinson**, Director of SOAR greeted the board and invited any of the Judges and Mayors to contact him if they have anyone wanting to start new businesses or bring a business in to this region. Also be looking for SOAR mini summits in the near future.

**Next Meeting :** January 25<sup>th</sup>, 2022 , 12:00 Hybrid ,as of now.

**Motion to adjourn:** Mayor Les Stapleton, seconded by Mayor Shepherd. Motion carried.