

BIG SANDY AREA DEVELOPMENT DISTRICT

Regional Transportation Committee

By-Laws

ARTICLE I

NAME, LOCATION, AUTHORIZATION AND PURPOSE

Section I: Name

The name of this body shall be known as the “Big Sandy Area Development District Regional Transportation Committee”, and shall hereinafter be referred to as the “BSADD RTC” or “committee”.

Section II: Area

The BSADD RTC will serve the populations of Floyd, Johnson, Magoffin, Martin and Pike Counties.

Section III: Authority

The authority granted by the BSADD Board of Directors has established this committee. The RTC shall be governed by the By-Laws of the Big Sandy Area Development District, and the By-Laws of the Big Sandy Area Development District Regional Transportation Committee, as amended. In such cases where the By-Laws contradict, the By-Laws of the Big Sandy Area Development District shall supersede.

Section IV: Purpose

The purpose of the BSADD RTC shall be to promote and develop the transportation system and the general safety and well-being of the citizens of the Big Sandy Region.

The committee will fulfill these needs by planning for a safe, economical, accessible and balanced transportation infrastructure throughout our region. The committee will solicit public input and consultation, in accordance with public involvement guidelines set forth by applicable state and federal requirements. In case of conflict between state and federal guidelines, federal guidelines will supersede any state requirements.

Duties of the committee shall include, but are not limited to, a thorough identification and review of our transportation needs and priorities, and a prioritization of these needs on our Unscheduled Projects List, for inclusion into the state’s highway plan, as requested by the KYTC.

The committee will establish regional transportation Goals and Objectives, and review and revise accordingly on an annual basis.

Lastly, the committee will carry out any tasks assigned to it by the BSADD Board of Directors.

ARTICLE II

MEMBERSHIP

Section I: Representation

The committee shall be comprised of representatives from each county and county seat located within the Big Sandy Region. This representation shall be composed of two (2) suggested by each county judge; one (1) suggested by each county seat mayor; one (1) from each Highway District Office with jurisdiction; and, one (1) from the Big Sandy ADD.

The HDO and BSADD members shall serve in an advisory capacity only, and the chairperson shall retain a vote only in cases of a tie.

All committee rosters, meeting minutes and attendance logs shall be available for public review on the Big Sandy Add website, www.bigsandy.org.

In the event a representative cannot attend a meeting, they may assign their vote and /or interest in that meeting to a "proxy", who shall retain full membership rights until such time as the regular member can attend.

Members shall serve without monetary compensation.

Section II: Terms of Members

Members shall serve for two (2)-year terms, at which time they may be removed by the respective judge/mayor, or they may be reappointed by same.

Vacancies on the committee shall be filled by a representative from the same county/county seat the departed member represented.

Committee officers shall be comprised of a chairperson and vice-chairperson.

The chairperson shall be nominated by committee representatives, and shall be elected by a simple majority, or by acclamation. The chairperson shall serve for two (2) years.

The vice-chairperson shall be nominated by committee representatives, and shall be elected by a simple majority, or by acclamation. The vice-chairperson shall serve for two (2) years.

All officers may serve successive terms.

Section III: Participation

In the normal conduct of the BSADD RTC, citizens of the Big Sandy Region; participating city, county state and federal agencies; participating city, county and state government representatives; the general public; and any official agents of any interested party are invited to attend, participate and have access to the records and proceedings of the committee.

“Robert’s Rules of Order” shall govern all deliberations of the RTC.

ARTICLE III

COMMITTEE MEETINGS

Section I: Regular Meetings

The committee shall hold regular meetings at least quarterly, or special meetings as needed. The standing meeting day will be the fourth Tuesday of the second month of the quarter, at 10:00 AM, at the Big Sandy ADD in Prestonsburg, KY, unless otherwise noted.

Section II: Notice of Meetings

Notices and agendas of all regular and special meetings shall be distributed via email, unless otherwise arranged, at least fourteen (14) days prior to the meeting, in case of a regular meeting, or in the case of a special meeting, with as much advance notice as situations allow. Notices shall also be supplied to the KYTC Central Office and the Office of Business and Occupational Development.

Section III: Quorum

A quorum shall be necessary for transacting any official business by the committee. A quorum shall be comprised of any number of members present for a meeting. Votes carried out by the committee shall be decided by a simple majority (1/2 plus 1 of members present).

ARTICLE IV

SUBCOMMITTEES AND CONSULTATION

Section I: Consultation

This committee shall have the authority to seek specialized consultation through a formation of advisory or subcommittees, as it may deem necessary in the execution of its duties.

Section II: Implementation Procedures

The following policies shall be deemed applicable for implementation of committee groups of the RTC in the performance of its functions:

- The chairperson of the committee shall establish such subcommittees as is deemed necessary. They shall appoint members to serve on such subcommittees, or may leave the membership to the discretion of the subcommittee chairperson;
- The chairperson of the subcommittee shall make available minutes of all subcommittee proceedings, and shall make report on such to the RTC;
- All matters not specifically covered herein shall be subject to the action of the subcommittee.

ARTICLE V

ADOPTION OF BY-LAWS

This revision of the BSADD RTC By-Laws shall go into effect upon an affirmative vote by the BSADD RTC, and shall go into force with the commencement of fiscal year 2015, on July 1, 2014.

Any further revisions will become effective immediately upon an affirmative vote by the committee.

Reviewed and Re-adopted August 23, 2016.

Signed:



Gary McClure
Chairman, BSADD RTC

Attest:


Witness

Revised August 19, 2014