

**Big Sandy Area Development District**  
**Board of Directors Meeting**  
**November 28, 2017**

**MEMBERS PRESENT**

Judge-Executive Ben Hale  
Judge-Executive Tucker Daniel, by proxy Ms. Lillian Wheeler  
Judge-Executive Charles Hardin  
Mayor Les Stapleton  
Mayor Bill Mike Runyon  
Mayor Pete Shepherd  
Mayor Ed Daniels  
Mayor Jimmy Carter, by proxy Mr. Sean Cochran  
Mayor Andrew Scott  
Mr. Mark McKenzie  
Mr. Millow McCarty  
Ms. Nita Collier  
Ms. Lillian Wheeler  
Mr. Don Cecil  
Ms. Susan Howard

**GUESTS PRESENT**

Mr. Brian Ward, Palmer Engineering  
Ms. Kathy Allen, Foundation for Appalachian KY  
Ms. Lori Elam, AppalRed  
Mr. Aaron Thompson, DLG  
Mr. Adam Rice, Congressman Rogers Office

**STAFF PRESENT**

|                        |                    |
|------------------------|--------------------|
| Ms. Sandy Runyon       | Ms. Misha Curnutte |
| Ms. Terry Trimble      | Ms. Denise Thomas  |
| Ms. Elizabeth Hamilton | Ms. Janice Prater  |
| Ms. Peggy Thompson     | Ms. Sharlet Butler |
| Mr. Cody Branham       | Mr. Greg Salyers   |
| Mr. Joe Jacobs         |                    |

The meeting was called to order after a quorum was determined to be present. The minutes from the October 24, 2017 meeting were reviewed. A motion and a second by Mayor Les Stapleton and Ms. Nita Collier approved the minutes. Motion carried. The Agenda was approved with no changes with a motion and a second by Mayor Ed Daniels and Mr. Millow McCarty. Motion carried.

Mr. Greg Salyers gave the Financial Report. He told the board that the auditor has finished the field work for the 2017 audit and that we expect her to report to the Board at the January annual meeting. Currently we have \$733,000 cash in the bank and \$378,000 in the ED RLF account available for business loans. The budget to actual report is acceptable. The JFA/Projects line is a little over projection due to the EKami project. Due to recent changes in contracts, all meal expense for board meetings must now be charged to local. The Financial Report was approved with a motion and a second by Mayor Les Stapleton and Mayor Ed Daniels. Motion carried.

We just had one project go through the Executive Review Process this month and it was a housing project in Martin County called Quail Hollow requesting \$3.5 million for upgrades. The executive review report was approved with a motion and a second by Mr. Millow McCarty and Mayor Ed Daniels.

#### **New Business:**

**A recommendation to hire Ms. Tobie L. Reeser-Sherrow as an Employment Specialist with the KY Works program for Mercer and Boyle Counties. A motion and a second were made by Mayor Andrew Scott and Ms. Nita Collier.**

**Ms. Runyon read the 2017 CEDS Resolution and presented it for approval. She explained the JFA Agreement that includes all funding agencies are looking at the CEDs plan for resources and requirements. The Resolution was approved with a motion and a second by Judge-Executive Charles Hardin and Mayor Pete Shepherd.**

#### **Directors Comments:**

**The board was encouraged to review the projects and aging reports in the packets. Ms. Runyon commented on the board training this morning stating that it was a requirement by DAIL and it was well attended but there are still some members who will need to receive training.**

**BSADD won the statewide competition for the Commonwealth of Kentucky Bowl Hunger Drive. We were presented with a gorgeous trophy which is on display in the conference room.**

**Ms. Runyon made a recommendation that we cancel the December board meeting. We will be having our annual open house and a retirement celebration for Ms. Libby Ratcliff, who has been here for 42 years. A motion and a second by Judge-Executive Charles Hardin and Mayor Pete Shepherd approved the request.**

There will be a prioritization meeting on December 5, 2017 with the Water Management Council. The regular December BSRIDA meeting has been cancelled.

Mr. Mark McKenzie announced that on December 15, 2017 there is going to be a huge Economic Development announcement at 10:30 a.m. in Pikeville.

The LUCA registration is due by December 15, 2017.

There being no further business, the meeting adjourned.