

**Village of Chauncey Special Council Meeting  
Meeting Minutes  
January 19, 2021**

CALL TO ORDER - The regular session of council was called to order by Mayor Renner at 5:33 PM via Zoom.

ROLL CALL - Taken by Mayor:

Seat 1 – Diana Burritt, present;

Seat 2 – Connaught Cullen, present;

Seat 3 – Tammy Hawk, present;

Seat 4 – Evelyn Nagy, absent;

Seat 5 – Diana Schoonover, present;

Seat 6 – John Canter, present;

Mayor – Amy Renner, chaired;

Solicitor – Robert J. Shostak, in attendance;

Village Administrator – Chris Russell, in attendance

Guest – Autumn Brown

Motion to excuse Evelyn Nagy from the Council Meeting due to a scheduling conflict. Motion moved by Tammy Hawk and seconded by John Canter.

**ORDINANCES & RESOLUTIONS**

Resolution 2021-3 - Rules of Council Amendment to change monthly council meetings to the second Thursday of every month at 5:30PM and to reformat the Council committees to Planning & Development, Finance & Personnel, Parks & Recreation, and Transportation & Utilities.

Motion to introduce Resolution 2021-3 moved by Connaught Cullen and seconded by Tammy Hawk. Motion to adopt Resolution 2021-3 moved by Connaught Cullen and seconded by Tammy Hawk. All in Favor – Yes. Motion carried.

**NEW BUSINESS**

Motion to enter into an Executive Session to consider the employment of the Village Administrator Assistant position and allow the Village Administrator and Solicitor to be present. Motion moved by Tammy Hawk and seconded by John Canter. Roll Call Vote:

Diana Burritt – Yes

Connaught Cullen – Yes

Tammy Hawk – Yes

Diana Schoonover – Yes

John Canter – Yes

Executive Session begins 5:38PM

Motion to exit the Executive Session to consider the employment of the Village Administrator Assistant position. Motion moved by Connaught Cullen and seconded by Diana Burritt. All in Favor – Yes. Motion Carried.

Executive Session ends 5:57PM

Mayor Renner- Chauncey would like to hire Christopher Russell Jr. for the position of Village Administrator Assistant at a pay rate of \$13.50 per hour with an increase to \$14 per hour after the 120 day probationary period is up. He will not be taking health insurance. I will meet with Chris Russell, Village Administrator, before Christopher begins his employment to go over supervisory duties.

Motion to allow the Mayor to offer Christopher Russell Jr. the position of Village Administrator Assistant. Motion moved by Diana Schoonover and seconded by Diana Burritt.

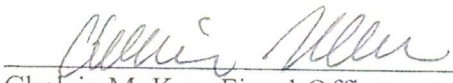
Autumn Brown discussed with Council how PlanIT Inc developed their strategic plan for Chauncey utilizing community input and a strategic planning team of leaders of stakeholders and community members of Chauncey. The Strategic Planning team narrowed the strategies down to 4 priorities which are Community Connectedness, Infrastructure, Economic Development, and Community Safety. Autumn sought feedback from Council on which goals are feasible and valuable to pursue in the next 3 to 5 years.

**ADJOURNMENT** – There being no further business, motion made by Tammy Hawk and seconded by John Canter to adjourn the regular meeting at 7:12 PM.

**APPROVED BY COUNCIL**

  
By Mayor Amy Renner

**RECORDED BY**

  
Chelsie McKee, Fiscal Officer