

**Village of Chauncey Regular Council Meeting**  
**Meeting Minutes**  
**January 21, 2020**

**CALL TO ORDER** - The regular session of council was called to order by Mayor Renner at 5:31 PM at Village Hall.

**PLEDGE TO FLAG** - Observed by all in attendance.

**ROLL CALL** - Taken by Fiscal Officer:

Seat 1 – Joe Canter, present;  
Seat 2 – Connaught Cullen, present;  
Seat 3 – Tammy Hawk, present;  
Mayor – Amy Renner, in attendance;  
Solicitor – Robert J. Shostak, in attendance;  
Village Administrator – Chris Russell, in attendance.

**APPROVAL OF BILLS**

Village bills were reviewed by Council members. Motion made by Tammy Hawk and seconded by Connaught Cullen to approve the bills. Motion carried unanimously by voice vote.

**APPROVAL OF MINUTES**

Council members reviewed minutes from the December 17, 2019 Council meeting. Motion made by Joe Canter and seconded by Tammy Hawk to approve the minutes. Motion carried unanimously by voice vote with no additions, deletions, or corrections.

**APPROVAL OF FINANCIAL REPORT AND REPORTING FROM FISCAL OFFICER**

Financial Reports for December 2019 were provided to Council members for review. Motion made by Tammy Hawk and seconded by Connaught Cullen to approve the Financial Reports. Motion carried unanimously by voice vote.

Fiscal Officer reports the need of scheduling a special meeting before the next regular meeting for audit preparation. Motion made by Tammy Hawk and seconded by Connaught Cullen to schedule a special meeting on February 11, 2020 convening at 5:30pm at the Village Hall. Motion carried unanimously by voice vote.

**ORDINANCES AND RESOLUTIONS**

Resolution 2020-1 – Resolution appropriating \$12,000.00 from Athens County Health Department Grants to be used from the General Fund along with appropriating \$8,630.00 from the Street Fund carry over balance effective January 1, 2020 for paving of 4<sup>th</sup> Street. Motion made by Joe Canter and seconded by Tammy Hawk to discuss and adopt resolution 2020-1. Chris Russell, Village Administrator, made a request for correction of street name; 4<sup>th</sup> Street

should read Sycamore Street. Motion carried unanimously by voice vote with the corrected street name applied to the resolution.

Resolution 2 -- Hire Leslie Nicholson as an independent contractor to assist new Fiscal Officer and 2018/2019 audit. A motion made by Joe Canter and seconded by Tammy Hawk to hire Leslie Nicholson with an hourly rate of \$15 an hour effective immediately to assist in the duties mentioned.

### **NEW BUSINESS**

**Swearing in of Elected Official** -- Amy Renner was sworn in by Robert J. Shostak, Village Solicitor, as the new Mayor of the Village of Chauncey.

**Executive Session** -- Motion made by Joe Canter and seconded by Tammy Hawks to go into executive session at 5:44 to discuss Fiscal Officer pay rate. Roll call vote as followed: Joe Canter -- Yea, Connaught Cullen -- Yea, Tammy Hawk -- Yea

Return to Regular Session -- Motion made by Tammy Hawks and seconded by Joe Canter to go back into regular session at 5:48. Roll call vote: Joe Canter -- Yea, Connaught Cullen -- Yea, Tammy Hawk -- Yea

**Hiring of a New Fiscal Officer** -- Motion made by Connaught Cullen and seconded by Joe Canter to hire Chelsie McKee as the new Fiscal Officer of the Village of Chauncey at \$1,200.00 a month effective immediately. Motion carried unanimously by voice vote.

**Swearing in of Fiscal Officer** -- Chelsie McKee was sworn in by Robert J. Shostak, Village Solicitor, as the new Fiscal Officer of the Village of Chauncey.

**Business Cards** -- Motion made by Joe Canter and seconded by Connaught Cullen to allow Mayor Renner to purchase business cards that is not to exceed \$25.00. Motion carried unanimously by voice vote.

**Mayors' Partnership for Progress** -- Motion made by Joe Canter and seconded by Tammy Hawk to allow the \$100.00 membership expense. Mayor Renner discussed with the council about become a member of the Mayors' Partnership for Progress. 15 Counties are already participating and it would be great for networking. VISTA position is available. Motion carried unanimously by voice vote.

### **RESIDENTS COMMENTS**

Julia - student at the University of Kentucky expressed her agreement of the "No MEGA School" signs that she show throughout the City of Athens during the November election. She does not agree with the consolidation of the Chauncey school and would like to hear from Chauncey residents for their opinion on the matter.

Robert - resident on Converse Street, discussed the Baileys Trail project through a local bike club.

### **VILLAGE ADMINISTRATOR'S REPORT**

Village Administrator, Chris Russell, is working on purchasing decorations to host an art event at the Chauncey Library to complete the art component required for the Community Improvement Challenge program.

Chris Russell discussed about the Keep Ohio Beautiful initiative.

Village Administrator will be attending the next Solid Waste management meeting which will be held in March to discuss with Roger Bail about obtaining recycling bends near the Chauncey Post Office.

### **SOLICITOR'S REPORT**

The Solicitor would like to postpone discussing/electing new council members until the special meeting scheduled on February 11, 2020. He would also like to add that this special meeting would entail working on audit preparations. Motion made by Joe Canter and Seconded by Tammy Hawk to grant Mayor Amy Renner with an extension to assign Council member seats until the special meeting. Motion carried unanimously by voice vote.

The Solicitor stated that a president of council needs to be appointed incase the mayor is unable to attend. Motion made by Joe Canter and seconded by Connaught Cullen to elect Joe Canter as council president. Motion carried unanimously by voice vote.

The Solicitor will be hosting an ethics seminar in March of 2020 to discuss the Sunshine Law.

The Solicitor stated that a letter would need sent to the Board of Elections office reflecting the change of the village Fiscal Officer, however, we can wait until new council members are elected.

### **MAYOR'S REPORT**

The Mayor provided a letter of support towards a Capital Budget Request submitted by the Athens County Regional Planning Commission for the Baileys Trail Project.

Properties that do not comply with NFIP will receive a letter stating the need for a permit and elevation certificate. Owners will have 30 days to respond.

There will be a Floodplain workshop at the OSU Extension Office, Athens, which the Mayor and Village Administrator will be attending.

The Mayor intends to utilize the Athens County Planning Office zoning knowledge and information to construct zoning regulations for subjects such as Air BNB's in the Village of Chauncey. A zoning committee will need to be established which will require 2 council members and 3 residents.

Spoke with Landbank members about informing all potential property owners that they need to contact the Village for permits and regulations towards the property.

The Mayor expressed interest in the Rural Community Assistance Program (RCAP). This program helps with water and sewer maintenance needs. There are many grant opportunities to explore within RCAP.

The next regular council meeting will take place on February 18, 2020 at 5:30 in Village Hall.

**COUNCIL MEMBERS REPORTS**

Tammy Hawk – Interested in Landbank projects. Ordinance against trailer/double wide’s needs enforced for these new vacant properties.

Connaught Cullen – None at this time.

Joe Canter – None at this time.

**ADJOURNMENT** – There being no further business, motion made by Joe Canter and seconded by Tammy Hawk to adjourn the regular meeting at 6:47.

**APPROVED BY COUNCIL**

**RECORDED BY**

  
By Mayor Amy Renner      4/21/2020  
Date

  
Chelsie McKee, Fiscal Officer      4/21/2020  
Date

