

**Village of Chauncey Regular Council Meeting
Meeting Minutes
October 20, 2020**

CALL TO ORDER - The regular session of council was called to order by Mayor Renner at 5:33 PM via Zoom.

PLEDGE TO FLAG - Observed by all in attendance.

ROLL CALL - Taken by Fiscal Officer:

Seat 1 – Joe Canter, present;

Seat 2 – Connaught Cullen, present;

Seat 3 – Tammy Hawk, present;

Seat 4 – Evelyn Nagy, present;

Seat 6 – John Canter, Present;

Mayor – Amy Renner, Chaired;

Solicitor – Robert J. Shostak, in attendance;

Village Administrator – Chris Russell, in attendance

Guest – Jennifer Newbury, Bill Hayes, Diana Schoonover, and Rob Delach.

APPROVAL OF BILLS

Motion made by Connaught Cullen and seconded by John Canter to approve the bills. All in Favor – Yes. Motion carried.

APPROVAL OF MINUTES

Motion to approve the September 15, 2020 council minutes moved by Tammy Hawk and seconded by John Canter. All in Favor – Yes. Motion carried.

Motion to approve the September 22, 2020 Finance and Personnel committee minutes moved by Tammy Hawk and seconded by Connaught Cullen. All in Favor – Yes. Motion carried.

Motion to approve the September 30, 2020 special meeting minutes moved by Joe Canter and seconded by Tammy Hawk. All in Favor – Yes. Motion carried.

APPROVAL OF FINANCES AND REPORT FROM FISCAL OFFICER

Financial Reports for September 2020 were provided to Council members for review.

Fiscal Officer mentioned to Council an upcoming expense for a storm drain basin on Ellis Avenue. This project is roughly \$19,790 and would be best paid out of the Street and Permissive Tax Funds. To pay for this bill out of these funds will require an appropriation increase for both. Council introduced an emergency Resolution 2020-17 to amend the appropriation ordinance (look under Ordinances and Resolutions). Motion to approve financial report moved by Evelyn Nagy and seconded by Joe Canter. All in Favor – Yes. Motion carried.

ORDINANCES AND RESOLUTIONS

Ordinance 2020-7 (2nd Reading) – An ordinance to form a Chauncey Planning Commission. Council discussed the importance of rewording the Planning Commission ordinance to make it clear that no changes towards the Village can be made without Council approval. Council will make up a list of questions/concerns to provide to the Solicitor.

Ordinance 2020-8 (1st Reading) – An ordinance giving authorization to the director of ODOT to apply, maintain, and repair standard pavement markings and warning signs on state highways inside Village limits.

Resolution 2020-17 -- A Resolution amending the appropriation ordinance. Motion to introduce amendment to the appropriation ordinance moved by Joe Canter and Seconded by Tammy Hawk. Motion to declare an emergency and suspend the rules of Council moved by Joe Canter and seconded by John Canter. Roll call vote:

Joe Canter – Yes Connaught Cullen – Yes Tammy Hawk – Yes
Evelyn Nagy – Yes John Canter – Yes

Motion to adopt Resolution 2020-17 moved by Joe Canter and seconded by Connaught Cullen. All in Favor – Yes. Motion carried.

Resolution 2020-18 – An emergency Resolution to authorization the Mayor, Amy Renner, to apply for the OPWC grant on behalf of the Village of Chauncey moved by Joe Canter and Seconded by Diana Schoonover. Motion to declare an emergency and suspend the rules of Council since the application deadline is November 6, 2020 moved by Joe Canter and seconded by John Canter. Roll call vote:

Joe Canter – Yes Connaught Cullen -- Yes Tammy Hawk – Yes
Evelyn Nagy – Yes Diana Schoonover – Yes John Canter – Yes

Motion to adopt Resolution 2020-18 moved by Joe Canter and seconded by Diana Schoonover. All in Favor – Yes. Motion carried.

NEW BUSINESS

Vacant Council Seat – The Village of Chauncey has a vacant seat on the Board of Council (seat – 5). Diana Schoonover expressed her interest of being a Village Council member. She lives within the Village and would like to provide insight on the changes being made in the Village. This vacant council member seat is also a participate in two Village committees; Transportation and Utilities Committee and Planning and Development Committee. The Mayor can allow nominations for this vacant seat.

Motion to open vacant seat nominations for Council moved by Joe Canter and seconded by Evelyn Nagy. All in Favor -- Yes.

Motion to nominate Diana Schoonover for the vacant Council member seat (5) moved by Joe Canter and seconded by Connaught Cullen. All in Favor – Yes.

Motion to close vacant seat nominations for Council moved by Joe Canter and seconded by Tammy Hawk. All in Favor – Yes.

Motion to elect Diana Schoonover for Council member seat (5) moved by Joe Canter and seconded by John Canter. Roll call vote:

Joe Canter – Yes

Connaught Cullen – Yes

Tammy Hawk – Yes

Evelyn Nagy – Yes

John Canter – Yes

Motion to elect Diana Schoonover for Council member seat (5) carried. Mayor recited the Oath of Officer for new Council member, Diana Schoonover.

OPWC Grant – The Mayor discussed with Council the proposal of apply for a grant through OPWC for Village street improvements. The Mayor received great news from the County Engineer that the Village of Chauncey is owed 30 years of unclaimed Permissive Taxes which equates to over \$70,000. These funds have to be used for street improvements. The Mayor would like to use this \$70,000 as a local match to apply for the OPWC grant. The total requested amount would be \$250,000 for street improvement. The Mayor needs authorization to apply for the grant. Joe Canter asked if we need to commit the \$70,000 local match now and the Mayor informed Council that the match does not need to be committed now, just the application since it is due November 6, 2020. Council introduced an emergency Resolution 2020-18 to authorize the Mayor to apply for the OPWC grant (look under Ordinances and Resolutions).

Chelsie McKee, Donation of Property for Bikeway Extension Project – The Chauncey Bikeway Extension project requires building on Village property. ODOT brought to the Attention of the County Planners Office that it would be best if the Village would donated the 0.025 acres of land to the County for building and maintaining of this piece of land. No decision needs to be made tonight. Bob Eichenberg, interim planner, plans to provide more information to the Solicitor.

RESIDENTS COMMENTS

None

VILLAGE ADMINISTRATOR'S REPORT

Nuisance Properties – Village Administrator will provide the Solicitor with a list of nuisance properties to proceed with legal notices. These properties include 14 and 16 Mound Street, 74 and 71 Main Street, 2 Mound Street, 93 Converse Street, and Bill Hunter property. The Mayor stated that the land bank has taken over 74 and 71 Main Street so those properties no longer need to be included. Another letter will sent to Bill Hunter regarding the abandon cars in his yard. We have only cited home for the trash. Tammy Hawk asked about the specific rule of abandon cars?

The Mayor asked Village Administrator to reach out to the Solicitor for the exact wordage for abandoned vehicles.

Village Administrator said Clean-Up Day went well. The invoice has not been received yet. Joe Canter would like to thank Paul Ross, Dave Nogrady, Dave Bobo, Chris Russell, George Bateman, Gene Bateman, and Jim Mason for donating their time to help the Village of Chauncey with Clean-Up Day. Chris Russell also wanted to thank Joe Canter for his support as well. Joe Canter said in the future the Lions Club could pick up larger items for senior citizens of Chauncey.

SOLICITOR'S REPORT

None

MAYOR'S REPORT

The open job position of Village Administrator Assistant has been posted and we are accepting applications until October 30th. The Mayor asked Council if they have a potential pay range for this position. Council would also like to mention that the Village of Chauncey provides a benefit package of insurance and retirement. Motion to make the Village Administrator Assistant starting pay range between \$12.00-\$14.00 an hour moved by Joe Canter and seconded by Tammy Hawk. All in Favor – Yes. Motion carried.

CARES Act Funds – The Mayor would like to provide trash cans for the park. Tammy Hawk also mentioned that offering recycling bins would also be beneficial. Motion to acquire trash cans and recycling bins for the park moved by Joe Canter and seconded by Connaught Cullen. All in Favor – Yes. Motion carried. Village Administrator was curious where the recycling need to be taken too. Council discussed local recycling drop-off sites. Village Administrator is going to contact the recycling center to see what can be arranged.

The Mayor is requesting the Parks & Recreation committee to meet sometime soon to discuss vendor applications.

The Mayor has live-streamed two community forums to discuss economic development. The next forum is next Wednesday, October 28th at 6pm.

The Chauncey Facebook page has 475 followers. The Mayor would like Council members to get their picture taken for Website and Facebook.

The Mayor provided an update on the Cozy Corner property. The Mayor has met twice, virtual, with David Funk and Ric Wasserman of the Land Bank. The building is within the floodplain and it has to be brought up into compliance. The first floor is 2 feet below the floodplain level. David Funk said he's intending on bringing an engineer to the property to see what needs done. He has 3 weeks to provide a course of action before the village can get involved.

Trick-or-Treat notice has been posted.

The Bailey's Trail will be closed for gun season. This is for one week starting the Monday after Thanksgiving.

COUNCIL MEMBERS REPORTS

Joe Canter – None

Connaught Cullen – Asked about park donations. The Village has not received any donations so far.

Tammy Hawk – None

Evelyn Nagy – Concerned about bikers during hunting season. The Mayor stated that ORCA will be posting signs at the trail and posting it on local websites.

Diana Schoonover – Thanked Council for making her a new member.


John Canter – None

ADJOURNMENT – There being no further business, motion made by Evelyn Nagy and seconded by Tammy Hawk to adjourn the regular meeting at 7:14.

Next meeting is scheduled for November 17, 2020 at 5:30 via Zoom.

APPROVED BY COUNCIL

RECORDED BY


By Mayor Amy Renner _____ Date _____


Chelsie McKee, Fiscal Officer _____ Date _____