

**VILLAGE OF CHAUNCEY  
STATE OF OHIO  
RESOLUTION NO. 2025-3**

**A RESOLUTION TO ENTER INTO A CONTRACT FOR THE  
EMPLOYMENT OF A SOLICITOR**

**WHEREAS**, it is necessary for the Village of Chauncey to be represented by legal counsel; and,

**WHEREAS**, Ohio Revised Code Section 705.11 sets forth the duties of the Village Solicitor as the legal advisor to the Village of Chauncey, and

**WHEREAS**, the necessity for the Village of Chauncey to obtain legal counsel is immediate,

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Chauncey, State of Ohio, as follows:

**Section 1.** Attorney Jonathan E. Robe shall be appointed Solicitor of the Village of Chauncey, Ohio to provide legal counsel to the Village. Such Solicitor shall be employed by the Village for a period beginning January 1, 2025 and ending December 31, 2025.

**Section 2.** The Solicitor shall be paid a monthly salary in accordance with the Agreement, a copy of which is attached hereto as **Appendix A** and is incorporated herein by reference. The Solicitor's salary shall constitute fully creditable PERS service.

**Section 3.** The Solicitor so appointed shall exercise such duties as are set forth in Ohio Revised Code Section 705.11 and shall act as attorney and counsel to the

Village of Chauncey, Ohio and its officers in their official capacity, and, as such attorney and counsel, shall prosecute and defend all actions by or against the Village of Chauncey, Ohio by or against the Village or any department or officer thereof during the term of his employment and to render legal opinions to the Council and to any department or officer of the Village upon request in writing.

**Section 4.** The Mayor and Fiscal Officer of the Village of Chauncey, Ohio are hereby authorized and directed to execute a contract on behalf of the Village for employment of a Solicitor, as set forth in and on the terms and conditions of the attached Agreement.

**Section 5.** It is the purpose of this Resolution to continue without interruption the provision of legal advice and assistance and therefore this Resolution is deemed an emergency measure necessary to protect the safety, health and welfare of the Village residents and shall take effect immediately upon passage.

This Resolution is passed on suspension of the three readings requirement set forth in ORC 731.17 by vote of three-fourths of Council members, and shall take effect immediately upon passage.

**RESOLVED THIS 9th of January, 2025**

**ATTEST**



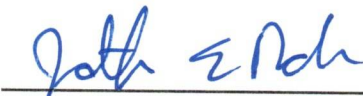
**President of Council**

**ATTEST**



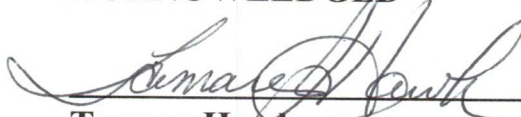
**Kevin Simons  
Village Fiscal Officer**

**APPROVED AS TO FORM**



**Jonathan E. Robe  
Solicitor**

**ACKNOWLEDGED**



**Tammy Hawk  
Mayor**

**AGREEMENT AND CONTRACT FOR LEGAL SERVICES**  
**PURSUANT TO R. C. 733.48**

This Agreement and Contract for Legal Services is entered this 9th day of January, 2025 by and between the Council of the Village of Chauncey (“Council”) and Jonathan E. Robe, Esq. (“Robe”) (collectively, “Parties”).

It is hereby agreed between the Parties and adopted by Resolution of Council as follows:

1. Council hires Robe to be Village Solicitor and Legal Counsel for the Village of Chauncey, Ohio (“Village”) and as Village Council may direct with full statutory authority and immunity.
2. Robe agrees to act as Village Solicitor and Legal Counsel for the Village and as Village Council may direct with full statutory authority and immunity.
3. Robe shall perform the routine functions of Solicitor which include:
  - a) Attend council meetings as requested for up to 1 hour per meeting;
  - b) Render advice, opinions, and representation as Council may request;
  - c) Prosecute misdemeanor cases in municipal court, unless a Village Prosecutor is otherwise engaged by the Village;
  - d) Prepare ordinances and resolutions;
  - e) Review contracts, documents and other legal documents on behalf of Village;
  - f) Advise Village officers and officials in carrying out their official duties.

4. The Village agrees to pay Robe \$8,400.00 per calendar year for his service, paid at the rate of \$700.00 per month on or before the 15th of each month. The Village shall also offer full OPERS credit to Robe for his services.
5. Any function or task of the Village Solicitor not specifically and expressly set forth in Paragraph 3 above shall be separately contracted for between Robe and the Village. Such additional function or task which must be contracted for separately includes (but is not limited to): representing the Village in negotiations, representing the Village in litigation, providing any service in connection with a sewer or water improvement project, or advising or rendering any legal opinion as to the legality of any election of Village elected official or the legality of any removal of any Village elected official. For any time spent in prosecution of misdemeanor cases in municipal court in excess of the 5 hours per month set forth in Paragraph 3(c), solicitor or prosecutor used by the solicitor (if one is not otherwise engaged by the Village) shall be paid at a rate of \$175 per hour.
5. The Village agrees to reimburse Robe for expenses advanced by Robe.
6. The Village and Robe may conduct an annual review of this contract and the work performed to determine that each party is getting a fair deal. Adjustments will be made if warranted.
7. This contract is for one (1) year. It is effective January 1, 2025 and expires December 31, 2025.
8. Robe is permitted in his sole discretion to use assistant Solicitors to carry out his duties.
9. The Village shall provide professional liability insurance coverage for Robe as an officer of the Village.



10. Robe shall be responsible for his own federal and state income, if any.

**Agreed to:**

For the Council of the Village of  
Chauncey Under Authority of R.C.  
733.48(A)

By:

Jonathan E. Robe

Dated: January 3, 2024

9, 2025

By:

Mayor Tammy Hawk

By:

President of Council

By:

Fiscal Officer

By:

Village Administrator