

**Village of Chauncey Regular Council Meeting
Meeting Minutes
September 15, 2020**

CALL TO ORDER - The regular session of council was called to order by Mayor Renner at 5:31 PM via Zoom.

PLEDGE TO FLAG - Observed by all in attendance.

ROLL CALL - Taken by Fiscal Officer:

Seat 1 – Joe Canter, present;

Seat 2 – Connaught Cullen, present;

Seat 3 – Tammy Hawk, present;

Seat 4 – Evelyn Nagy, present;

Seat 6 – John Canter, present;

Mayor – Amy Renner, Chaired;

Solicitor – Robert J. Shostak, in attendance;

Village Administrator – Chris Russell, in attendance

Guest – Rob Delach, Dan Vorisek, Peter Moran, Jennifer Newberry, Diana Schoonover, and Christian Berry.

APPROVAL OF BILLS

Motion made by Tammy Hawk and seconded by Connaught Cullen to approve the bills. Motion carried unanimously by voice vote.

APPROVAL OF MINUTES

Motion to approve the August 18, 2020 council minutes moved by John Canter and seconded by Joe Canter. All in Favor – Yes. Motion carried.

APPROVAL OF FINANCES AND REPORT FROM FISCAL OFFICER

Financial Reports for August 2020 were provided to Council members for review. Motion to approve financial report moved by Evelyn Nagy and seconded by Joe Canter. All in Favor – Yes. Motion carried.

ORDINANCES AND RESOLUTIONS

Ordinance 2020-7 (1st Reading) – An ordinance to form a Chauncey Planning Commission.

Motion to introduce Ordinance 2020-7 moved by Tammy Hawk and Seconded by Evelyn Nagy.

All in Favor - Yes

Resolution 2020-10 – A resolution accepting the certified tax levy amounts and rates per the County Auditor and the Budget Commission. Motion to approve Resolution 2020-10 moved by Tammy Hawk and seconded by John Canter. Motion carried by roll call vote:

Joe – Yes

Connaught – Yes

Tammy – Yes

Evelyn – Yes John - Yes

Resolution 2020-11 – An emergency resolution establishing a Coronavirus Relief Fund for the Village of Chauncey. Motion to introduce Resolution 2020-11 and declare emergency due to time restrictions moved by Joe Canter and seconded by Tammy Hawk. Roll call vote:

Joe – Yes Connaught – Yes Tammy – Yes

Evelyn – Yes John – Yes

Motion to adopt Resolution 2020-11 by Joe Canter and seconded by Tammy Hawk. All in Favor – Yes. Motion carried.

Resolution 2020-12 – An emergency resolution establishing a Parks and Recreation Fund to accept park donations. Motion to introduce Resolution 2020-12 and declare emergency due to time restrictions moved by John Canter and seconded by Connaught Cullen. Roll call vote:

Joe – Yes Connaught – Yes Tammy – Yes

Evelyn – Yes John – Yes

Motion to adopt Resolution 2020-12 by John Canter and seconded by Connaught Cullen. All in Favor – Yes. Motion carried.

Resolution 2020-13 – A resolution to commemorate Larry Pierce for his years of service and dedication to the Village of Chauncey. Motion to approve Resolution 2020-13 moved by Joe Canter and seconded by John Canter. All in Favor – Yes

NEW BUSINESS

Planning Commission Members – The Mayor has received interest from several residents that would like to be a part of the Planning Commission for the Village. Possible PC members include Jennifer Newberry, Diana Schoonover, and Christian Berry. After consulting the Solicitor, it was confirmed that the PC is established through an Ordinance by the Village Council but the Mayor is the one who appoints the members. Motion to introduce Ordinance 2020-7 (look under Ordinances and Resolutions).

Autumn Brown, PlanIT – After Council approved the agreement with PlanIT for a strategic Plan for Chauncey, Autumn and the remainder of her team met on August 31 to help develop a plan and address stakeholders. The survey for Chauncey was distributed on September 5th and it has received 81 responses so far. Going off from the completed surveys, it seems the primary issue in Chauncey is community safety. There were several that were interest in the Bailey’s Trail and others who wished to get more involved in the community. The next step is to identify and prioritize these residential concerns.

Peter Moran, D& R – D & R will be adding a second lane to the access and a little more than double the parking lot size at the Chauncey Dover Park. They will also be finishing the other side of the restroom facility. The design is 50% complete and they are currently working on getting the RR company approval for the sewer line. The expected bid date will be late fall. The sidewalk will be going from Spring Street to the park. There will also be improvements on the pavilion and playground equipment installed which will be brought to council before installation. The overall layout that council approved last year is unchanged. Village Administrator asked if they intend to put an overlay over the existing road that HAPCAP installed when they add the second lane due to the current portion already cracking and coming apart. Mr. Moran doesn't believe they are but will check to see if they can afford the extra cost. Mr. Delach asked about a bridge across the creek along the entrance path. Mr. Moran says it has been discussed but they need to know if an engineer has to complete the work. There may be a possible installation of a temporary bridge by ORCA.

RESIDENTS COMMENTS

None

VILLAGE ADMINISTRATOR'S REPORT

The Village Administrator brought to the Councils attention that the Administrative Assistant turned in his resignation.

Work is moving along for the sidewalk installation and restroom facility.

RCAP received a grant for the Village to map the sewer lines and do a smoke test. However, the Village Administrator received an email saying they will be postponing the smoke test until next month.

The Chauncey Clean-Up day is scheduled for October 10th from 8am-12pm at the Lions Club. There will be no curbside pick-up. All materials will need to be brought to the Lions Club. The Mayor asked how much the grant was for and spend the whole amount. He believes \$1,200 and he will also be present with the backhoe.

People on Coal Run Road are wanting waterlines installed to connect them to the Village water system. There are around 5-6 houses out that road and it would require the waterlines to be installed below two creek crossings. If the Village agrees to this, it would be up to the residents to pay for and install the waterlines. After 5 years the village would inherit all future costs. Joe Canter asked the Village Administrator if our water system can handle additional customers. Village Administrator said according to Jeff, the Village Water System Operator, we are serving ¼ of the available capacity our system can withstand and that water being supplied to Coal Run Road would not affect the current water problems on West Bailey. May need to hire an engineer

to evaluate the water capacity. Council also stated that if the Village were to agree to this it would require oversight of the installation of the waterlines.

SOLICITOR'S REPORT

In 2014 Andrew Saylor resigned from the Village and was paid out his vacation time upon departure. This was discovered during the audit in 2015 since it was against regulation. No one is to receive a payout for vacation or sick time from the Village. After many years the attorney general's office sent a letter declining the action. The total amount owed to the village is \$825. The Solicitor stated that this error falls on the Fiscal Officer at the time, Conner Swarts, and the previous Mayor, Bob Matty. There is nothing that needs done by Council at this time but wanted to give an update on the situation.

The Solicitor asked for a Commemorative Resolution for Larry Pierce acknowledging his years of service to the Village as a Councilman. Motion to accepting Resolution 2020-13 (look under Ordinances and Resolutions).

MAYOR'S REPORT

Halloween/Trick-or-Treat –Trick-or-Treating will be on Halloween, October 31 from 5:30-7:30pm. The Mayor will provide “best practice” guidelines for social distancing.

Virtual Townhall Meeting – The Mayor proposed using a portion of the Village CARES Act funds to purchase a laptop for Village use to provide virtual meetings during these times of COVID. Will discuss this further at the next Finance and Personnel Committee meeting.

COUNCIL MEMBERS REPORTS

Joe Canter – Motion to accept Larry Pierce resignation moved by Joe Canter and seconded by Tammy Hawk. All in Favor – Yes.

Connaught Cullen – Athens Friends/CARES Act funds. Will discuss more at the Finance and Personnel meeting.

Tammy Hawk – Follow-up on the church building along Mill Street. Is this still a church or are they paying taxes? This property has been removed as a church and has started paying taxes. Also thanked the residents who are wanting to participate in the Chauncey Planning Commission.

Evelyn Nagy – None

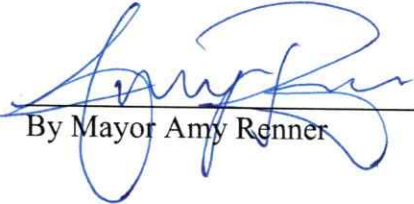
John Canter – Any update on the old Hunter Property/Garage. The Mayor received an email from Ric Wasserman and the Land Bank has received the deed and the property is in progress. The Land Bank is also working on the burnt buildings on Monroe Street.

ADJOURNMENT – There being no further business, motion made by Joe Canter and seconded by John Canter to adjourn the regular meeting at 7:12.

Next meeting is scheduled for October 20 at 5:30 via Zoom.

APPROVED BY COUNCIL

RECORDED BY


By Mayor Amy Renner 10/20/2020
Date


Chelsie McKee, Fiscal Officer 10/20/2020
Date