

## Changes approved by the Council on November 28, 2017

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### **Chapter 4.**

**\*C4.05.** This congregation shall, from time to time, adopt a mission statement which will provide specific direction for its programs.

***B4.05.01.** It shall be the administrative responsibility of the Congregation Council to develop a congregation mission statement. The mission statement shall be approved at a congregation meeting and used as the guiding principle for all congregation actions.*

### **Chapter 5.**

**C5.05.** If this congregation has a Mission Endowment Fund, it shall be administered as specified in Chapter 13 of this constitution. The purpose of this fund is to provide for mission work beyond the operational budget of this congregation.

**C5.06.** If this congregation has a Memorial Garden Fund, it will be administered as specified in Chapter 13 of this constitution and by state law. The purpose of this fund is to provide for the ongoing maintenance and operation of this congregation's Memorial Garden.

### **Chapter 10.**

**C10.04.** The quorum for a congregation meeting shall be as specified in the bylaws.

***B10.04.01.** Thirty voting members shall constitute a quorum.*

**C10.07.** *Robert's Rules of Order*, most recent edition, shall govern parliamentary procedure of all meetings of this congregation.

***B10.07.02.** Minutes from each congregation meeting shall be reviewed by the Congregation Council at its next regularly scheduled meeting. Such minutes shall be made available to voting members in the church office.*

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## **Chapter 11.**

**C11.02.** The officers of this congregation shall be elected by majority vote at a congregation meeting.

***B11.02.01.** Election of officers shall take place at the September congregation meeting. Newly-elected officers shall assume office following the completion of the next January congregation meeting.*

***B11.02.02.** The president and treasurer shall be elected in even calendar years. The vice president and secretary shall be elected in odd calendar years.*

***B11.05.01** Should an office be declared vacant for any reason, the Congregation Council shall appoint a successor who will complete the term of the previous officeholder. If the successor is a member at-large of the Congregation Council, a new member at-large shall be elected at the next congregation meeting. The new member at-large shall complete the term of the member at-large who is being replaced.*

## **Chapter 12.**

**C12.01.** The voting membership of the Congregation Council shall consist of the officers of this congregation, the lead pastor, and members at-large, elected by this congregation, as specified in the bylaws.

***B12.01.01.** Members at-large of the Congregation Council shall be elected by majority vote at the September congregation meeting. They shall assume office following the completion of the next January congregation meeting. Two members at-large shall be elected annually to serve two-year terms. The total number of members at-large shall be four. Members at-large are eligible for re-election once.*

**C12.06.** The Congregation Council shall be responsible for the financial and property matters of this congregation.

***B12.06.02** The budget year of this congregation shall be from February 1 through January 31.*