

Langlois Public Library District
Regular Board Meeting Agenda
Wednesday, March 7, 2018 at 6:00 pm
Langlois Public Library; 48234 HWY 101
Langlois, Oregon

Regular Board Meeting

- *Public Sign In
- *Call to Order
- *Agenda Approval
- *Approval of Minutes

Public Input

*The Public may be able to present oral or written testimony to the Board on subject(s) listed on the sign-in sheet. The Chair will set time allotted based upon number of speakers. *“The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment.”* ORS 192.630(1) Meetings are open to the public except for closed meetings specifically authorized.

Reports

- *Director’s Report

Correspondence

Unfinished Business

- *Book Sale
- *Library Annual Appeal

New Business

Board Education

Executive Session

*See supporting documentation at bottom or reverse of this agenda.

*Public Session resumes after Executive Sessions.

Adjournment

*Next regular Board meeting: Wednesday April 4, 2018 at 6:00pm at the Library

Other matters may be discussed as deemed appropriate by the Board. If necessary, an Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting’s executive session.

ORS 192.600(1)(i) Personnel and ORS192.660(2)(f). To consider information or records that are exempt from disclosure by law, including written advice from your attorney.

The Board of Directors meet on the 1st Wednesday each month at 6:00 pm at the Langlois Library at 48234 HWY 101, Langlois OR.

Approved minutes 5/2/2018 -

Langlois Public Library Board Minutes 3/7/18

- Public Sign In:** Deanna McDermott, Anne Guerin, Jo Rieber, Bob Morrow, Susan Orbom, Tara O'Shea, and Michael Murphy
- Called to order:** 6:00 pm
- Board Present:** Dave Terrusa, Jo Heinzman, Marcia Heinzman, Bev King, JC King, & Karen Schaefer (Board Secretary)
- Guests:** Deanna McDermott, Paulianne Balch, Janet Hubel, Jo Rieber, Roger Rieber, Anne Guerin, Sandie McDonald, Tara O'Shea, Kathleen Schaefer, Michael Murphy, Bob Morrow, Carol Waxham, Thomas Medlin, Eric Orbom, Susan Orbom, Judy Fitzgerald, Betsy Harrison, Abby Bradbury, Zoe Bradbury
- Approve Agenda:** Marcia – Motion, 2nd Jo to approve the agenda in unfinished business, All 5 agreed. Motion JC, 2nd Jo to add Bulletin Board Policy, All 5 approved.
- Approval of Minutes:** Motion Bev, 2nd Marcia, All 5 agreed.
- Public Input:** Deanna McDermott, Anne Guerin, Jo Rieber, Bob Morrow, Susan Orbom, Tara O'Shea, and Michael Murphy
- Correspondence:** 1: JC/Bev King resignation letters effective 4/5/18. 2: Lol-Michael Murphy 3: Lol-Tara O'Shea 4: Lol-Carol Waxham 5: Lol-Sandie McDonald
Recess-6:35 pm - 6:45 pm due to audience outbursts
6:45 pm Dave read the ORS Rule 236.325 (Resignations) Marcia: Motion for Michael Murphy to join the Board, 2nd Jo, All 5 agreed.
JC Motion for Tara O'Shea to join the Board, 2nd Jo, 4 yes, 1 (Dave) no – because the experience he was looking for none of the 3 remaining Lol's had.
- Director's Report:** Discussed: 9 groups used the facility. Book Sale was great at \$1,118.97. Proceeds to go in to the collection. Finances are excellent with 66.67% of the year done. A) 98% of our budgeted income is in B) Only 44.9% of our expenses have been spent. Statistics: This Feb. – 5.96 materials/per hour and 4.7/ patrons per hour//Last Feb. – 4.88 materials/per hour and 3.2 patrons per hour. Director's Statement: "I do not feel the Library is suffering in any way."
- Unfinished Business:** 1. Library Appeal: on track 2. Marcia did research re: financial matters with separating from FoLL. Board discussed matter. Meeting suspended for a minute: A member of the public was asked to leave, due to being disruptive.
Reconvene: Discussion occurred.
Marcia Motion: No board member or staff will be on any financial accounts of the FoLL. To be taken off all financial documents and in the future to not be on any grants or financial documents. 2nd Jo, All 5 agreed. Resolution 2017-18.9 stating the motion and effective as of this date 3/7/18.
- New Business:** Marcia read the current Bulletin Board Policy 2012.7. Based on tradition of all directors that only library information is on the Reader Board, counters, and the new Library News Board. Marcia suggested an amendment to the Bulletin Board Policy 2012.7 to state: "The only place that non Library information will be posted in the Library and on the Library grounds, is on the 2 Community Bulletin Boards".
Motion: Bev, 2nd JC, All 5 vote yes (Resolution 2017-18.10) effective 3/7/18.
- Board Education:** Review Board 101 DVD. To adopt Roberts Rules: Cheat Sheet for our meetings. Includes Motion/2nd, Resolutions, Point of Information, postpone/recess/withdraw 2nd or motion, suspend rules, rule of personal privilege (without having to ask Chair's permission), 2 people to adjourn.
- Check signing:** Bill Pay, Director signs checks per new agreement
- Executive Session – A. Personnel (ORS 192.660 (1) (I)) None**
- Next meeting:** April 4, 2018 @ 6:00pm
- Adjourn:** 7:30 pm

JH. DET
MH JAO

M. Morrow