

Langlois Public Library Meeting Agenda  
Wednesday, October 4, 2017 at 6:30pm

❖ **Public Input Session: ORS 192.630** Members of the public may comment or submit written documentation for Board consideration. A two minute limit may be imposed by the presiding officer. Members must sign up prior to the meeting being called to order. The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment.

❖ Call to Order

❖ Approve meeting agenda

❖ Approval of the 9/6/17 Board Meeting Minutes

❖ Friend's Report

❖ Director's Report

❖ Correspondence

❖ Old Business – Signing financial documents (new Umpqua-Kings)

❖ New Business:   ➤ SDAO 9/28 Training Overview  
                          ➤ New Story time

❖ Check Signing – Bill Pay

❖ Executive Session: Personnel ORS 192.660 (2)(i)

Adjournment

Next Meeting: November 1, 2017 @ 6:30pm

## Langlois Public Library Board Minutes 10/4/17

- Public Sign In:** Jo Rieber
- Called to order:** 6:30 pm
- Board Present:** Dave Terrusa, Jo Heinzman, Marcia Heinzman, JC King and Bev King
- Board Secretary:** Karen Schaefer
- Guests:** Jo Rieber and Gail Nordstrom
- Approve Agenda:** Bev, JC 2<sup>nd</sup>, All approved
- Approval of Minutes:** JC, Bev 2<sup>nd</sup>, All approved
- Public Input:** Jo Rieber: Questions on items in minutes.
- Friend's Report:** Jo Rieber: 1. Brian Doyles article/essay about Langlois-Karen will be accepting this as an item to display. 2. Voted yes to increase STEM money from Cynthia and Judy's list to \$1,000. 3. Friends very disappointed that the Board will not allow for verbal conversations between the Friends and the staff/volunteers. 4. Handout to the Board "United for Libraries" (part of ALA) – How the Friends & Library interact. Jo Rieber found in the documents the statement from the 1<sup>st</sup> paragraph – last sentence – that will answer a lot of questions from the last meeting. As a non-profit, they are stewards of the money that is donated. Appendix B "Sample Memorandum of Understanding" between two legal entities – best practices.
- Director's Report:** Attached – 9 groups used the facility. Finances are doing great with 2 months left until the tax money starts to arrive. Finished the Report In Lieu of Audit and the State Library Statistics Report.
- New Business:** Marcia discussed the SDAO training with George Dunkel. The role of the Special District Board – what they can and can't do and the process of the meeting. Must follow the rules. Public Input (not public interaction) – no interaction with those outside the board – maintain formality in a small town. Told to refrain from replying to public input, but to take under advisement. Only the board can sit at the table.
- Correspondence:** None
- Check signing:** Bill Pay
- Executive Session – A. Personnel (ORS 192.660 (2)(i)) - None**
- Next meeting:** November 1, 2017 @ 6:00 pm
- Adjourn:** 7:17 pm