

Langlois Public Library District
Board Meeting Agenda
Wednesday, August 1, 2018 at 6:30 pm
Langlois Fire Hall – 94322 First Street
Langlois, Oregon

Board Meeting

Public Sign In
Call to Order
Agenda Approval
Approval of Minutes
Election of Officers

Public Input*

Director's Report

Open House & Summer Book Sale
Holiday Fair

Correspondence

Unfinished Business

Annual “**Drive**”

New Business

Surplus Equipment
Research Laws for fundraising for government agencies

Board Education

Executive Session**

See supporting documentation at bottom of this agenda. Public Session resumes after Executive Sessions.

Adjournment

Next regular Board meeting: Wednesday September 5, 2018 at 6:30pm at the Fire Hall

*The Public may be able to present oral or written testimony to the Board on subject(s) listed on the sign-in sheet. The Chair will set time allotted based upon number of speakers. *“The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment.”* ORS 192.630(1) Meetings are open to the public except for closed meetings specifically authorized.

**Other matters may be discussed as deemed appropriate by the Board. If necessary, an Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session. ORS 192.600(1)(i) Personnel and ORS 192.660(2)(f). To consider information or records that are exempt from disclosure by law, including written advice from your attorney. The Board of Directors meet on the 1st Wednesday each month at 6:30 pm at the Langlois Fire Hall, 94322 First Street, Langlois OR.

**Langlois Library District
Langlois Public Library
Board Meeting Minutes
August 1, 2018 @ 6:30pm**

Board: Dave Terrusa, Jo Heinzman, and Marcia Heinzman, Michael Murphy, and Tara O'Shea

Guests: Kathleen Schaefer, Jo Rieber, Roger Rieber, Carol Waxham, and Paulianne Balch-Rancourt

Board Secretary: Karen Schaefer

Board Meeting: 6:30 pm start

Public Sign In: none

Agenda Approval – with addition of Research laws for fundraising for government agencies

Approval of 6/20/18 Minutes: as corrected, Michael-1st, Tara-2nd Vote: all 5 agree

Election of officers:

Motion: Jo would like to keep as is, and readdress in January 2019. No 2nd

Motion: Tara would like to nominate Michael as chair. No 2nd

Motion: Jo same as above, No 2nd, No election of officers

Motion: Tara nominated Michael again for the chair because he is available. No 2nd

Motion: Dave made a motion to nominate Marcia for vice chair. Jo 2nd, Discussion: Notice that Friends no longer will fundraise in December. That was a bullying tactic, in Jo's opinion. We took it into consideration at the January Board meeting. We voted and yet it still is going on all these months later. The board voted by resolution to separate. She wants continuity until this is resolved. This was the only reason Jo did not second the nomination for Michael.

Vote for final decision: Tara, Michael, and Dave yes, Jo-recused herself and Marcia abstained. No one voted upon for chair.

Director's Report: Eight programs/groups this month. Patrons 6.11 per hour last month, only 4.68 for the same month last year. Open House & Book Sale 8/17 & 18 – Karen asked to have Fire Chief check where the tables will be. Fire Chief Murphy just said to no block the doors. Holiday Fair with the Lions on Nov. 16 & 17. October Cultural Weekend October 25-27. Starts with Deanna and Catherine's Africa trip. Then the Authors readings and display of art work. Finishing with Peter Fletcher, classical guitarist from New York.

Correspondence: Bob Morrow's 7/31 email to Dave stating letters and documents have not been made available to the public. All of the correspondence that Karen has received is in the Board Minutes Book. No one asked for access to the Board Minutes Book. If/when they do, there has to be a staff/volunteer available to supervise since this is our Library record of the Board minutes. Karen explained that there is a 5 day period to get the records copied and a minimum of \$25 an hour plus materials. Karen sent an email back to Bob Morrow letting him know what the law requires as our policy states.

Unfinished Business: Annual DRIVE: new format and new time of year, for our fiscal year!

New Business: Surplus Equipment – Dan has several computer systems ready for sale at the book sale. Marcia's Research – She wants permission to research exactly what the laws are for Special District's fundraising. Michael made a motion to give Marcia permission, Tara 2nd, Vote: all 5 agreed

Executive Session: none

Adjournment: 7:26 pm

Next meeting is September 5, 2018