

Langlois Public Library District
Board Meeting Agenda
Wednesday, September 5, 2018 at 6:30 pm
Langlois Fire Hall – 94322 First Street
Langlois, Oregon

Board Meeting

Public Sign In
Call to Order
Agenda Approval
Approval of Minutes
Election of Officers

Public Input*

Director's Report

Summer Book Sale
Holiday Fair-November

Correspondence

Unfinished Business

Annual "D.R.L.V.E"
Fundraising

New Business

Board Education

Executive Session**

See supporting documentation at bottom of this agenda. Public Session resumes after Executive Sessions.

Adjournment

Next regular Board meeting: Wednesday October 3, 2018 at 6:30pm at the Fire Hall

*The Public may be able to present oral or written testimony to the Board on subject(s) listed on the sign-in sheet. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.630(1) Meetings are open to the public except for closed meetings specifically authorized.

**Other matters may be discussed as deemed appropriate by the Board. If necessary, an Executive Session may be held in accordance with the following. Bolded topics are scheduled for the current meeting's executive session. ORS 192.600(1)(i) Personnel and ORS 192.660(2)(f). To consider information or records that are exempt from disclosure by law, including written advice from your attorney. The Board of Directors meet on the 1st Wednesday each month at 6:30 pm at the Langlois Fire Hall, 94322 First Street, Langlois OR.

**Langlois Library District
Langlois Public Library
Board Meeting Minutes
September 5, 2018 @ 6:30pm**

Board: Dave Terrusa, Jo Heinzman, Marcia Heinzman, Michael Murphy, and Tara O'Shea

Guests: Kathleen Schaefer, Jo Rieber, Roger Rieber, Carol Waxham, Eric Orbom, and Susan Orbom

Board Secretary: Karen Schaefer

Board Meeting: 6:30 pm start

Public Sign In: Jo Rieber

Agenda Approval – Jo 1st: approve with addition of adding benefits for the director, Tara 2nd, Vote: all 5 agree

Approval of 8/1/18 Minutes: Michael-1st, Tara-2nd Vote: all 5 agree

Election of officers: Motion: Tara nominates Michael for the Chair – No 2nd – the motion dies

Public Input: Jo Rieber wants to know why the board isn't discussing the Friends question of them mismanaging funds. Dave: moot point – it is not Board business. Not in the minutes as a Board action.

Director's Report: Eleven programs/groups this month. Book Sale made \$807, with an additional \$447 for the ongoing mini sales at the Library, for a total of \$1254!! Yeah Kathleen for keeping the sale ongoing! Holiday Fair with the Lions will be Nov. 16 & 17. Esther and the Library staff will start working on it shortly. October Cultural Weekend October 25-27. It starts with Deanna and Catherine's Africa trip on the 25th. Then the Authors readings and display of art work on the 26th. It will finish with Peter Fletcher, classical guitarist from New York on Saturday.

Correspondence: Marcia – there have been 4 motions regarding the Friends 1) letters to reconsider motions- we have all had a unanimous vote. 2) FoLL do not represent the Board 3) Board will no longer communicate with the FoLL's – another unanimous vote. 4) March 7, 2018-Marcia's research on motions – no LPL staff to be on any financial documents. Rule: To reconsider a motion – it must be made by the person or persons who made the motion or voted. Dave made a motion: Remove JC and Bev King from the Rogue bank accounts and add Michael Murphy and Tara O'Shea, Jo 2nd, Vote: all 5 agreed

Unfinished Business: Annual DRIVE: Looks great – all folded and ready for stuffing! Fundraising: Marcia did research: We can do any fundraising (except raffle, bingo, or casino night) as long as we use the phrase: 'each person who donates would need to determine, with their tax preparer, the effect/deductibility for themselves.'

New Business: Marcia made a motion for the board to pay for the \$266 a month more on the director's insurance each month. Also, to reimburse the director for the \$1,000 for the deductible back to January of 2018. Michael 2nd on the motion. Amend motion to reimburse back to January for the \$266 a month, Tara 2nd, Vote: All 5 agreed to the amended motion. The entire budget is one program now, so money can be moved around in any line item. At the next meeting we will discuss Retirement, and a raise in the next few months.

Executive Session: none

Additional: Tara made a statement to have a separation of the 'family' from vice and chair. Without this happening, Tara resigned. After Tara left. Marcia made a motion to not accept the resignation until they could discuss it at the next meeting. Vote: 3 agreed and Michael abstained.

Adjournment: 7:24 pm

Next meeting is October 3, 2018 at 6:30pm

