

Langlois Public Library District
Board Meeting Agenda
Wednesday, October 3, 2018 at 6:30 pm
Langlois Fire Hall – 94322 First Street
Langlois, Oregon

Board Meeting

Public Sign In
Call to Order
Agenda Approval
Approval of Minutes

Public Input*

Director's Report

Annual DRIVE
Cultural Langlois Weekend-October
Holiday Fair-November

Correspondence

Unfinished Business

New Business

Board Education

Executive Session**

See supporting documentation at bottom of this agenda. Public Session resumes after Executive Sessions.

Adjournment

Next regular Board meeting: Wednesday November 7, 2018 at 6:30pm at the Fire Hall

*The Public may be able to present oral or written testimony to the Board on subject(s) listed on the sign-in sheet. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.630(1) Meetings are open to the public except for closed meetings specifically authorized.

**Other matters may be discussed as deemed appropriate by the Board. If necessary, an Executive Session may be held in accordance with the following. To consider information or records that are exempt from disclosure by law, including written advice from your attorney. The Board of Directors meet on the 1st Wednesday each month at 6:30 pm at the Langlois Fire Hall, 94322 First Street, Langlois OR.

Langlois Library District
Langlois Public Library
Board Meeting Minutes
October 3, 2018 @ 6:30pm

Board: Marcia Heinzman, Michael Murphy, and Tara O'Shea (Dave Terrusa & Jo Heinzman excused absence)

Guests: Kathleen Schaefer, Jo Rieber, Roger Rieber, Carol Waxham, Anne Guerin, Paulianne Balch, and Boyd Allen

Board Secretary: Karen Schaefer

Board Meeting: 6:30 pm start

Public Sign In: Jo Rieber

Agenda Approval: Michael 1st: approve with addition of adding Retirement for the director, Tara 2nd, Vote: all 3 agree

Approval of 9/5/18 Minutes: Michael-1st, Tara-2nd Vote: all 3 agree

Public Input: Jo Rieber wants the Board to show more specific information on the agenda. For instance, a board member resigned and the board vacancy is not on the agenda.

Director's Report: Nine programs/groups this month. Everything is all set for the October Cultural Langlois weekend. November Holiday Craft Fair has all the tables filled. Karen submitted NNLM Grant Letter of Intent today for a Professional Development Award (Conference funding) and a Technology Improvement Award for a defibrillator, CPR & First Aid, and Health Reference materials and/or classes. The DRIVE has \$2,620 so far. Health insurance is going up so Karen will be looking into possible options.

Correspondence: None

Unfinished Business: a) Retirement for the Director: If I had been in PERS in the earlier days it would be worth starting, however the program is not as beneficial to new people. Karen is looking at a Roth IRA with Rogue Credit Union. Maximum total a year is \$6,500, which would be most affordable for the Library and the Director. Paperwork and regulations are minimal and Karen would have control over what types of investments it would be in. A 10 year program would be minimally \$65,000 at retirement (contributions are insured). The board will discuss it under Unfinished Business at the November meeting. Karen is meeting with the financial person from Rogue tomorrow morning.
b) Tara rescinded her resignation and is still a full Board member.

New Business: None

Board Education: Michael would like us to get the DVDs from SDAO trainings. Marcia volunteered to take this on.

Executive Session: none

Adjournment: 6:50 pm (Michael 1st, Tara 2nd)

Next meeting is November 7, 2018 at 6:30pm

ERT

MAN

JO.

Jo

MTJ