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# Langlois Library Board Meeting

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Location:	Langlois Fire Hall - Community Room 94322 First Street
Date:	Wednesday - January 02, 2019
Time:	6:30 PM

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## I. ADMINISTRATIVE MATTERS

- a. Public Sign-in
- b. Call to Order
- c. Roll call
- d. Approve Agenda
- e. Minutes

## II. PUBLIC INPUT

\*The Public may be able to present oral or written testimony on subject(s) listed on the agenda. The Chair will set time allotted based upon the number of speakers. *"The right of the public attendance by Oregon Public Law does not include the right to participate by testimony or comment."* ORS 192.630(1)

## III. DIRECTOR'S REPORT:

## IV. REQUESTED ITEMS FOR BOARD CONSIDERATION:

- Status of policies. (Committee) /Agenda packets to Board members (updated) "Board Policies/Handbook"
- Budget calendar update. Dates, current budget status, etc.
- policy on library grounds after hours, policy on trespass.
- 10% contingency increase by Feb.
- Building and grounds Security - Cameras. Alarm update
- Employee contract.
- Library's Endowment fund. Status?

## V. CORRESPONDENCE:

## VI. EXECUTIVE SESSION: **ORS 192.660(2)(i)**

- Directors annual evaluation

## VII. ADJOURNMENT

**Langlois Library District  
Langlois Public Library  
Board Meeting Minutes  
January 2, 2019 @ 6:30pm**

P.P.P

**Board:** Marcia Heinzman, Michael Murphy, Tara O'Shea, Dave Terrusa & Jo Heinzman

**Guests:** See attached sheet

**Board Secretary:** Karen Schaefer

**Board Meeting:** 6:31 pm start

**Public Sign In:** Jo Rieber and Susan Orbom

**Agenda Approval:** As changed Jo 1<sup>st</sup>, Tara 2<sup>nd</sup>, All 5 agreed

**Approval of 11/7/18 Minutes:** As changed Jo 1<sup>st</sup>, Tara 2<sup>nd</sup>, All 5 agreed

**Director's Report:** Ten groups using the library this month.  
The Book Sale is February 23, 2019.  
The DRIVE has brought in \$4,082.  
Two new grants from NNLM

**Correspondence:** SOS letter, Wally's House, and P&L Grandmother

**Executive Session:** 1) Director Evaluation: 7:08pm-7:28pm 2) Legal 7:29pm-7:38pm

**New Business:** Marcia made a motion: I move that the Board Chair consults with our liability provider regarding our legal matter and we invite our attorney to our next meeting, or have a special meeting with the attorney should scheduling conflicts arise, if our liability provider agrees that it is warranted. Tara, 2<sup>nd</sup>, All 5 agreed.

**Public Input:** 1) Jo Rieber: a) Courier Van get together 2) Budget Officer: Questioned the 2018-19 Budget vs. Additions of benefits for Director  
2) Susan Orbom: Stated the SOS doesn't actually look at the reports. Read a statement - Said our expenses have gone up and our accounts are going down. We are building budgets from bad budgets. Said we are in financial ruins and our money is disappearing.

**Adjournment:** 7:58 pm

Next meeting is February 6, 2019 at 6:30pm

J.O

DF

MAN  
Jo