

Langlois Public Library District

Regular Board Meeting

Wednesday, August 12, 2020 at 6:30 PM

AT THE LIBRARY – masks required

Agenda

Call to Order

Approval of minutes

Agenda approval

Director's Report

Financial Report

Training

Policy

Old Business

- Grants - last year & this year
- Fundraising & Friends
- Maintenance
- Pandemic
- Current & future staffing – review/revise materials
- Curry County update

New Business

- Census

Action Items/Assignments

Public Comment*

Adjournment

Next regular Board meeting, Wednesday, September 9, 2020 at the library.

*The Public may be able to present oral or written testimony to Board. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.620(1)
Meetings are open to the public except for closed meetings specifically authorized.

Langlois Public Library
Board Meeting 8/12/2020

Meeting called to order at 6:31pm

Present: Susan Orbom (Chair), Jo Rieber, Deanna McDermott, Carol Waxham(Vice-Chair), Denise Willms (Consultant)

Excused: Sandie McDonald (Treasurer)

Visitor: Eric Orbom, Sandy House, Angie House

S. Orbom welcomed Board members and Visitors

The minutes of July 8th were discussed. Safe Personnel site was discussed. D. Willms will set up and send out information. J. Rieber moved to accept the minutes as presented, D. McDermott seconded the motion, unanimous.

Minutes of July 22nd were discussed. J. Rieber moved to accept the minutes as presented, D. McDermott seconded the motion, unanimous.

Agenda- C. Waxham moved to approve the agenda as presented, D. McDermott seconded the motion, unanimous.

Library consultant contract was discussed. D. Willms will send out an updated contract as the present contract runs through the end of September 2020.

Financial reports discussed. D. Willms will send out a corrected report. Recurring bills and bill pay were discussed. D. Willms turned in the In Lieu of report to S. Orbom.

Policies discussed. C. Waxham discussed how to approach creating policies. Policy regarding Board Officer position was discussed. The relationship between the Board and the Friends Board was discussed. MOU with the Friends, and the structure of the Friends Board and the Library Board, and how they work together was discussed. C. Waxham will bring policy revisions to the next meeting.

Funding from the Friends was discussed. J. Rieber will ask the Friends about the \$2,000 donation.

J. Rieber spoke about the parking lot lights. D. McDermott moved to authorize C. Ashdown (Bookkeeper) to move \$2,500 into checking 12 debit to purchase the required lights, C. Waxham seconded, unanimous.

Director search was discussed. Board consensus to begin reviewing applications October 1st. Information about the available position discussed. Consensus to post with changes. Search committee was discussed. C. Waxham nominated D. McDermott to chair the search committee, J. Rieber seconded, unanimous. The technical points to include in the job description were discussed.

Commissioner Paasch and his request for a meeting were discussed. Census discussed. Visitors introduced themselves during public comment.

Meeting adjourned 8:47pm
Next meeting September 9th, 2020

Respectfully submitted
Denise Willms

Director's report
8/6/2020

The Library is seeing increasing use and I have begun looking at increasing hours. In September we will move to being open 12 pm - 6 pm and in October we can add our Saturday hours back in. That will put our open hours at 30 a week, which for our situation is very solid.

As we all are aware County Commissioner Paasch has again asked that the libraries consolidate and relinquish their autonomy and some of their funds. Jeremy Skinner, Julie Retherford, and myself attended the BOC meeting on Wednesday August 5th. It is my belief that this issue is not dead and that there will be more work to do over the coming months.

The State Statistical report is out and I am currently working on it. I hope to have it complete and sent in by the end of next week.

On a separate note I will be on vacation beginning August 21st, and will be back in the office on Tuesday September 1st.

D. Willms