

**Langlois Public Library District
Special Board Meeting Agenda
Monday, August 26 at 6:30 PM
Langlois Fire Hall - 94322 First Street, Langlois**

Board Meeting

- Call to Order
- Appoint Scribe
- Public Input*
- Agenda approval

Financial

- Financial review
- Financial policy resolution

Website Status

Executive Session [per ORS 192.660 (2)(h) and ORS 192.660(2)(i)]

Public Session resumes after Executive Session.

Board Meeting Resumes

Adjournment

Next regular Board meeting, Wednesday, September 4, 2019 at 6:30 PM at the Library

*The Public may be able to present oral or written testimony to Board. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.620(1)
Meetings are open to the public except for closed meetings specifically authorized.

Authorized by Susan Orbom, LPL Board Chair

LANGLOIS PUBLIC LIBRARY BOARD MINUTES
SPECIAL MEETING 8/26/2019

Public Sign In: None

Called to order: 6:30 PM

Board Present: Susan Orbom; Carol Waxham; Sandie McDonald; Shala Kudlac, Attorney

Guests: Eric Orbom

Board Secretary: Jo Rieber appointed as scribe.

Agenda: J.Rieber moved/S. McDonald second, to place Executive Session as first item of business. Unanimous.

Meeting adjourned: 6:32 PM Board went into Executive Session per ORS 192.660 (2) (h) & ORS 192.660(2)(i).

Public Meeting Resumed: 7:37 PM

Financial Review: S. Orbom presented an overview of financial obligations for the Langlois Public Library to November (attached). By the end of September, it is estimated that there will be only \$2,000 available, with attorney costs being deferred until November tax drop provides resources for that expense. \$2,000 will not cover salaries or provide enough of a cushion for any unusual expense or emergency. Solutions to this problem will be discussed at the next meeting.

Financial Resolution: C. Waxham moved/S.McDonald seconded motion to pass Dual Check Signers Financial Policy, Resolution 2019-2020.7. Unanimous. Attached.

Action Items:

1. J.Rieber moved/C.Waxham seconded that The Board Chair talk to Cynthia Shields, Assistant Director of the Langlois Public Library to ensure Library staffing and function for the next week.
2. S. Orbom moved/S. McDonald seconded that J. Rieber contact Angie MacFarland, Rogue Federal Credit Union concerning bank charges.

Next Meeting: Wednesday, September 4, 6:30, at the Langlois Public Library

Meeting Adjourned: 7:55 PM