

Langlois Public Library District

Regular Board Meeting

Wednesday, January 13, 2021 at 6:30 PM

by Zoom – call 541-348-2066 for info

Agenda

Call to Order

Approval of minutes

Agenda approval

Director's Report

Financial Report

Policy – problem patrons

Old Business

- Director Search – status, contract
- Grants - last year & this year
- Fundraising & Friends
- Maintenance

New Business

- 2021 Election for Board members

Action Items/Assignments

Public Comment*

Executive Session per ORS 192.660(2)(a) [to consider employment of officer or staff]

Public Session resumes after Executive Session

Board Meeting Resumes

Adjournment

Next regular Board meeting, Wednesday, February 10, 2021 at the library.

*The Public may be able to present oral or written testimony to Board. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.620(1)
Meetings are open to the public except for closed meetings specifically authorized.

Minutes
1/13/2021

Langlois Public Library Board of Directors
Board Meeting via Zoom / Phone
Meeting called to order at 6:31 pm

Present: Susan Orbom (Chair), Jo Rieber, Deanna McDermott, Carol Waxham(Vice-Chair), Denise Willms (Consultant)

Absent excused: Sandie McDonald
Visitor: Cynthia Hovind

S. Orbom welcomed the members of the Board and Visitors
Agenda discussed. D. McDermott motioned to accept the agenda, J. Rieber seconded, unanimous.

Minutes of the December 9th, 2020 Board meeting were discussed. It was noted that C. Ashdown was listed as attending when she did not. D. Willms will correct. J. Rieber moved to accept the minutes as corrected, C. Waxham seconded the motion, unanimous.

D. Willms provided the Director's report. Re-opening the library to patrons was discussed. County BOC proclamation in regards to businesses was discussed. Patron issues were discussed along with issues with the electrical outlet at the front of the building. The consensus of the Board approved sending a letter to the patron and putting a lock on the outlet. J. Rieber moved to approve a 6-week trespass notice, C. Waxham seconded, unanimous

The financial report was discussed. Magazine and book budgets were discussed. J. Rieber moved to accept the financial report, C. Waxham seconded. Unanimous.

Policy on problem patrons was discussed. C. Waxham will look into creating a more robust policy.

New Director contract discussed. D. McDermott moved to accept the contract as written, and to authorize S. Orbom to sign and send the contract to C. Hovind, C. Waxham seconded, unanimous. Discussion with C. Hovind about start dates and housing.

MLK Holiday discussed.

Friends meet on Jan. 21st and will discuss the CCCC grant.

D. Willms discussed Coast Community Health requesting to use the parking lot for a drive-in Covid testing site. J. Rieber is working with J. Lafayette on the parking lot light timers.

Budget committee members were discussed.

D. McDermott motioned to adjourn, J. Rieber seconded, unanimous

Meeting adjourned at 7:45 pm

Next meeting February 10th at 6:30 pm

Respectfully submitted
Denise Willms

Director's Report

1/5/2021

While 2020 has ended, unfortunately, the Pandemic has not. Curry County is still in the extreme risk category so the library will continue with our current services through January. With luck, we will be able to open our doors again in February. Our patrons have been very understanding throughout the pandemic.

I have had one zoom meeting with C. Hovind and have scheduled several more in January and February. I will be doing what I can to get her up to speed over Zoom. Because the new Director will not be here when it was initially thought, it has thrown a wrench into some very careful scheduling on my part. One of my staff will be going on maternity leave at the beginning of February so I will be covering many of her shifts. I do have volunteers that can help cover a few days but I am still going to be shorthanded, so will be adjusting when I am physically in Langlois.

Budget time is approaching once again and so it is time to start looking for budget committee members. I am going to plan with the possibility that budget meetings may be held on zoom and not in-person, as we did last year, though I hope we can return to a more normal meeting format in the near future.

Denise