

Langlois Public Library District

Regular Board Meeting

Wednesday, March 10, 2021 at 6:30 PM
by Zoom – call 541-348-2066 for info

Agenda

Call to Order

Approval of minutes of last meeting

Agenda approval

Director's Report

Financial Report

Policy

Training

Old Business

- Grants - last year & this year
- Fundraising & Friends
- Maintenance
- 2021 Election for Board members
- Budget committee members & dates

New Business

- Staff leave
- Long Term & Short Term options for open days/hours (for budget planning)
- Long Term & Short Term options for wages (for budget planning)

Action Items/Assignments

Public Comment*

Executive Session per ORS 192.660(2)(a) [to consider employment of officer or staff.]

Public Session resumes after Executive Session

Board Meeting Resumes

Adjournment

Next Board meeting, Wednesday, April 14, 2021 at the library or by Zoom – call library to verify.

*The Public may be able to present oral or written testimony to Board. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.620(1)
Meetings are open to the public except for closed meetings specifically authorized.

Langlois Public Library

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LPL Director's Report 3/6/19

I have enjoyed my first month at lpl, attending a Board Meeting, the Friends' Meeting and State Library Training around Inclusion & Diversity. My favorite aspect thus far is getting to meet and know the patrons. I do feel more versed in the circulation process –that is, well enough to “trouble shoot” some of the nuances. As the deadline for E-Rate approaches, I was able to tag along with Denise as she conducted a tour to potential contractors and absorbed her vision for having a more cohesive network. After that, I was able to collect cards and conduct my own tours for three additional potential contractors. I attended a meeting with the E-Rate Consultant, Paul and he did an excellent job of putting me in the picture.

Current & Future Activities

As we come out of the most urgent of the COVID demands, everyone is anxious to return to regular library activities. Staffing restrictions during March are suggested as follows: Library closed Monday. Tues, Wed, Thurs, Fri 12:00 -4. Saturday 12:00 pm. To 3:00 pm. I am strapping on my skates in order to keep pace with our *Friends*. They have the yard clean up scheduled for Saturday, March 20 from 9:00 am to Noon; the popular **BOOK SALE** scheduled for July and the Ice Cream Social penciled in for August. Exciting.

Highlights

Building use: 3 Groups used the library
Financials: Ordinarily I would comment on the library's financial health in this space. I admit to throwing up the white flag in this area temporarily.
Patronage: I thank the PR work from the Board for the increased patronage in February. On Monday, March 1 (for example) LPL served 21 adults; 1 staff person; 2 computer Users. It was my first day of Lone Ranging. I ate my lunch at 4:30 p.m. Really Probably the very best way to get proficient at the circulation desk!

Director's Report

3/1/2021

February has been busy with budget, E-rate, and finishing off grants. The library will be using its Category 2 funding to upgrade to a more stable infrastructure. Tablets have been received and will be set up and cataloged in the near future. The library will be purchasing their own zoom account which will be covered by the State Cares grant to libraries. Library usage has remained stable and patrons are understanding in regards to curbside service.

Lo Saechao will be away for several weeks and Cynthia is making arrangements for volunteers to come in and help with daily tasks. I will be creating a volunteer profile for use by the volunteers to do basic circulation functions.

Denise Willms
Library Consultant

LANGLOIS PUBLIC LIBRARY

STATISTICAL REPORT

FEBRUARY 2021

2021	FEBRUARY 2021		JANUARY 2021		December 2020	
Total hours open	100		115		115	
CIRCULATION						
Regular Adult	393		349		373	
Library2Go e-books	22		26		23	
Total Adult Books	415		375		396	
YA/Juvenile	102		90		104	
Children's	113		88		63	
Total Juvenile Books	215		178		177	
TOTAL BOOKS	630		553		573	
Adult audio/visual	936		682		653	
Library2Go audio	26		28		42	
Juvenile audio/visual	68		8		9	
Magazines	53		21		25	
TOTAL NON-BOOKS	1083		739		729	
TOTAL ALL MATERIALS	1,713		1,292		1,302	
Holds	219		111		205	
INTERNET USERS						
Library public access computers	23		21		14	
Wireless computers			163		224	
TOTAL INTERNET USERS					238	
ATTENDANCE	Adults	Kids	Adults	Kids	Adults	Kids
Library attendance	195	13	162	8	177	5
Meeting/Class attendance	7	0	0	0	7	0
Adult Program attendance	0	0	0	0	0	0
Kids Program attendance	0	0	0	0	0	0
TOTAL ATTENDANCE	202	13	162	8	184	5
Total Combined Attendance	225		170		189	