

**Langlois Public Library District
Special Board Meeting Agenda
Tuesday, September 24 at 6:30 PM
Langlois Public Library - 48234 Highway 101**

Board Meeting

- Call to Order
- Appoint Scribe
- Introduce Guests
- Agenda approval

Contract Negotiation

- Vote on proposed library management contract

Reorganization

- Status
- Staffing & volunteers
- Hours
- Future Plans
- Notification to the public

Public Input*

Adjournment

Next regular Board meeting, Wednesday, October 2, 2019 at 6:30 PM at the Library

*The Public may be able to present oral or written testimony to Board. The Chair will set time allotted based upon number of speakers. *"The right of public attendance guaranteed by Oregon Public Meeting Law does not include the right to participate by public testimony or comment."* ORS 192.620(1)
Meetings are open to the public except for closed meetings specifically authorized.

Authorized by Susan Orbom, LPL Board Chair

Langlois Library Board Meeting Minutes 9/24/2019

Present: S. Orbom (Chair), C. Waxham (Vice Chair), J. Rieber, S. McDonald (Treasurer)

Guests: Denise Willms, Ken Willms, Fay Mulligan, Eric Orbom

Meeting called to order at 6:35 PM

Additions to the agenda were discussed.

The Board discussed the contract for interim library manager. Effective and starting dates and pay periods were discussed. J. Rieber moved to approve the Interim Library Management contract between the Langlois Library Board and Denise Willms. S. McDonald seconded the motion. Motion passed unanimously.

The Board discussed the status of reorganization. S. Orbom provided an estimate on the budget. Insurance was discussed and the Board directed D. Willms to check with the insurance providers to ascertain the status of the policies. The status of the contract with the xerox printer was discussed. S. Orbom will contact and check on it. The exterminator bill was discussed. J. Rieber spoke about grants to help bridge the funding gap. S. McDonald presented a final employee check for approval to be paid. The Board discussed an unemployment claim; consensus was get advice from legal counsel.

Staffing, volunteers and open hours were discussed. J. Rieber moved to set the library hours to Tuesday, Friday, and Saturday 11am - 5pm. S. McDonald seconded the motion. Motion passed unanimously. Public notice for the new open hours was discussed. Security and keys to the building was also discussed. J. Rieber will issue codes and keys to the necessary people.

Board discussed the LGIP account. J. Rieber moved to add S. McDonald to the LGIP account as Board Treasurer. C. Waxham seconded the motion. Passed unanimously. Library Debit Card was discussed. The Board asked Denise to bring policy and procedure suggestions to the next meeting.

J. Rieber moved to authorize S. Orbom to set up a library debit card. S. McDonald seconded the motion. Motion passed unanimously.

Fundraisers and grants were discussed. Board consensus was to suggest the date of October 13th to the Friends of the Library as a good day for an Ice Cream Social style event.

ACTION ITEMS:

1) D. Willms — check insurance; 2) S. Orbom — get Xerox contact; 3) S. Orbom — unemployment claim; 4) J. Rieber — security codes; 5) S. Orbom — debit card

Meeting adjourned at 8:15pm

Respectfully submitted

Denise Willms

(Continued)

LANGLOIS LIBRARY RE-OPENS

We are open again! Thanks to gifts of \$1000 each from two angels and a grant of \$3000 from the Friends of LPL, the Langlois Public Library is pleased to announce our new hours. Beginning Friday, September 27 you may visit the library on Tuesdays, Fridays and Saturdays from 11 AM to 5 PM. We will add more open days later this year.

Denise Willms, Director of the Port Orford Library, has signed a contract to manage the Langlois Public Library following the resignation of former Library Director Karen Schaefer. The Board is so grateful for Denise's skills, energy, and enthusiasm which she will apply to creating the financial and organizational stability we need before searching for a permanent Director.

The Board also wants to acknowledge the overwhelming support of our library community at the special meeting on September 18. Special guests included the State Librarian of Oregon Jennifer Patterson, former Langlois Library Director Nancy Angelesco and representatives of the Bandon, Port Orford, and Gold Beach libraries.

We urge the community to show their support as well by volunteering to fill the vacancy on the Library Board or helping out at the Library. The Friends of LPL also need volunteers to sit on the Friends' Board or to assist at fund-raising events.