

BrightLight Data Analytics

Governing Principles

Under BrightLight Tutorials, a division of BrightLearn PTY (LTD)

This document outlines the rules and regulations that all students enrolled in the Bright Data Analytics course are expected to follow. These principles are intended to foster a disciplined, professional, and productive learning environment.

1. Class Attendance

- Students must attend all scheduled classes.
- If a student cannot attend a class, they are required to notify the instructor in advance by sending an email to: **rophiwa@brightlighttutorials.co.za**.
- Absence without prior notice may result in limited access to course resources or class discussions.

2. Note Taking

- Students are required to take written notes during lectures using paper and pen.
- The instructor may request to view notes at any time to ensure active engagement during class.

3. Consultations

- Students must book consultations in advance when seeking one-on-one support or mentorship.
- Appointments should be made through the appropriate scheduling system or via email.

4. BrightLight Portal Access

- It is the student's responsibility to request and maintain access to the BrightLight Portal.
- Delays in requesting access will not be considered valid excuses for missed submissions or classwork.

5. Classroom Etiquette (Online or In-Person)

- Students must keep their camera and microphone off during class unless otherwise instructed.

- If a student's mic or camera causes disruption, the instructor will first issue a warning or mute the student.
- Continued disruption may result in temporary removal from the class.

6. Speaking Protocol

- To speak during class, students must use the "Raise Hand" feature or raise their hand in person.
- The instructor must clearly give permission before a student unmutes to speak.

7. Language of Communication

- All communication in class (spoken or typed) must be conducted in English to ensure inclusivity and understanding for all students.

8. Respect and Conduct

- Discriminatory behavior, including racism, tribalism, or any form of hate speech, will not be tolerated and may lead to immediate disciplinary action or removal from the course.

9. Assignment Submissions

- All assignments must be submitted on or before the deadline.
- If a student is unable to meet a deadline, they must request special permission before the due date.

10. Assessment Accountability


- Students who fail to submit assignments may be moved to a lower-performing group at the discretion of the instructor.
- Continued failure to meet assessment deadlines may result in dismissal from the course.

11. Academic Integrity

- All work submitted (assignments, assessments, and projects) must be completed individually.
- Plagiarism, cheating, or copying work will result in immediate disciplinary action, including possible exclusion from the course.

12. Certification

- The course itself does not issue certificates.
- However, the instructor may assist students in preparing for recognized certification exams offered by third-party platforms.

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- All exam registration and related costs are the sole responsibility of the student.

13. Intellectual Property & Confidentiality

- Students may not share:
 - Class links
 - Class notes
 - Class recordings
 - Any other course-related material
- Sharing content with unregistered individuals is strictly prohibited and considered a violation of the Copyright Act.
- Violators will be liable for damages and may face legal action by BrightLearn PTY (LTD)

14. General Conduct

- Students are expected to maintain a respectful and professional demeanor at all times.
- Any form of disruptive behavior, dishonesty, or negligence may lead to disciplinary measures.

By enrolling in this course, all students agree to abide by the above Governing Principles. Failure to comply may result in restricted access, academic penalties, or removal from the program.

