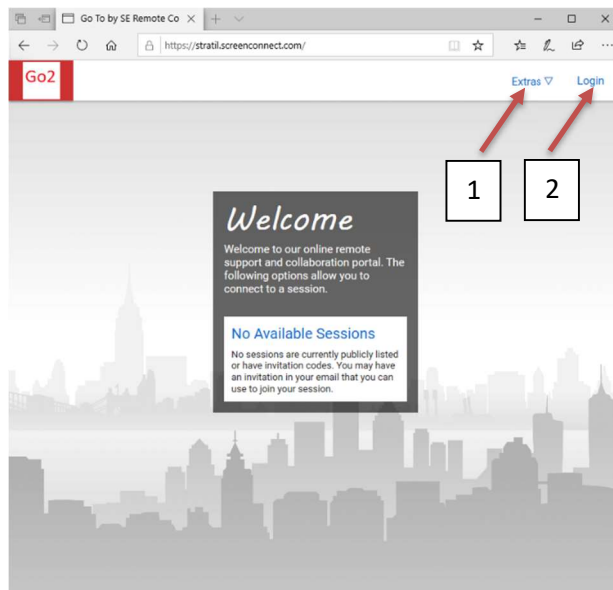




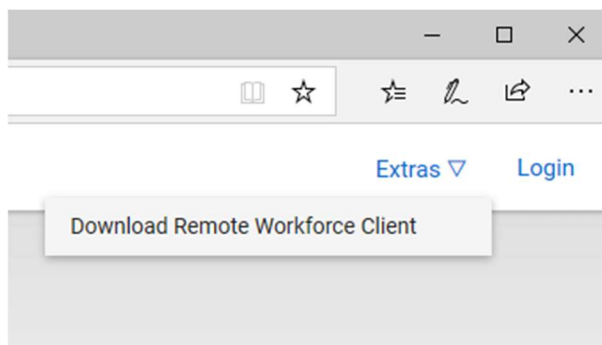
GoTo Stratil's Remote Access Login Instructions

These instructions are to help you log into Stratil's remote services so you can connect to a work computer.

1. Open a web browser (ie. Google Chrome, Firefox, Edge, Safari) and enter the link remote.gotose.us.
 - a. Click on *Extras* (1) if you only connect to one PC.
 - b. Click on *Login* (2) if you can connect to more than one PC.



2. For users that connect to only one PC:
 - a. Click on *Extras* (1)
 - b. Click on *Download Remote Workforce Client*



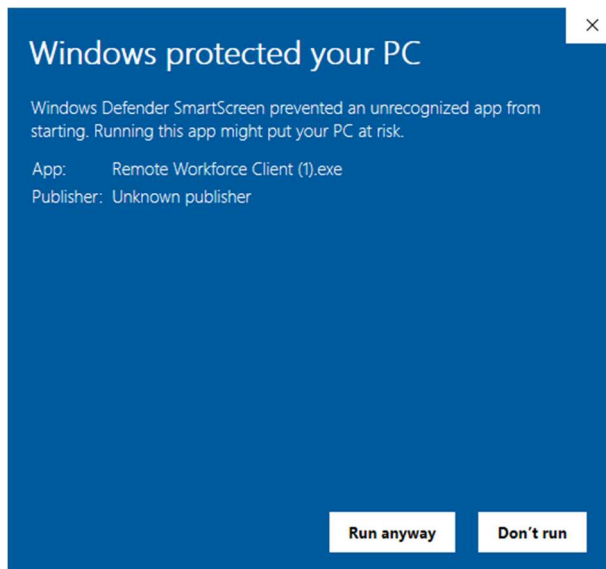
- c. After the download completes, click on the file to install the client software. You may be prompted to allow this.



- d. Windows 10 prompt, you will have to click on *More info*.



- e. Click on *Run anyway* and the program will install.

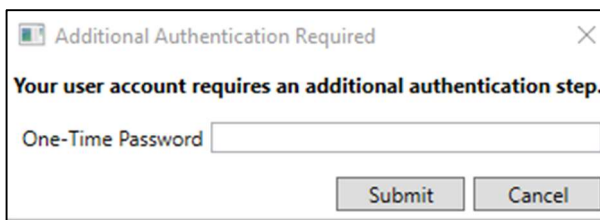




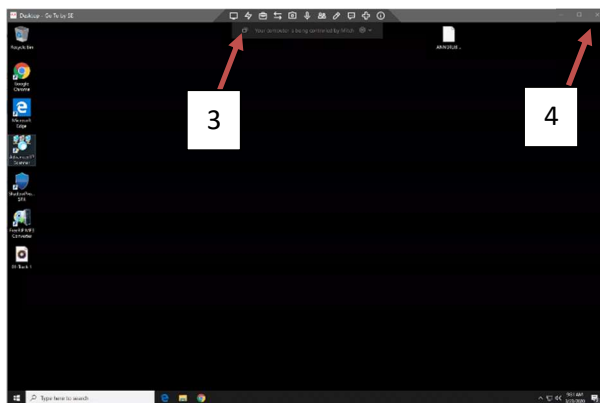
- f. The remote connection software login screen will now appear.
- g. Enter the credentials that were provided to you. Click on *Login*.



- h. You will be prompted with Two Factor Authentication and must enter the one-time code that was emailed to your email that you provided to Stratil. Click on *Submit*



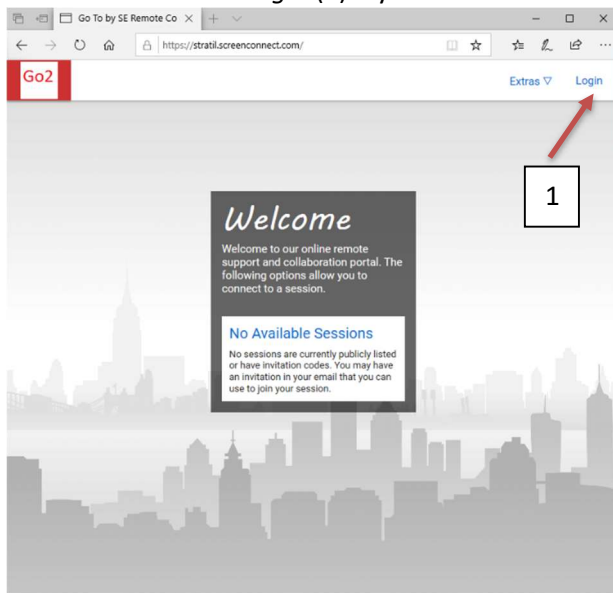
- i. A window will open with the connection to your assigned PC.



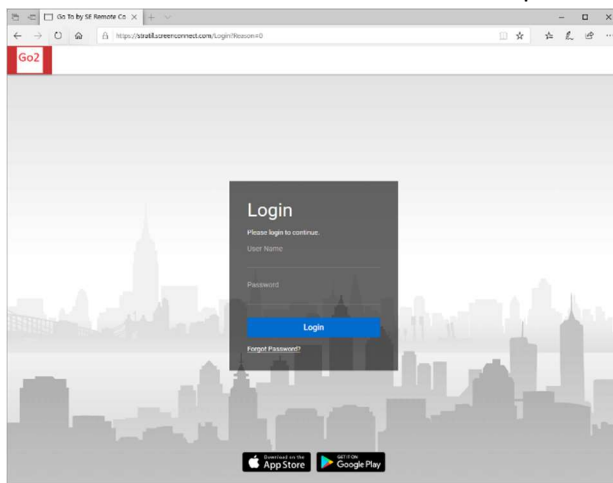
- j. If you need to log into your PC, hover over the *Lightning Bolt icon* (3) and click on *Send Ctrl-Alt-Del*. You should now have the login screen of your PC.
- k. When you are done LOG OFF or SIGN OUT of your PC; then click on the X in the top right corner of the window of the remote PC (4). This will end your session.



3. For users that can connect to multiple PCs.
 - a. Click on *Login* (1) if you can connect to more than one PC

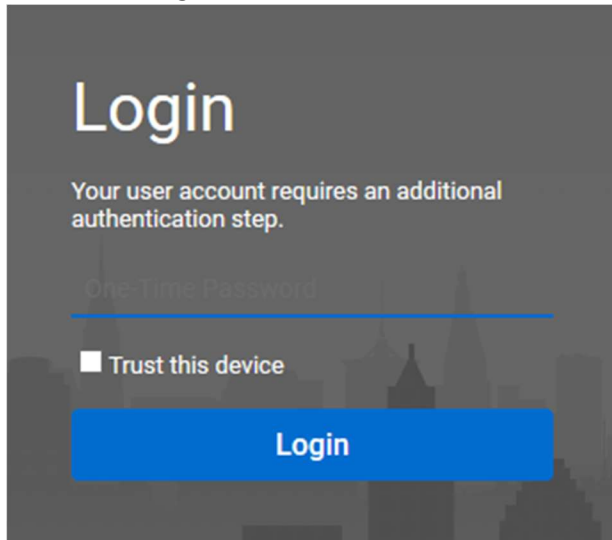


- b. Enter the credentials that were provided to you. Click on *Login*.

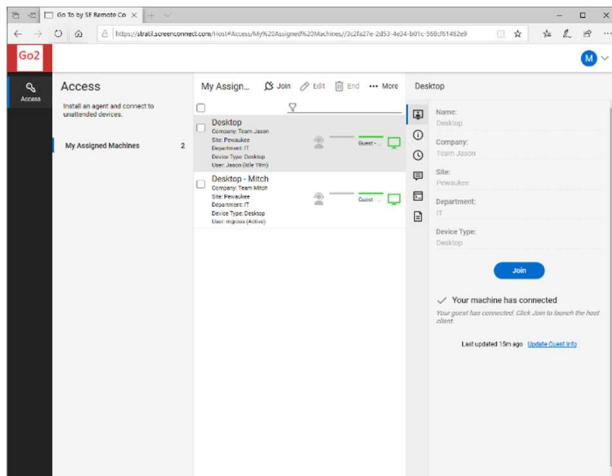




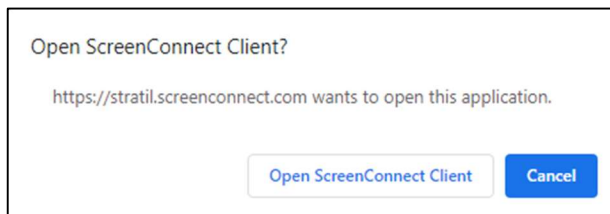
- c. You will be prompted with Two Factor Authentication and must enter the one-time code that was emailed to your email that you provided to Stratil. If you check the box “Trust this device” it will minimize the need to enter the Two Factor Authentication. Click on *Login*.



- d. Double-Click on the PC that you want to connect with.

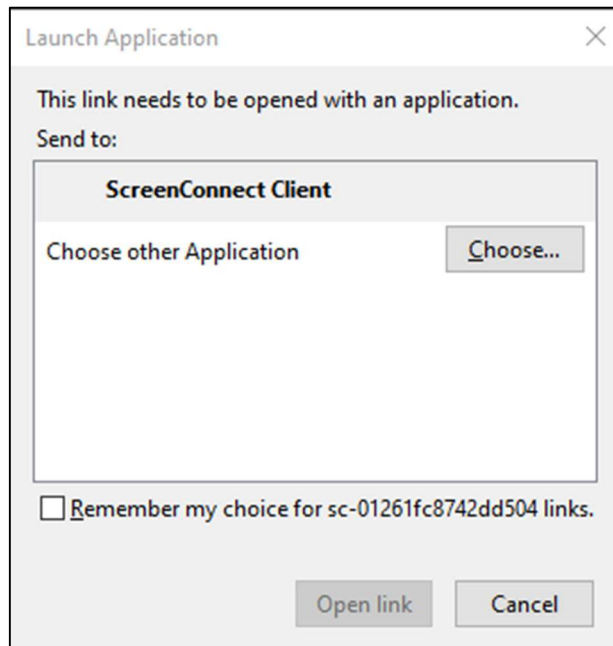


- e. For Google Chrome: Click on *Open ScreenConnect Client*.

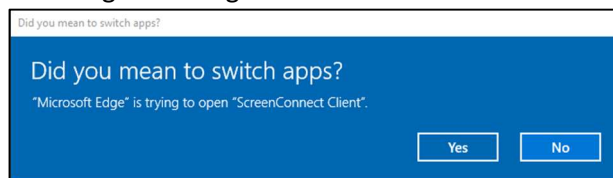




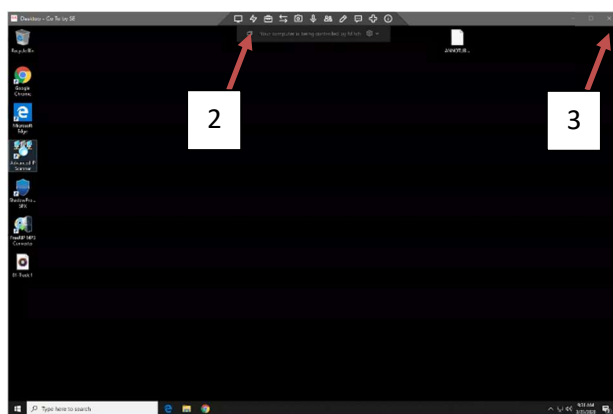
- f. For Firefox: Click on *ScreenConnect Client*.



- g. For Edge: Click on Yes.



- h. A window will open with the connection to your assigned PC.



- i. If you need to log into your PC, hover over the *Lightning Bolt icon* (2) and click on *Send Ctrl-Alt-Del*. You should now have the login screen of your PC.
- j. When you are done LOG OFF or SIGN OUT of your PC; then click on the X in the top right corner of the window of the remote PC (3). This will end your session.