

**WASHINGTON LADIES RIDING
CLUB ASSOCIATION**

HANDBOOK

"DRILL TEAM UNITY"



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WASHINGTON LADIES RIDING CLUB ASSOCIATION, INC.
BYLAWS

(Adopted June 3, 1984)

NAME OF ORGANIZATION: Washington Ladies Riding Club Association, Inc.

ARTICLE I

The Organization shall have non-profit status and no dividends shall be declared to members. Membership shall be open to ladies drill teams. (effective 10/17/87) The majority of individual members of each group composing the Washington Ladies Riding Club Association, Inc., (WLRCA) shall be at least eighteen years of age.

ARTICLE II

GOVERNMENT: The Board of Directors shall consist of two members from each member team to be selected by the team they represent, plus officers of the Organization; President, Vice-President-East, Vice-President-West, Secretary, Treasurer, Publicity West, Publicity East and Historian. The members of the Association, allowing two votes per team shall elect officers. In case of a tie, the President shall cast the deciding vote. (10/14/89) The affairs of the Organization shall be conducted by the Board of Directors, who shall hold office until the end of the current year. The term of office of the Board of Directors shall be from January 1, through December 31, with election of officers to be held at the October meeting.

PRESIDENT: Shall exercise general supervision over the Washington Ladies Riding Club Association, Inc., and shall render a report annually at the close of her term. She shall preside at all meetings and shall appoint all committees, of which she shall be an ex-officio member.

VICE-PRESIDENT: West and East shall perform the duties of the President in the event of the President's absence or disability, to be determined by current location of the State Meet.

SECRETARY: Shall have the custody of all papers, records, and documents pertaining to the Washington Ladies Riding Club Association, Inc. She shall keep a record of minutes, issue all notices, and prepare the correspondence. She shall distribute minutes to each team within thirty (30) days following the meeting. Allow Association Secretary \$150.00 quarterly for postage and supplies. (effective 11/2/96)

TREASURER: Shall have control of the financial accounts and make receipts and disbursements, and shall perform all other duties assigned to her. She shall prepare a financial report at the end of the current year.

PUBLICITY: West and East shall make every reasonable effort to contact, write and distribute news articles about the Association and upcoming events to newspapers, magazines and equestrian publications. May contact television and radio stations for additional coverage, i.e. free advertising channel, local coverage, etc. Shall keep president informed of all information releases to the media. (Effective 10/30/95)

HISTORIAN: Maintains items to become a permanent part of the Association's history, keeps pictures, lists of events, news articles, dates of Association's activities, and any other memorabilia connected with the Association's growth and advancement to be condensed in the form of an Association album(s). (Effective 10/30/95)



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EVENT COORDINATOR: Assist with running the State Meet, liaison with the maintenance personnel of the facility, work with the volunteers for set up and judging, coordinate with the Secretary for other duties.

ARTICLE III

ELECTION OF MEMBERS: The Board of Directors shall have the authority to elect teams into active membership in the Washington Ladies Riding Club Association, Inc., by a majority vote. All applications for membership shall be in writing. Associate, or Individual, membership shall be allowed at a cost of \$20.00 per year. Individual members will have no voting privileges, and will not be allowed to hold association office. (Effective 8/28/99)

ARTICLE IV

PURPOSE: The purpose of the Organization shall be to offer recreational opportunities and for the development of physical and mental capacities, and to promote the health, happiness, and social relations of its members. It shall incorporate competitive events for the member clubs at the Annual State Meet.

ARTICLE V

MEETINGS: Meetings shall be held at a time and place the Organization may specify. The Association shall meet no less than four (4) times a year, and more often as the need arises. Notices of meetings shall be in writing to each team stating the date, time and place.

ARTICLE VI

DUES: \$125.00 for MEMER TEAMS, shall be paid annually by each team at Convention, with the balance paid by the January meeting, if full amount is not paid at Convention. Failure to meet financial obligations may be declared by a majority vote of the Board of Directors and shall cause forfeiture of said drill team's good standing and right to vote. A member team shall be restored to good standing upon payment of such obligations by March 1st. Failure to do so shall result in expulsion of the delinquent team from the Washington Ladies Riding Club Association, Inc. Associate membership is allowed for teams not participating at State Meet, however having all other membership privileges, dues are \$50.00 per year.(1/9/86) A **\$75.00 State Competition Entry Fee,** payable by the June meeting. (Effective 11/98)

ARTICLE VII

DISCIPLINE: Any member of the Organization who shall conduct herself in a manner not becoming a lady at meetings, or State Meet, or who may do anything calculated to disturb the harmony of the Organization, shall be reprimanded by the Captain of her drill team. Any request for discipline shall be in writing and shall be submitted to the Board of Directors.



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ARTICLE VIII

COMMITTEES: There shall be no standing or permanent committees until the need for them arise.

ARTICLE IX

STATE MEET: The purpose of holding State Meet is to promote good fellowship, sportsmanship, and to provide competitive events among the member teams. The State Meet is to be held during July of each year. Site selection will be determined by a majority vote of the bids presented. The Association shall handle all details of management of the State Meet with each member team paying its share of the expenses. The Board of Directors shall vote upon Judges and rules for the competitive events. Discrepancies on any drill activity or score sheet, shall be submitted in writing, and signed by two team members, within thirty (30) days following the State Meet Competition. (Effective 8/30/98)

ARTICLE X

These Bylaws or amendments, thereto, may be adopted by a majority vote of the Board of Directors.

ARTICLE XI

Upon the dissolution of the Organization by majority vote of the Board of Directors, any remaining funds shall be distributed equally among the member teams, or shall be donated to a charitable organization of their choice.



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AMENDMENTS

1/9/86 ARTICLE VI: Associate membership allowed for teams not participating at State Meet, however having all other membership privileges, dues are \$50.00 per year.

10/17/87 ARTICLE I: Change second sentence to read “Membership shall be open to ladies drill teams.” The words “of the State of Washington” were dropped, thus allowing membership to teams from other states.

10/14/89 ARTICLE II: In case of a tie, President shall cast deciding vote.

3/8/92 ARTICLE VI: Increase dues to \$150.00 from \$125.00.

10/30/93 ARTICLE II: Add duties of Publicity West & East and Historian.

10/28/95 ARTICLE VI: Dues \$100.00 payable at Convention, \$50.00 Entry Fee for participation at State Meet, payable in June. Word “associate” removed.

8/30/98 ARTICLE IX: Discrepancies on any drill activity or score sheet, shall be submitted in writing, and signed by two team members, within thirty (30) days following the State Meet Competition.

11/14/98 ARTICLE VI: Increase dues to \$125.00 from \$100.00. Increase State Meet Entry fee to \$75.00 from \$50.00

11/2/96 ARTICLE II: Allow Association Secretary \$150.00 quarterly for postage and supplies.

11/14/98 ARTICLE IX: Deleted words, “alternating between east and west of the Cascade mountains.” Should it be impossible to obtain a site for the meeting in the designated area, this ruling may be changed by a majority vote of the Board of Directors.

8/28/99 ARTICLE III: Associate/Individual membership shall be allowed at a cost of \$20.00 per year. Associate members will have no voting privileges, and will not be allowed to hold association office.

1/23/99 ARTICLE II: Add Event Coordinator Position to assist with State Meet Competition.



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GENERAL RULES
(Adopted by the WLRCA)

- A. The American Flag will be presented at Opening Ceremonies, Grand Entry, Award and Closing Ceremonies
- B. Strap on spurs only. No slip-on or strapless spurs allowed at State Meet. (August 26, 1995)
- C. A team may bring one (1) additional horse for every six (6) riders or quota thereof. (October 28, 1995)
- D. Dogs will be allowed at State Meet subject to payment of a non-refundable deposit of \$25 per dog and a signed permission form. (April 2014)
- E. No one ON FOOT will be allowed inside the riding field/arena/fence during the drill event competition. (August 26, 1995)
- F. Allow the OWDTA to draw Short Program maneuvers for 1996 and alternate the draw in the future every other year. (October 1995)
- G. Parade shall be a timed event. (September 1996)
- H. PENALTIES: Where you can apply to a specific drill do so, otherwise a 25 point deduction will be taken from the Free-Style drill. (September 1996)
- I. PRACTICE TIMES: On Thursday, teams will be allowed to sign up on a first come/first serve basis. (September 1996)
- J. DISCREPANCIES: On any drill activity or score sheet, shall be submitted in writing, and signed by two team members, within thirty (30) days following the State Meet Competition. (August 1998)
- K. Add Team of Four Event to be judged as Free Style Drill of less than four (4) minutes. (November 1998)
- L. PARADE: Eliminate marked time maneuver requirement from Parade Drill Criteria. (January 15, 2000)
- M. TEAM OF FOUR: Allow two (2) Teams of Four per member team with different riders on each team. (January 15, 2000)
- N. JUDGES: Any person missing two consecutive Judges' Clinics would be dropped from the list. (January 15, 2000)
- O. Electronic Communication Devices will NOT be allowed at State Competition. (October 14, 2006)



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- P. CLOSING CEREMONIES: Announce only top half of team placing for each event. Eliminate gift announcing, Overall High Point Champions allowed victory lap and excused from the arena first. (October 20, 2007)
- Q. COMPULSORY DRILL. No flags allowed during performance of Compulsory Drill. (October 20, 2007)
- R. NOVICE DIVISION: Establish a Novice Division for teams who have not finished in the top five places for the past three (3) years, or have over 60% new riders and/or horses. (March 1, 2009)
- S. STATE MEET ENTRY FEE: Current \$75.00 entry fee to cover three classes and be a minimum entry amount. Additional classes to be charged \$25.00 per class. (March 1, 2009)
- T. Allow Co-Ed / Mixed teams to participate at State Meet (October 17, 2009)
- U. SCORING: Eliminate placing points system. Use judge's scores and totals only. (October 17, 2009)
- V. COMPULSORY DRILL: Changes to Compulsory Drill Criteria and arena size. (October 2012)
- W. SHORT PROGRAM: Draw a "set" of maneuvers each year. Always have at least four sets for the draw. (September 2013)
- X. Add a Novice Division to the Team of Four event. (February 2015)
- Y. Distribute ribbons for first, second & third place riders in each event. (February 2015)