



Dryden & District Agricultural Society  
99 Scott Street  
Box 4, Site 300, RR#3  
Dryden, ON P8N 3G2  
807-223-6766

## INVITATION FOR TENDER for GARBAGE SERVICES

### **Intent:**

This Invitation for Tender is to provide **GARBAGE SERVICES** before, during and after the Dryden District Fall Fair, specifically for the dates of **August 19 - 24, 2026** (hereinafter referred to as '*term of service*').

**Please Note:** *SELECT SHOWS/Canuk Amusements are responsible for all garbage generated within the area of their Midway operations, Concessions and staff quarters. DDAS Concessions and Food Trucks are also responsible for all garbage generated from their operations.*

### **Duties of Tender:**

The successful bidder's responsibilities will include:

- Daily preparation of Fair Grounds ensuring all is clean before fair opening and provide continuous cleaning of garbage throughout the *term of service*.
- Conducting all garbage and litter control on the grounds associated with DDAS activities (hereinafter referred to as "*all areas*") such as:
  - food courts, education tent, animal shows, entertainment area, around all bleachers
  - within DDAS buildings, kitchen, office, around gates
  - all parking areas including designated parking area immediately East of the grounds, and
  - outside the fence line on Scott Street to the extent of Highway 601
- Providing a minimum of 3 persons, along with ATV – trailer combination and all fuel to conduct garbage service. Consider ATV /Trailer size needs to maneuver through pedestrian traffic.
- On or before Wednesday August 19:
  - Starting 10am to meet with DDAS Representative to review area of care and control and conduct placement of all garbage barrels complete with garbage bags throughout the grounds as per map provided at that time. This includes placing barrels in Midway area for their use.
  - Familiarize staff with location of large roll off bins for garbage placement.
- On Thursday, Friday and Saturday August 20 – 22:
  - Starting 10am, conduct garbage and litter control in *all areas* until 10pm.
  - Using Fall Fair Parade schedule, follow the parade and clean up parade-specific garbage (ie manure) along the route.
- On Sunday and Monday August 23 -24:
  - Conduct final garbage and litter control in *all areas* on Sunday; return empty barrels back to storage area.
  - Conduct residual garbage and litter clean up of the Midway grounds on Monday after Midway has left.
- All garbage collected is to be deposited in roll-off garbage bins located on the Fair Grounds. Ensure all garbage is contained within these roll-off garbage bins. Ensure area around the bins is also kept free of garbage.

### **Additional Responsibilities of Successful Bidder and all workers under this Tender:**

- Adhere to all standards required by the Occupational Health & Safety Act including WHMIS.
- Adhere to code of conduct free of discrimination and harassment and maintain dignity of all peoples.
- Successful Bidder or designated representative shall always be onsite when their workers are onsite.

- Adhere to all standards required by the Ontario Off-Road Vehicle Act for ATV operation (such as vehicle permit, insurance, meet age requirements, wear helmet, etc). ATV Operator must competent to operate within pedestrian traffic. Copy of off-road vehicle Insurance to be provided to DDAS.
- Provide contact names of all workers under this Tender.
- Be responsible for and report all damage to property while performing cleaning operations.
- Record activities and hours by activity on Log Sheets. Include any damage to property and concerns received.
- Submit Log Sheets, including dates and times/hours of work with invoice for payment upon completion of services.
- Identify improvements or any concerns related to contract delivery in writing to DDAS post-delivery of services.
- The Bidder agrees that DDAS or its agent shall not be responsible for any loss, expense, damage, accident, injury or death which results directly or indirectly from any act or failure to act, whether negligent or otherwise by the successful bidder. **The successful bidder is to provide proof of valid insurance or confirmation of insurance coverage must be arranged with DDAS and provided prior to this contract being awarded for its activities and worker activities taking place on the Dryden & District Fair and Exhibition Grounds.** The DDAS will continue its landowner policy(s) in force.
- All incidents/accidents must be reported to DDAS immediately. An incident report is to be completed and sent to DDAS within 24 hrs of any incident/accident.

#### **DDAS Responsibilities**

- DDAS will provide all garbage barrels, bags and roll off garbage bins and required PPE (high-vis vest, gloves, masks, etc) needed to complete the service and copy of Incident Report template.
- DDAS Treasurer will receive written invoice that **includes** detailed Log Sheet(s) for work completed, upon completion of the service. Service will be paid out in lump sum at the end of the contract within one (1) week of receiving this invoice.
- DDAS Contract Representative will be available most hours to address Tender Service issues.

#### **Tender Acceptance:**

The lowest or any tender may not necessarily be accepted and DDAS reserves the right to cancel the tender call. The DDAS shall be entitled, but not obliged to terminate the contract awarded to the successful bidder if any of the following infractions should occur:

- Inferior performance
- Careless damage to equipment or the facility
- Failure to meet any of the obligations as noted in the responsibilities
- Circumstances that deem the service unneeded

For further information regarding the Tender, please contact the DDAS at [ddasexec@gmail.com](mailto:ddasexec@gmail.com) by June 19, 2026.

**Using the TENDER SUBMISSION sheet attached**, please send tenders via email, mail or arrange drop off to the address below:

Email: [ddasexec@gmail.com](mailto:ddasexec@gmail.com)

Mail: Dryden & District Agricultural Society  
99 Scott Street  
RR#3, Site 300, Box 4  
Dryden, ON P8N 3G2

***NOTE: DDAS has estimated a total tender value for the hours, duties and ATV described as: \$4600.00 however all tenders are considered.***

**All bids must be received by DDAS no later than 12:00 pm (noon) July 10, 2026.**

## GARBAGE TENDER SUBMISSION

Name of Bidder:

Title:

Company:

Mailing Address:

Email Address:

Phone Number:

Alternate if Available:

**Tender Pricing** (identify pricing unit eg: per day, per hour of service, lump sum)

Tax Extra?

Yes

No

Identify **All** Experience to Support Eligibility for Tender:

List of Worker Names and Experience:

References:

Copy of Proof of Insurance Attached

Copy of Insurance covering Off-Road Vehicle (if using)

Bidder Signature:

Date:

# DDAS Tender Awarded

*For Office Use Only*

## ***Garbage Services***

Awarded To:

Term of Contract:

August 19 - 24, 2026

- ✓ Conditions of Contract as outlined in Tender Duties and Responsibilities
- ✓ Copies of Insurances for Personal and Off-Road Vehicle Coverage
- ✓ Contract payment rate as per Tender Submission
- ✓ Contact information as per Tender Submission
- ✓ Completed Work Log Sheet to be included with all invoice submissions
- ✓ Copy of Incident Report Template provided to Proponent

Proponent (name)

Signature of Proponent

Date

DDAS Representative (name)

Signature of DDAS

Date