

A G E N D A
TOWN COUNCIL MEETING
Tuesday, October 6, 2026, 7:00 p.m.
White Bluff Town Hall

CALL TO ORDER by Mayor Stephanie Murrell

PLEDGE TO THE FLAG

ROLL CALL by Recorder Misty Rodgers

1 APPROVAL OF MINUTES of September 1, 2026, regular meeting.

PUBLIC COMMENT (Germane to the agenda): Refer to Public Comment Sign-In Sheet #1.

PUBLIC HEARINGS:

- None.

COMMUNICATION FROM THE MAYOR:

BUDGET AND FINANCE:

- 2** • Review of August 2026 financial statements.
- 3** • Consider on second and final reading an Ordinance of the Town of White Bluff, Tennessee, Amending the Fiscal Year 2026-2027 (current year) Budget.

CODES AND PERMITS:

- 4** • Consider second and final reading an Ordinance Regulating Mobile Food Vendors.
- Building Permit Report

PUBLIC SAFETY:

- Police Department Report
- Fire Department Report
- Court Report

STREETS AND SIDEWALKS:

- 5** • Discuss On-Call Paving Repair Bids

PARKS AND RECREATION:

- Parks Report.

OLD BUSINESS:

NEW BUSINESS:

- 6** • Discuss a Resolution Declaring Jennie Woodworth Library Equipment Surplus
- Discuss November Meeting Date

- Discuss Rules and Regulations for Park Usage

PUBLIC COMMENT (Germane to the jurisdiction): Refer to the Public Comment Sign-In Sheet #2.

ADJOURNMENT

TOWN COUNCIL MEETING MINUTES

The White Bluff Town Council met in regular session Tuesday, September 1, 2026, at White Bluff Town Hall. Present were Council members Stephanie Murrell, Connie Reed, Carl Kincaid, Scott Glover, Bryan Hill, and Jacob Puckett. Also present included Town Recorder Misty Rodgers, Town Attorney Andrew Mills, Town Planner Amanda Harrington, Projects Administrator and Public Works Director Jeff Martin, Police Chief Chris Fulcher, Fire Chief Eric Deal, Codes Administrator Derrick Long, Municipal Court Clerk Dixie Kerr, Parks Director Jackson Flair and members of the public.

Mayor Stephanie Murrell called the meeting to order at 7:00 p.m.

The Pledge to the Flag was recited.

#1745 Motion to approve minutes of the August 4, 2026, regular meeting:

Motion to approve by Connie Reed, second by Jacob Puckett, carried 5-0.

PUBLIC COMMENT (germane to the agenda):

- Janet McArdle, Diane Loop, addressed the Council regarding mobile food vendors and the Town Planner agreement.
- Chuck Rota, Old Charlotte Rd, addressed the Council regarding mobile food vendors.
- Sharon Glover, Coach Dr, addressed the Council regarding mobile food vendors.
- Mike McArdle, Diane Loop, addressed the Council regarding mobile food vendors, the Town Planner agreement and fiscal responsibility.

PUBLIC HEARINGS:

- None.

COMMUNICATION FROM THE MAYOR:

- Mayor Stephanie Murrell invited the public to visit the America 250 exhibit "*Our American Story: Voices from Tennessee*" at the Bibb-White Bluff Civic Center until September 8, 2026. The exhibit is free and open to the public during Civic Center hours.
- Mayor Murrell also mentioned the upcoming Main St. Festival, Saturday, October 10, 2026, downtown White Bluff.

BUDGET AND FINANCE:

- Town Recorder Misty Rodgers provided the Council with a copy of the July 2026 financial reports and responded to Council questions.
- **Consider on second and final reading an Ordinance of the Town of White Bluff, Tennessee, Amending the Fiscal Year 2026-2027 (current year) Budget.** Town Recorder Misty Rodgers reviewed the proposed amendments with the Council. After review and discussion;
#1746 Motion to approve on second and final reading an Ordinance of the Town of White Bluff, Tennessee, Amending the Fiscal Year 2026-2027 (current year) Budget.
Motion by Jacob Puckett, second by Connie Reed, motion carried 5-0.

- **Consider on first reading an Ordinance of the Town of White Bluff, Tennessee, Amending the Fiscal Year 2026-2027 (current year) Budget.** Town Recorder Misty Rodgers reviewed the proposed amendments with the Council. After review and discussion;
#1747 Motion to approve on first reading an Ordinance of the Town of White Bluff, Tennessee, Amending the Fiscal Year 2026-2027 (current year) Budget.
Motion by Carl Kincaid, second by Scott Glover, motion carried 5-0.
- **Consider a Resolution Authorizing Immediate Rounding of Cash Transactions due to the Penny Shortage.** Town Recorder Misty Rodgers and Town Attorney Andrew Mills reviewed the proposed resolution with the Council. After review and discussion;
#1748 Motion to approve a Resolution Authorizing Immediate Rounding of Cash Transactions due to the Penny Shortage.
Motion by Bryan Hill, second by Connie Reed, motion carried 5-0.

CODES AND PERMITS

- **Consider on first reading an Ordinance Regulating Mobile Food Vendors.** Mayor Stephanie Murrell and Town Attorney Andrew Mills reviewed the proposed Ordinance with the Council. Council discussion included whether mobile food vendor regulations were needed at this time, permit fees, days of the week to allow mobile food vendors, how to protect local brick and mortar restaurants, safety regulations, enforcement, etc. After lengthy review and discussion;
#1749 Motion to approve on first reading an Ordinance Regulating Mobile Food Vendors.
Motion by Carl Kincaid, second by Connie Reed with roll call voting as follows: Reed, Kincaid and Hill voting yes, Puckett and Glover voting no. Motion carried 3-2.
- **Consider Amendments to the Independent Contractor Agreement between Rhinehart Consulting Services (RCS) and the Town of White Bluff.** Town Planner Amanda Harrington with RCS is requesting an increase in consulting fees and clarification as to her relationship / job responsibilities with the Town. Town Attorney Andrew Mills offered clarification as to liability exposure for Ms. Harrington and the requested fee increase (Ms. Harrington is currently paid \$1,875.00 per month; she is requesting an increase to \$3,000.00 per month). Mayor Stephanie Murrell requested that this agenda item be tabled until additional information could be gathered. After lengthy review and discussion;
#1750 Motion to approve new flat fee of \$3,000.00 per month, establish that the Town Council has termination authority for the Town Planner position and add clarifying language to the Agreement regarding the Planners rights and responsibilities.
Motion by Bryan Hill, second by Carl Kincaid, motion carried 4-1 with Scott Glover voting no.
- Codes Administrator Derrick Long reported that the White Bluff Codes Department issued 7 permits during the month of August 2026 and answered Council questions.

PUBLIC SAFETY:

- Police Chief Chris Fulcher reported that the White Bluff Police Department responded to 381 calls during the month of August 2026 and responded to Council questions.
- Fire Chief Eric Deal reported that the White Bluff Fire Department responded to 78 calls during the month of August 2026 and responded to Council questions.

- Municipal and General Sessions Court Clerk Dixie Kerr reported that the White Bluff Municipal and General Sessions Court heard 90 cases during the month of August 2026.

STREETS AND SIDEWALKS:

PARKS AND RECREATION:

- Parks Director Jackson Flair gave a report on parks activities for the month of August 2026 and responded to Council questions.

OLD BUSINESS:

NEW BUSINESS:

EXECUTIVE SESSION:

- The regular Town Council session was temporarily adjourned, the public excused and the Council entered Executive Session to consider a settlement offer regarding the mulch issue. After the Executive Session was completed, the public was invited back and the Town Council meeting resumed.
#1751 Motion to accept Wilson Excavating's offer of \$25,000.00 to settle the mulch issue at Veterans Memorial Park, authorize the Town Attorney to review legal documents and authorize the Mayor to sign documents.
 Motion by Carl Kincaid, second by Bryan Hill, motion carried 5-0.

PUBLIC COMMENT (germane to the jurisdiction):

- Johnnie Reed, Park St., introduced himself as the new District 12 County Commissioner, offered his assistance with any upcoming issues and thanked the Council and Staff for their service.

ADJOURNMENT:

#1752 Motion to adjourn at 8:45 p.m.:

Motion by Connie Reed, second by Jacob Puckett, carried 5-0.

Mayor

Recorder

Account Name	2026-2027 Budgeted	Realized as of 07 31-26	Percentage 17%	Descriptions of Revenue/ Expenditures
GENERAL FUND #110				
LOCAL TAXES				
PROPERTY TAXES (CURRENT OCTOBER - JUNE)	903,080	-	0%	Total assessment at 95% and a tax rate of .59
PROPERTY TAXES (LAST DAY IN FEBRUAR)	40,000	15,515	39%	Delinquent property taxes (taxes paid after 3/1)
INT. PENALTY ON PROP TAX	5,000	92	2%	Interest on delinquent property tax
PAY IN LIEU OF TAX -ELECTRIC (JAN/JULY)	58,000	91,078	157%	Fees paid by utilities for right-of-ways
LOCAL SALES TAX - CO.	1,000,000	184,132	18%	Town portion of 2.75% County sales tax
WHOLESALE BEER TAX	141,000	26,374	19%	% of wholesale beer sales
WHOLESALE ALCOHOL TAX	69,000	6,822	10%	8% of wholesale alcohol sales
BUSINESS TAXES (MAY)	55,500	3,887	7%	Tax on sales of merchandise by a business
CABLE TV FRANCHISE TAX (SEPT./DEC./MARCH/JUNE)	47,500	6,715	14%	Fees paid by cable companies for street right-of-ways
HOTEL / MOTEL TAX	794	362	46%	Restricted use for tourism
TOTAL LOCAL TAXES	\$ 2,319,874	\$ 334,977	15%	
BUILDING & RELATED PERMITS				
BEER PERMIT APPLICATION FEES	1,950	-	0%	New beer permits and renewals
BUILDING AND RELATED PERMITS	80,000	19,612	2%	New construction/ascosory/pools/signs
TOTAL BUILDING & RELATED PERMITS	\$ 81,950	\$ 19,612	24%	
INTERGOVERNMENTAL				
STATE ENFORCEMENT EDUCATION	16,000	-	0%	1600 per officer incentive pay (10)
STATE SALES TAX (SHARED REV.)	614,299	96,043	16%	Town portion of 7% State sales tax
STATE BEER TAX (SHARED REV.) (OCT./APRIL)	1,983	-	0%	Town portion of state tax collected on beer sales
STATE ALCOHOLIC BEVERAGE TAX	24,210	3,545	15%	.5 mix drink tax to school
STATE-CITY ST. & TRANS. (SHARED REVENUE)	8,610	1,608	19%	1 cent / gallon special tax on fuel
TRANSPORTATION MODERNIZATION CITY	2,080	-	0%	State taxes to fund transportation systems
TVA (SHARED REVENUE) (NOV./JAN./APRIL/JUNE)	63,800	-	0%	Town portion of Gross power sales from TVA
CORPORATE EXCISE TAX (MARCH)	-	-	0%	Tax on earnings from banks if they make a profit
RURAL FIRE SERVICE	15,000	4,958	33%	Rural fire subscriptions
TOTAL INTERGOVERNMENTAL	\$ 745,982	\$ 106,154	15%	
OTHER				
PARK AND RECREATION CHARGES	19,966	5,130	26%	Rentals,Fundraisers,Little League 966/ 5k to Nature Park
LIBRARY DONATIONS	2,500	300	12%	Fundraisers and donations to library
CITY COURT FINES AND COSTS	150,000	18,334	12%	Fines / court costs accessed by Court
INTEREST EARNINGS	7,000	484	7%	Bank Accounts, Drug, General and Street Aid
LOCAL GOVERNMENT INVESTMENT POOL INTEREST	86,000	19,437	23%	All interest in LGIP
SALE OF EQUIPMENT	4,000	-	0%	Sale of Town equipment no longer needed
LOAN PROCEEDS	400,000	-	0%	Rebuilding VMPBF

MISCELLANEOUS	88,000	10,542	12%	Property rental, police reports, copies, "pass-through"
GRANTS	907,602	116,512	11%	GHSO 5k,recruitment 10k, Retention 10k, CDBG 300k, ARPA 520,233.79 Cyber Grant 62,368
DONATIONS	256,000	215,006	84%	monies donated to the Town for Nature Park
SPORTS BETTING	10,835	2,363	22%	Municipal income from sports betting industry
TOTAL OTHER	\$ 1,931,903	\$ 388,108	20%	
TOTAL GENERAL REVENUE	\$ 5,079,709	\$ 848,851	17%	Checking Account Balance:\$918,310.06

GENERAL GOVERNMENT				
SALARIES	211,411	35,789	17%	Mayor,Council,Recorder,Admin,Project manager/ lgvty
RETIREMENT TCRS	12,395	2,027	16%	Employer contribution to TCRS 6.25%
SOCIAL SECURITY	13,107	2,216	17%	6.2%match of Social Security
HEALTH INSURANCE	34,380	6,348	18%	Estimated \$11,460 per employee yearly
MEDICARE WAGES	3,065	518	17%	1.45% match of Medicare
WORKERS COMPENSATION	39,901	23,882	60%	Last year + 56% Insurance
EMPLOYMENT SECURITY WAGES	106	-	0%	Unemployment comp. program insurance premium
UNEMPLOYMENT INSURANCE -CETA	158	-	0%	Comprehensive Employment and Training Act
POSTAGE	2,529	11	0%	Postage, box rental, and certified mail
SUBSCRIPTIONS AND DUES	6,500	2,358	36%	Notices in paper, TML,GNRC/Chamber dues
UTILITY SERVICES	51,750	6,655	13%	Water, gas, phones, electric, internet services +3.5%
PROFESSIONAL SERVICES	430,500	108,603	25%	Town Attorney and all other professional services
TRAINING AND EDUCATION	2,000	110	6%	Continuing education and certification requirements
REPAIR & MAINTENANCE	126,500	16,655	13%	exterminator,copiers,filters,building cleaning, IT
TRAVEL	2,000	-	0%	Travel, meals, hotel for training requirements
OFFICE SUPPLIES AND MATERIALS	56,000	39,507	71%	Support,software,nextgen,website,upgrades,supplies
LIABILITY INSURANCE	57,000	3,514	6%	Liability insurance for all town-owned properties
EMPLOYEE BONDS	180	-	0%	Blanket bond on employees for fraud/theft
PROPERTY INSURANCE	35,525	35,525	100%	Property insurance on town-owned property
BOND PAYMENT AND INTEREST FEES	114,650	5,425	5%	Bond payment on Town Hall/ Fire Hall
OTHER CONTRIBUTIONS	42,800	176	0%	Property tax refunds,parade,,5mixed drink tax to school
CAPITAL PROJECT/OUTLAY	46,000	-	0%	Security glass/ roof
CONTRACT WORK	30,000	-	0%	Mowing Town properties
GRANTS	882,602	66,342	8%	ARPA 520,233.79 CDBG 300,000 Cybersecurity 62,368
CAPITAL PURCHASES	50,610	-	0%	Generator and Fire King Safe
TOTAL GENERAL GOVERNMENT EXPENDITURES	\$ 2,251,670	\$ 355,661	16%	

CITY COURT				
SALARIES	94,338	16,832	18%	Court Clerk, Judge, Magistrates Longevity
RETIREMENT TCRS	4,077	710	17%	Employer contribution to TCRS 6.25%
SOCIAL SECURITY	5,849	840	14%	6.2%match of Social Security

HEALTH INSURANCE	11,460	1,828	16%	Estimated \$11,460 per employee yearly
MEDICARE WAGES	1,368	197	14%	1.45% match of Medicare
EMPLOYMENT SECURITY WAGES	95	10	11%	Unemployment comp. program insurance premium
SUBSCRIPTIONS AND DUES	500	-	0%	Law updates
PROFESSIONAL SERVICES	5,600	131	2%	Prosecutor/ DA fees
TRAVEL	1,500	1,046	70%	Judges Conference and Magistrate Training
OFFICE SUPPLIES AND MATERIALS	1,500	-	0%	Office supplies
OTHER CONTRIBUTIONS	85,000	1,412	2%	Restitution-"pass-through" account for bad checks, TBI, Trustee
CAPITAL PURCHASES	6,610	-	0%	Fire King filing cabinet
TOTAL CITY COURT EXPENDITURES	\$ 217,897	\$ 23,006	11%	

PLANNING AND ZONING				
SALARIES	63,488	11,895	19%	Planning Commission, Codes/Building Inspector
RETIREMENT TCORS	4,077	715	18%	Employer contribution to TCORS 6.25%
SOCIAL SECURITY	3,936	735	19%	6.2%match of Social Security
HEALTH INSURANCE	11,460	2,008	18%	Estimated \$11,460 per employee yearly
MEDICARE WAGES	921	172	19%	1.45% match of Medicare
EMPLOYMENT SECURITY WAGES	35	-	0%	Unemployment comp program insurance premium
EDUCATION AND TRAINING	3,000	449	15%	Cont. education expense and commercial certification
PLANNING AND ZONING SERVICES	22,500	5,625	25%	Town Planner 22,500
REPAIR AND MAINTNANCE	4,600	648	14%	Vehicle repair and maintenance gas
TRAVEL	750	-	0%	Hotel Expense due to continuing education
SUPPLIES	12,000	113	1%	Signs, off. supplies, safety and clothing forrest tools
CAPITAL PURCHASE	51,500	-	0%	Vehicle and light kit
TOTAL PLANNING AND ZONING EXPENDITURES	\$ 178,267	\$ 22,360	13%	

POLICE DEPARTMENT				
SALARIES	700,633	132,191	19%	10 full-time officers 1 part-time detective/longevity
OVERTIME	85,000	16,794	20%	Holiday/overtime pay
SALARIES - INSERVICE PAY	16,000	-	0%	1600 per 10 officers
RETIREMENT TCORS	51,995	9,039	17%	Employer contribution to TCORS 6.25%
SOCIAL SECURITY	49,701	9,226	19%	6.2%match of Social Security
HEALTH INSURANCE	114,600	16,609	14%	Estimated \$11,460 per employee yearly
MEDICARE WAGES	11,624	2,158	19%	1.45% match of Medicare
EMPLOYMENT SECURITY WAGES	441	21	5%	unemployment compensation program insurance premium
EMPLOYEE EDUCATION AND TRAINING	10,000	2,405	24%	Ongoing training
REPAIR & MAINTENANCE	45,000	26,109	58%	Vehicle service repair/dues, Carl's Collision 9810
SUPPLIES	90,000	23,378	26%	Guns, ammo, uniforms, etc
DEPT OF SAFETY & LITGATION	17,800	2,382	13%	Tax paid to state for traffic violations
DEBT SERVICE	95,193	63,675	67%	Vehicles 69,950/E911 25,242 5yrs

MACHINERY AND EQUIPMENT	123,825	25,242	20%	E911 usage 103,825/lpr 20,000
GRANTS	25,000	-	0%	GHSO 5k, recruitment 10k retention 10k
CAPITAL PURCHASE	156,610	123,879	79%	2 PD cruisers and a Fire King Safe
TOTAL POLICE DEPARTMENT EXPENDITURES	\$ 1,593,422	\$ 453,108	29%	

FIRE DEPARTMENT				
SALARIES	178,211	29,054	16%	2 full-time 3 part-time, longevity
RETIREMENT TCORS	3,141	551	18%	Employer contribution 6.25%
SOCIAL SECURITY	11,824	2,088	18%	6.2% match of Social Security
HEALTH INSURANCE	11,460	1,664	15%	Estimated \$11,460 per employee yearly
MEDICARE WAGES	2,765	488	18%	1.45% match of Medicare
EMPLOYMENT SECURITY WAGES	78	14	18%	Unemployment comp program insurance premium
EMPLOYEE EDUCATION AND TRAINING	3,000	335	11%	Continuing education training
UTILITY SERVICES	41,650	2,411	6%	Phones, electric, gas, internet and cable
REPAIR & MAINTENANCE	25,000	5,547	22%	Exterminator, repairs to equipment
SUPPLIES	30,000	299	1%	Gas, radios, batteries, medical supplies
DEBT SERVICE	86,174	67,372	78%	Tanker 51,300 rescue 11,121, E911 23753
CAPITAL PROJECTS	100,000	11,200	11%	Fire Hall renovations
MACHINERY AND EQUIPMENT	18,051	20,500	114%	E911 usage 8,051, 10k for equipment/20500 amend
INCENTIVE PROGRAM	10,000	4,630	46%	Volunteer firefighter incentive program
GRANTS/ to be amended	20,950	-	0%	Grant
CAPITAL PURCHASE	80,000	-	0%	Brush truck/medical response
TOTAL FIRE DEPARTMENT EXPENDITURES	\$ 622,304	\$ 146,153	24%	

STREET DEPARTMENT				
SALARIES	105,319	22,158	21%	2 Full-time employees
RETIREMENT TCORS	7,110	1,368	19%	Employer contribution 6.25%
SOCIAL SECURITY	6,529	1,369	21%	6.2% match of Social Security
HEALTH INSURANCE	22,920	3,492	15%	Estimated \$11,460 per employee yearly
MEDICARE WAGES	1,527	320	21%	1.45% match of Medicare
EMPLOYMENT SECURITY WAGES	87	-	0%	Unemployment comp program insurance premium
UTILITY SERVICES	5,550	323	6%	Electric/gas
STREET LIGHTING (ELECTRIC MAINT.)	77,814	4,492	6%	Street Lighting
REPAIR & MAINTENANCE	175,760	8,140	5%	Vehicle/equipment/road/sidewalk
SUPPLIES	75,000	4,266	6%	Gravel, culvert, excavation, salt signage, clothing/glasses
DEBT SERVICE	119,019	-	0%	Note for new tractor/mower 1st payment for D Hills
CAPITAL PROJECT	100,000	560,405	393%	Repair existing sidewalks/to be amended 650K
MACHINERY AND EQUIPMENT	4,000	-	0%	Equipment needed
CAPITAL PURCHASE	33,500	-	0%	Salt storage carport, spreader snow plow
TOTAL STREET DEPARTMENT EXPENDITURES	\$ 734,135	\$ 606,333	83%	

SANITATION DEPARTMENT					
LANDFILL TIPPING FEE	63,140	8,389	13%	Fee to dump trash collected by Superior Disposal	
GARBAGE COLLECTION	263,600	43,879	17%	Contracted with Superior Disposal/Queen City	
TOTAL STREET DEPARTMENT EXPENDITURES	\$ 326,740	\$ 52,268	16%		

PARKS AND RECREATION DEPARTMENT					
SALARIES	52,500	10,076	19%	Parks Director	
RETIREMENT TCORS	3,544	621	18%	Employer contribution 6.25%	
SOCIAL SECURITY	3,255	570	18%	6.2%match of Social Security	
HEALTH INSURANCE	11,460	1,365	12%	Estimated \$11,460 per employee yearly	
MEDICARE WAGES	761	133	18%	1.45% match of Medicare	
EMPLOYMENT SECURITY WAGES	27	-	0%	Unemployment comp program insurance premium	
UTILITY SERVICES	55,650	11,575	21%	Internet, gas, electric, phones	
EDUCATION AND TRAINING	1,000	-	0%	Conference/training	
REPAIR & MAINTENANCE	47,000	12,959	28%	Maint 2k, gen pk main 40k, FP 5k	
SUPPLIES	35,000	2,081	6%	Software 20k, tools 2k, storage 2k, replace tables 10k	
DEBT SERVICE	264,800	49,000	19%	Nature Park 256k VMP ballfield 8800	
OTHER CONTRIBUTIONS	500	63	13%	Return rental money on cc and wbbcc	
CAPITAL PROJECTS	2,584,000	488,155	19%	Nature Park /mulch removal/400k rebuild vmp ballfields	
CAPITAL PURCHASES	141,500	10,784	8%	Vehicle 50k, trailer 10k, light kit 1500 fence materials 80k	
TOTAL PARKS AND RECREATION EXPENDITURES	\$ 3,200,997	\$ 587,382	19%		

LIBRARY ADMINISTRATION					
SALARIES	56,959	8,450	15%	1 full-time and 2art-time employees	
RETIREMENT TCORS	2,581	-	0%	Employeee retirement (6.25%)	
SOCIAL SECURITY	3,531	524	15%	6.2%match of Social Security	
HEALTH INSURANCE	11,460	904	8%	Estimated \$11,460 per employee yearly	
MEDICARE WAGES	826	123	15%	1.45% match of Medicare	
EMPLOYMENT SECURITY WAGES	77	8	10%	Unemployment comp program insurance premium	
REPAIR AND MAINTENANCE	3,000	96	3%	Cost of copier and maintenance	
SUPPLIES	3,132	1,374	44%	Office supplies, books, laser printer	
TOTAL LIBRARY ADMINISTRATION EXPENDITURES	\$ 81,565	\$ 11,479	14%		
TOTAL EXPENDITURES	\$ 9,206,997	\$ 2,257,750	25%		

STATE STREET AID FUND #121					
REVENUES					
STATE GASOLINE AND MOTOR FUEL TAX	170,021	24,706	15%	Tax based on fuel consumption	
INTEREST EARNINGS	2,000	-	0%	Interest earned on checking account	
TOTAL STATE STREET AID REVENUE	\$ 172,021	\$ 24,706	15%	Checking Account Balance: \$165,885.39	

STATE STREET AID EXPENDITURES					
STREET LIGHTING (ELECTRIC & MAINTENANCE)	-	-	0%		
DEBT SERVICE	-	-	0%		
CAPITAL OUTLAY	-	-	0%		
MACHINERY AND EQUIPMENT	-	-	0%		
CONTRACT WORK/ ROADS & STREETS	-	1,000	0%	to amend	
TOTAL STATE STREET AID EXPENDITURES	\$ -	\$ 1,000	0%		

DRUG FUND #127					
REVENUES					
DRUG FINES AND FEES	-	375	0%	50% of drug fines collected from court	
INTEREST EARNINGS	380	54	14%	Interest earned on checking account	
SALE OF EQUIPMENT	12,000	1,828	15%	Sale of seized equipment involved in drug charges, dui and driving on revoked/abandoned vehicles	
MISCELLANEOUS	4,500	1,700	38%	Includes tow lot fee and intergovernmental	
DRUG FUND DONATIONS	4,000	-	0%	Donations specifically for drug fund	
TOTAL DRUG FUND REVENUE	\$ 20,880	\$ 3,957	19%	Checking Account Balance: \$64,331.14	

DRUG FUND EXPENDITURES					
SUPPLIES AND MATERIALS	20,000	-	0%	Firearms	
DEBT SERVICE	-	-	0%		
REPAIR AND MAINTENANCE	2,500	-	0%	Repairs to tow lot	
EQUIPMENT	5,000	-	0%	Camera upgrade	
OTHER CONTRIBUTIONS	5,000	-	0%	Reimbursement	
	\$ 32,500	\$ -	0%		

State of Tennessee
Local Government Investment Pool
Statement Period Ending:
8/31/2026

Statement Date: 9/3/2026

Participant Name:
TOWN OF WHITE BLUFF
MELODY LEWIS
PO BOX 300
WHITE BLUFF TN 37187

Participant #: 122947

Account Name:
INVESTMENT ACCOUNT-WHITE BLUFF

Account #: 10

Effective Date	Reason Code	Deposits	Withdrawals	Document Number
08/05/2026			(\$200,000.00)	2736741
08/17/2026			(\$210,000.00)	2742869
08/17/2026			(\$277,000.00)	2745405
08/31/2026			(\$400,000.00)	2751670

Beginning Balance:	3,165,757.45
Deposits:	0.00
Withdrawals:	(1,087,000.00)
Net Balance Before Crediting Interest:	2,078,757.45
Interest Credited This Month:	8,666.42
Prior Period Interest Adjustment:	0.00
Total Interest Credited this Month:	8,666.42
Ending Balance:	2,087,423.87
Average Earning Rate:	3.72 %
Average Daily Principle Balance Calculated:	2,743,015.51

The administrative fee charged to LGIP participants is 3 basis points. The administrative fee is applied as a reduction to the gross interest rate earned monthly, resulting in the net interest that is credited to each account.

Transaction Reason Codes:

AD - Admin Adjustment
JD - Journal Deposit
NA - Negative Adjustment

CP - Capital Proj
JW - Journal Withdrawal
PA - Positive Adjustment

CW - Concord Withdrawal
LT - LGIP Transfer
SY - Steady

State of Tennessee Local Government Investment Pool
Earnings from August 2023 to Current

Beginning Amounts			
ARPA Grant:	\$520,233.79		
General Fund:	\$2,779,766.21		
LIGIP Account:	\$8.60		
Total Amount	\$3,300,008.60		
Year/Month	Interest Rate	Total Interest Earned	Total Fiscal Interest Ending Balance
2023/2024		\$82,029.49	
2024/2025		\$89,594.05	
2025/2026		\$99,834.88	
2026 July	3.68%	\$10,770.43	\$3,165,757.45
2026 August	3.72%	\$8,666.42	\$2,087,423.87
2026 September	0.00%	\$0.00	\$0.00
2026 October	0.00%	\$0.00	\$0.00
2026 November	0.00%	\$0.00	\$0.00
2026 December	0.00%	\$0.00	\$0.00
2027 January	0.00%	\$0.00	\$0.00
2027 February	0.00%	\$0.00	\$0.00
2027 March	0.00%	\$0.00	\$0.00
2027 April	0.00%	\$0.00	\$0.00
2027 May	0.00%	\$0.00	\$0.00
2027 June	0.00%	\$0.00	\$0.00
26/27 TOTAL=		\$19,436.85	

Ordinance No. _____

**An Ordinance of the
Town of White Bluff, Tennessee**

Amending the Fiscal Year 2027 Budget

WHEREAS the governing body adopted the fiscal year 2027 budget by Ordinance Number 509 on June 22nd, 2026; and

WHEREAS the budget was submitted to the Tennessee Comptroller's Division of Local Government Finance for approval; and

WHEREAS pursuant to the Tenn. Code Ann. § 9-1-116, availability of programs and services to people in this state shall be limited to the extent that funds are appropriated by the general assembly or the appropriate governing body of a political subdivision; and

WHEREAS the governing body needs to amend the budget to allow for increased or decreased revenues and/or expenditures; and

SECTION 1. Now, therefore, be it resolved by the governing body that it hereby adopts the following changes to the fiscal year 2027 budget.

General Fund				
Account #	Account Name	Original Budget	Amended Budget	Budget Amendment / Change
110-42200-940	Machinery/Equipment	\$18,051	\$38,551	\$20,500
110-41000-310	Office General	\$56,000	\$64,831.54	\$8,831.54
110-41000-310	Office General	\$56,000	\$81,631.74	\$16,800.20
General Fund				
Account #	Account Name	Original Budget	Amended Budget	Budget Amendment / Change
110-26500	Unassigned Fund Balance	\$654,837	\$634,337	\$20,500
110-26500	Unassigned Fund Balance	\$654,837	\$625,505.46	\$8,831.54
110-26500	Unassigned Fund Balance	\$654,837	\$608,705.26	16,800.20
		\$19,966		

State Street Aid				
Account #	Account Name	Original Budget	Amended Budget	Budget Amendment / Change
121-43190-268	Repair/Maintenance Of Roads	\$0	\$1,000	\$1,000
State Street Aid				
Account #	Account Name	Original Budget	Amended Budget	Budget Amendment / Change
121-26500	Unassigned Fund Balance	\$368,411	\$367,411	\$1,000

SECTION 2. Now, therefore, be it resolved that this ordinance shall take effect immediately upon final passage.

Signed _____

Printed Name Stephanie Murrell, Mayor

Attested

Signed _____

Printed Name Misty Rodgers, Town Recorder

Date of First Reading: September 1st, 2026

Date of Second Reading: October 6th, 2026

TITLE 9

...

CHAPTER 7

MOBILE FOOD VENDORS

SECTION

- 9-701. Definitions
- 9-702. Permit required.
- 9-703. Application for permit.
- 9-704. Business license, health and safety inspections required.
- 9-705. Exhibition of permit, license and inspection records.
- 9-706. Suspension/revocation of permit.
- 9-707. Appeal of denial or suspension/revocation of permit.
- 9-708. Location & Time restricted.
- 9-709. Location may not interfere with ingress/egress.
- 9-710. Location may not create building code or municipal code violation(s).
- 9-711. Waste disposal.
- 9-712. Loud noises, amplification and speaking devices prohibited.
- 9-713. Expiration and renewal of permit.
- 9-714. Enforcement and inspection.
- 9-715. Beer and alcohol sales prohibited.
- 9-716. Vendors to comply with all health regulations.
- 9-717. White Bluff events exempt.
- 9-718. Private catered event exemption.
- 9-719. Fundraising event exemption.

9-701. **Definitions.** Unless otherwise expressly stated, whenever used in this chapter, the following words shall have the meaning given to them in this chapter:

- 1) "Building Code" shall mean the current edition of applicable municipal building codes having been adopted by the White Bluff Town Council.
- 2) "Business license" shall mean a current license to conduct business in the State of Tennessee issued by the Tennessee Department of Revenue.
- 3) "Health Inspection" shall mean the inspection of restaurants and commercial kitchens conducted by the Tennessee Department of Health.
- 4) "Ingress" and "Egress" shall mean access to public or private sidewalks, streets and alleys, public or private buildings, public or private parking lots or any other normal area for pedestrian or vehicle traffic.
- 5) "Location" shall mean the temporary, physical location of the "Mobile Food Vendor" and shall incorporate sufficient area for customers, parked vehicles and pedestrian and vehicle traffic.

- 6) "Mobile Food Vendor" shall mean any motorized vehicle, trailer or other mobile structure used for the purpose of cooking, preparing, selling and/or distributing to the public food and/or beverages ready for consumption.
- 7) "Municipal Code" shall mean the current edition of the Town of White Bluff Municipal Code having been adopted by the White Bluff Town Council.
- 8) "Permit" shall mean a "Mobile Food Vendor" permit issued by the Office of Planning and Zoning of the Town of White Bluff.
- 9) "Private catered event" shall mean the use of a "Mobile Food Vendor" to supply food and/or beverages to employees, customers and/or invited guests of an event that is not open to the general public and for which customers are not charged.

9-702. **Permit required.** Any "Mobile Food Vendor" operating within the corporate boundaries of the Town of White Bluff, Tennessee, must first obtain a "Mobile Food Vendor" permit from the Office of Planning and Zoning of the Town of White Bluff.

- 1) Permits for a "Mobile Food Vendor" shall cost seventy-five dollars (\$75.00) annually.
- 2) Permits shall be valid from January 1 until December 31 of the same calendar year regardless of issue date.
- 3) Permits shall not be prorated or issued for less than the full required amount.
- 4) Permit fees are non-refundable in whole or in part.

9-703. **Application for permit.** Application for a "Mobile Food Vendor" permit shall be made using the application form provided by the Town and is available during normal business hours. Completed applications with the permit fee must be presented in person to the Town during normal business hours.

- 1) The permit application shall include:
 - a) Name, address and telephone number of the individual or business that owns the "Mobile Food Vendor."
 - b) Name, address and telephone number of the individual who will be responsible for the operation of the "Mobile Food Vendor," if different.
 - c) A copy of the driver's license of the owner of the "Mobile Food Vendor."
 - d) A copy of the current business license issued by the Tennessee Department of Revenue for the individual or business that owns the "Mobile Food Vendor."
 - e) A copy of the current health inspection report issued by the Tennessee Department of Health (where applicable).
 - f) Proof of current liability insurance for the "Mobile Food Vendor."
 - g) Payment in full of the permit fee in a manner accepted by the Town (i.e. cash, cashier's check, money order, business account check, personal check or debit or credit card [a transaction fee will be added for payments using a debit or credit card]).

9-704. **Business license, health and safety inspections required.**

- 1) The "Mobile Food Vendor" must be licensed to conduct business in the State of Tennessee according to regulations by the Tennessee Department of Revenue and must collect and remit state and local sales taxes as required by the Tennessee Department of Revenue.
- 2) The "Mobile Food Vendor" must be in compliance with all applicable regulations of the Tennessee Department of Health and, where required, have proof of passing a current health inspection.
- 3) The "Mobile Food Vendor" must be in compliance with all current safety regulations promulgated by the National Fire Protection Association and the U.S. Department of Transportation.
- 4) All cooking appliances and compressed fuel sources such as propane or other gas tanks shall have a current safety inspection tag and/or record available for inspection.
- 5) "Mobile Food Vendors" vehicle(s) shall include a fire suppression system and/or portable fire extinguishers with current safety inspection tags.

9-705. **Exhibition of permit, license and inspection records.** The "Mobile Food Vendor" shall exhibit in a location that can be viewed by the public the original or a display copy of the current Mobile Food Vendor permit issued by the Town of White Bluff, the current license to conduct business issued by the Tennessee Department of Revenue and the result of any applicable inspection required by the Tennessee Department of Health. The original documents must be available for inspection upon request of any law enforcement or other agent authorized for enforcement by the Town of White Bluff or State of Tennessee.

9-706. **Suspension/revocation of permit.** A "Mobile Food Vendor" permit issued by the Town of White Bluff may be temporarily suspended or permanently revoked for violations of this chapter, or the health or safety ordinances or Municipal Code of the Town of White Bluff, or statutes of the State of Tennessee.

- 1) The "Mobile Food Vendor" permit issued by the Town of White Bluff may be summarily suspended without prior notice or hearing by any law enforcement officer, fire marshal, codes enforcement officer, or health officer authorized by the Town of White Bluff or any authorized agent of the State of Tennessee for any violation of this chapter or the health or safety ordinances or Municipal Code of the Town of White Bluff or statutes of the State of Tennessee that presents an immediate risk to the health and welfare of the public in the opinion of the citing officer/agent.
- 2) The "Mobile Food Vendor" shall cease operation immediately upon receipt of a notice of an emergent violation and shall surrender the "Mobile Food Vendor" permit to the issuing officer(s) or agent(s).
- 3) A notice of violation for each violation, emergent and non-emergent, shall be issued to the "Mobile Food Vendor" responsible party or representative by the enforcing officer(s)/agent(s) and a copy submitted to the Town of White Bluff and any

appropriate agency of the State of Tennessee.

- 4) Any employee of the "Mobile Food Vendor" who violates a Town ordinance or state statute may be arrested or issued a criminal citation to appear in the appropriate court as established by the Municipal Code or Tennessee Code Annotated. If found guilty, the court may impose a penalty separate from action taken by the White Bluff Town Council in regard to the "Mobile Food Vendor" permit.
- 5) Upon receipt of a notice of violation, the Town shall cause a hearing to be scheduled by the White Bluff Town Council at its next available meeting or a special session to determine if a violation has occurred and, if so, what penalty shall be assessed.
- 6) A notice of the hearing will be provided by certified mail or in person to the individual or authorized agent of the business that owns the "Mobile Food Vendor" by the Town at least fourteen (14) calendar days prior to the hearing.
- 7) The Town Council may suspend a "Mobile Food Vendor" permit issued under this chapter when the holder of a permit fails to pay when due the annual permit fee or any tax assessed by the Town, county or state against the property for which the permit was issued, until the fee or tax, including any penalty and interest, is paid in full.
- 8) The Town Council may revoke or suspend any "Mobile Food Vendor" permit issued under the provisions of this chapter when the holder is guilty of making a false statement or misrepresentation in the application or of violating any of the provisions of this chapter.
- 9) The first violation of this chapter shall result in the suspension of the "Mobile Food Vendor" permit for a minimum period of fourteen (14) days.
- 10) The second or subsequent violation shall result in a suspension for a minimum period of thirty (30) days.
- 11) The Town Council may impose longer periods of suspension or may revoke a "Mobile Food Vendor" permit if, in its opinion, that action is justified. However, no "Mobile Food Vendor" permit shall be revoked or suspended until a public hearing is held by the Town Council except for in emergent cases involving a risk to the health and safety of the public
- 12) At such hearing, the Town Council will consider testimony and evidence presented by the citing officer(s)/agent(s) and other pertinent witnesses and evidence as well as statements, testimony and/or evidence presented by the owner, responsible party, employees and/or any other pertinent witnesses pertaining to the issue(s) of the citation(s). The Town Council shall decide by majority vote of those members present based on testimony and evidence whether any violation(s) of this chapter or other applicable ordinances or Municipal Code has occurred.
- 13) Should the Town Council determine by a majority vote of those members present that a violation(s) has occurred, it shall then determine a penalty for each violation as prescribed in this chapter to include, but not be limited to, temporary suspension, permanent revocation or a civil penalty to be assessed.

- 14) If the Town Council assesses a temporary suspension of the "Mobile Food Vendor" permit, it shall establish the starting date of such suspension, to include or exclude any prior suspension of the permit due to emergent circumstances. In other than emergent circumstances as defined in this chapter, the suspension of a "Mobile Food Vendor" permit shall begin at least ten (10) calendar days after the date of imposition in order to allow a period for an appeal to be filed.
- 15) If the Town Council determines a "Mobile Food Vendor" permit should be revoked, it cannot be reissued to the owner(s), responsible party(ies) or any other party(ies) associated with the permit holder for a minimum period of one (1) year from the date of revocation.
- 16) If a "Mobile Food Vendor" permit is suspended or revoked by the Town Council, the Town will not refund any portion of the annual permit fee and the vendor shall forfeit such fee for the remaining period for which it was issued.
- 17) The Town Council may, at the time it imposes a suspension, offer a "Mobile Food Vendor" permit holder the alternative of paying a civil penalty not to exceed one thousand dollars (\$1,000.00) for each violation. If a civil penalty is offered as an alternative to suspension, the holder has seven (7) calendar days from the date of imposition within which to pay the civil penalty before the suspension is imposed. If the civil penalty is paid within that time, the suspension is deemed withdrawn. Payment of the civil penalty in lieu of suspension by a permit holder is an admission by the holder of the violation charged and is paid to the exclusion of any other penalty that the Town may impose.

9-707. **Appeal of denial or suspension/revocation of permit.** The applicant for or holder of a "Mobile Food Vendor" permit has the right to appeal the Town's decision to deny issuance of a permit or the Town Council's decision to suspend or revoke a permit.

- 1) An applicant whose application for a "Mobile Food Vendor" permit is denied may appeal that decision in writing within thirty (30) days of notification of denial to the Mayor or his/her designee. Upon receipt of an appeal, the Mayor or his/her designee shall review the application, reason for denial and any other pertinent information and either uphold or reverse the denial in writing within fifteen (15) days. Should the Mayor or his/her designee uphold the denial of the application, the applicant may appeal such decision through a petition to a court of competent jurisdiction.
- 2) A permit holder whose permit is suspended or revoked by the Town Council may appeal such action through a petition to a court of competent jurisdiction within ten (10) calendar days of the imposition of the suspension or revocation. Upon receipt of a notice of appeal, the suspension or revocation shall be held in abeyance until such appeal is concluded. Should a judge in a court of competent jurisdiction uphold such suspension or revocation, it shall be effective for the original period it was issued beginning the first day after the court issues its ruling.

9-708. **Location & time restricted.** The operation of a "Mobile Food Vendor" shall be restricted in its location and time as follows:

- 1) "Mobile Food Vendors" may operate on any public street, alley, sidewalk or other right-of-way owned or controlled by the Town of White Bluff. Further, the "Mobile Food Vendors" may operate in Town parks or recreation areas subject to the terms and conditions established by the Town of White Bluff Parks Board, which shall be subordinate to and in furtherance of the rules and regulations of this Chapter.
- 2) "Mobile Food Vendors" may operate on any privately owned property zoned for commercial or industrial use within the Town of White Bluff with written permission of the property owner or authorized agent. Such written permission shall contain the specific time(s) and date(s) the vendor shall be allowed on the property. Such written permission shall be available for inspection upon request of any law enforcement officer, fire marshal, codes enforcement officer, health officer or other agent authorized by the Town of White Bluff or the State of Tennessee.
- 3) "Mobile Food Vendors" may operate on any private commercial, industrial or residential property for a private catered event as defined herein.
- 4) "Mobile Food Vendors" must operate with at least ten (10) feet of clearance from buildings, structures, vehicles and any combustible materials.
- 5) "Mobile Food Vendors" must not block or impede access to fire hydrants, fire department connections or fire lanes.
- 6) The White Bluff Town Council may designate specific times, days and locations in which "Mobile Food Vendors" may operate in compliance with all requirements of this chapter with an annual "Mobile Food Vendor" permit.
- 7) "Mobile Food Vendors" may only operate on Mondays and Tuesdays within the Town of White Bluff.

9-709. **Location may not interfere with ingress/egress.** The location of a "Mobile Food Vendor" on private or public property shall not interfere with or impede any pedestrian or vehicular ingress or egress to a public street, alley, parking lot, sidewalk or other right-of-way or property owned or controlled by the Town of White Bluff or any private residence, building or other structure open to the public.

9-710. **Location may not create building code or municipal code violation(s).** The location of a "Mobile Food Vendor" on private or public property shall not create a violation of any building code or ordinance of the Municipal Code such as the minimum number of parking spaces required, creating a fire or other safety hazard, or any other restrictions or requirements.

9-711. **Waste Disposal.** The "Mobile Food Vendor" permittee shall be responsible for providing receptacles for the proper and safe disposal of waste produced by the vendor and

customers. The vendor shall be responsible for the collection and emptying of those receptacles when they become full and at the conclusion of its operation at the location.

9-712. **Loud noises, amplification and speaking devises prohibited.** No "Mobile Food Vendor" permittee, nor any person on his/her behalf, shall shout, cry out, blow a horn, ring a bell or use any sound amplifying device for the purpose of attracting attention to any goods, food or merchandise which such permittee proposes to sell.

9-713. **Expiration of permit.**

- 1) A "Mobile Food Vendor" permit shall be valid from January 1 or the date of issue until 4:30 pm prevailing local time December 31 of the same calendar year. It shall be the responsibility of the "Mobile Food Vendor" permittee to apply for renewal of a permit as prescribed in this chapter at least fourteen (14) days prior to its expiration. Renewal of the permit shall be subject to the same terms, fees and conditions as the application for a new permit as established in this chapter. Upon approval of an application for renewal, the Office of Planning and Zoning shall issue a new permit effective on January 1 or the date issued, if later.
- 2) It shall be a violation of this chapter to operate with an expired "Mobile Food Vendor" permit.

9-714. **Enforcement and inspection.** It shall be the duty of all law enforcement officers, fire marshals, codes enforcement officers and health officers authorized by the Town of White Bluff or State of Tennessee to ensure that the provisions of this chapter and applicable ordinances of the Town of White Bluff and statutes of the State of Tennessee are enforced. Citations may be issued for any violation of this chapter by any authorized person from the building codes enforcement office, health officer or by the police or fire department. A "Mobile Food Vendor" permit includes implied consent to allow codes enforcement officers to inspect the location, premises and mobile food vendor vehicle(s) and associated structures for compliance with this chapter and all Municipal Codes and health and safety regulations of the Town of White Bluff and the State of Tennessee. A "Mobile Food Vendor" that refuses an authorized inspection shall immediately cease operation and forfeit the "Mobile Food Vendor" permit subject to the appeal process established in this chapter.

9-715. **Beer and alcohol sales prohibited.** The sale of beer, wine and/or alcohol by a "Mobile Food Vendor" is prohibited.

- 1) Violations of the Municipal Code of the Town of White Bluff regarding the sale of beer by a "Mobile Food Vendor" shall be considered and adjudicated in the same manner as violations by the establishment holding the beer license before the Town of White Bluff Beer Board and may result in punitive actions being taken against the beer permit holder and the "Mobile Food Vendor" permit holder.

- 2) Violations of statutes of the State of Tennessee or rules and regulations of the Tennessee Alcoholic Beverage Commission shall be reported to the TABC in the same manner as violations by the establishment holding a TABC license and may result in punitive actions being taken against the alcohol permit holder and the "Mobile Food Vendor" permit.

9-716. **Vendors to comply with all health regulations.** "Mobile Food Vendors" must be in compliance at all times with all applicable health regulations established by the Town of White Bluff Municipal Code and the Tennessee Department of Health. A vendor suspected to be operating in violation of a health regulation that creates a threat to public health shall terminate operation immediately until such time as the inspecting officer(s)/agent(s) determine the threat to public health has been corrected. If the issue cannot be immediately corrected, the vendor is to surrender the "Mobile Food Vendor" permit and will be subject to the violations and appeals policies established herein.

9-717. **White Bluff events exempt.** Annual events held by and/or sponsored by the Town of White Bluff shall be exempt from the requirements of this chapter.

9-718. **Private catered event exemption.** A "Mobile Food Vendor" may operate on private property zoned residential, commercial, or industrial to serve a private catered event as defined in this chapter, subject to all other requirements. "Mobile Food Vendors" operating at a private catered event shall be exempt from the permit requirements of this chapter.

9-719. **Fundraising event exemption.** A Tennessee non-profit corporation is permitted to host a fundraising event that utilizes one or more "Mobile Food Vendor", subject to the terms and conditions contained in this Chapter. The applying entity must apply to the Town for such an event and list all "Mobile Food Vendors" that will participate on a form created by the Town. The "Mobile Food Vendor(s)" do not have to apply and obtain a separate permit, but they must have a "Mobile Food Vendor" permit from a jurisdiction within Tennessee. The applying entity is permitted to obtain one such permit per year at no cost.



Permit Report

09/01/2026 - 09/30/2026

Permit #	Permit Date	Square Feet	Parcel #	Primary Contractor	Parcel Address	Lot	Subdivisio
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Group: 2779

2779	9/24/2026	1,416	096P D 011.02	VIVID1 BUILDERS LLC	1835 PARK STREET		

Group: 2780

2780	9/25/2026	2,196	098 014.00	POTTER & PRIMM INC	1055 GLENDALE RD		

Group: 2781

2781	9/28/2026	192	099A A 043.00	HOME OWNER/ SELF	127 CARRIAGE WAY		GREENFIELD RIDGE SEC 4B

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Total Records: 3



Bid Tabulation Worksheet
On-Call Pothole Repair and Patching Services
Wednesday, September 30, 2025, 2:00pm

Name of Bidder / Organization Name		Unit Price per Square Foot
E1 Rod, LLC		\$ 12.75
TVP		\$ 750.00
Sessions Paving		\$ 31.85

**TOWN OF WHITE BLUFF, TENNESSEE
REQUEST FOR BIDS
POTHOLE REPAIR SERVICES – UNIT PRICE PER SQUARE FOOT**

Issue Date: **Friday, September 11, 2026**
Bid Due Date/Time: **Wed. September 30, 2026 @ 2:00pm**

The Town of White Bluff, Tennessee is soliciting sealed bids from qualified, properly licensed contractors to provide on-call pothole repair and asphalt patching services on Town streets on an as-needed basis.

SCOPE OF WORK

The contractor shall furnish all necessary labor, supervision, equipment, materials, transportation, traffic control, and incidentals unless otherwise specified by the Town. Work will be assigned by individual work orders. The Town does not guarantee any minimum amount of work.

Work may include, but is not limited to:

- Locating and preparing pothole areas for repair;
- Saw-cutting or otherwise preparing damaged pavement as necessary;
- Removing loose and deteriorated pavement;
- Cleaning and preparing the repair area;
- Applying approved asphalt patching material;
- Compacting the repair material to provide a durable repair;
- Properly finishing the repaired area to match the surrounding pavement;
- Cleaning the work area and removing excess materials and debris.

All work shall be performed in a professional manner and in accordance with generally accepted roadway repair practices.

UNIT PRICE BID

The contractor shall provide a **firm unit price per square foot** for completed pothole repairs.

- Pothole Repair – Labor, Materials & Equipment \$_____ per square foot

The unit price shall include **all labor, materials, equipment, mobilization, transportation, traffic control, cleanup, overhead and profit** necessary to complete the work.

Payment will be based on the actual number of square feet of pothole repair completed and accepted by the Town.

MEASUREMENT AND PAYMENT

The Town will measure completed repairs based on the actual repaired area in square feet.

No payment will be made for work that is incomplete, rejected, or not authorized by the Town.

The contractor shall not perform additional work outside the authorized scope without prior approval from the Town.

CONTRACTOR REQUIREMENTS

The successful bidder shall:

- Maintain all licenses required by the State of Tennessee.
- Maintain appropriate insurance coverage.
- Provide qualified personnel and suitable equipment.
- Perform all work in a professional and workmanlike manner.
- Comply with applicable Town, State, TDOT, OSHA, and traffic-control requirements.
- Respond to Town work requests within three (3) business days unless otherwise agreed upon.

CONTRACT TERM

The contract shall begin on Wednesday, October 7, 2026, and continue through Wednesday, June 30, 2027, subject to termination or renewal as authorized by the Town.

BID SUBMITTAL

Sealed bids shall be submitted to:

Town of White Bluff
Attn: Public Works Director
52 Graham Street
P.O. Box 300
White Bluff, TN 37187

Bids must be received by the deadline stated above. Late bids will not be accepted.

The Town of White Bluff reserves the right to reject any or all bids, waive minor informalities, and select the bidder determined to provide the best value to the Town.

The Town is not obligated to award a minimum quantity of work under this bid.

BID VALIDITY

Submitted unit prices shall remain valid for a period of sixty (60) days following the bid opening unless otherwise specified by the Town.

BIDDER INFORMATION

Company Name:

Address:

Contact Person:

Phone:

Email:

TN Contractor License No.:

BID CERTIFICATION

By signing below, the undersigned certifies that they have examined the requirements of this Request for Bid, understand the scope of work and agree to provide the requested pothole repair services at the unit price per square foot stated above.

Authorized Signature:

Printed Name:

Title:

Date:

4

RESOLUTION NO. _____

**A RESOLUTION DECLARING JENNIE WOODWORTH LIBRARY
EQUIPMENT AS SURPLUS**

WHEREAS, the Jennie Woodworth Library of White Bluff desires to sell equipment that it no longer needs; and

WHEREAS, the Governmental Accounting Standards Board (GASB) Statement 34 requires a governmental entity to declare unneeded equipment as surplus prior to selling; and

WHEREAS, the Mayor and Council for the Town of White Bluff believe that it is in the best interest and welfare of the citizens of the Town to declare this equipment as surplus.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF WHITE BLUFF, TENNESSEE, that the following Jennie Woodworth Library equipment be declared surplus.

- Lenovo B40-30 Computer MTM: F0AW0035US S/N: P90051Q3

BE IT SO RESOLVED this 6th day of October 2026.

APPROVED:

STEPHANIE MURRELL, Mayor

ATTEST:

MISTY RODGERS, Recorder