



REPORT

THIRD-PARTY FORMS, LETTERS & REPORTS

At **Maternal Health Niagara**, your therapy fee covers the clinical services provided during your scheduled appointments.

Requests for additional forms, letters, reports, record review, or third-party communication may be subject to an **additional fee, including requests made after therapy has ended.**



FEES FOR ADDITIONAL DOCUMENTATION & THIRD-PARTY REQUESTS

SIMPLE FORMS & LETTERS	Factual information already documented in your record, such as treatment dates or attendance.	\$50
STANDARD CLINICAL LETTERS	A letter requiring a brief review of your clinical information and treatment.	\$125
DETAILED CLINICAL LETTERS	A letter requiring more detailed clinical information, treatment history, or clinical context.	\$175
DETAILED REPORTS, DOCUMENTATIONS OR RECORDS REVIEW	Requests requiring extensive chart review, clinical interpretation, recommendations, or a professional opinion.	\$200/ HR

Fee quotes: A fee estimate will be provided for requests requiring additional clinical time. Fees must be approved, and payment or payment authorization must be received before the request is completed.

***Service fees are subject to change and are reviewed annually.*





PROTECTING YOUR PRIVACY

Your health information is private, and we take care to protect it. A request from a third party does not automatically mean that information can be released.

Before responding to a request, **Maternal Health Niagara** will consider consent, the purpose of the request, the information being requested, and applicable privacy requirements and professional obligations.

Where appropriate, only information that is necessary and relevant to the purpose of the request will be provided.

HEALTH INFORMATION CUSTODIAN REVIEW

Some requests may require additional review by the Clinical Director, in their role as **Health Information Custodian (HIC)**.

FEE QUOTES & AUTHORIZATION

A fee estimate will be provided before completing requests that involve a fee.

Payment or payment authorization is **required before** the request is completed.

If additional time is needed, we will let you know whenever possible.

WILL MY INSURANCE COVER THE FEE?

Third-party documentation fees may not be covered by your extended health benefits. Coverage varies by insurance plan and the type of request.

We recommend checking with your insurance provider before requesting documentation.

Clients are responsible for applicable fees unless the third party has agreed in advance to pay MHN directly. Maternal Health Niagara cannot guarantee reimbursement from your insurance provider.

Our Commitment

We aim to make the process clear and transparent while protecting your privacy. We will work with you to clarify the request, anticipated fees, and any privacy or consent considerations before proceeding whenever possible.