**6-13-24 REGULAR BOARD OF TRUSTEES MEETING MINUTES**

**REGULAR BOARD MEETING**

**6-13-24
5.30 PM. Young Scholars**

**I. CALL TO ORDER**

* **YSCP Virtual Meeting Plan During Emergency Closures**

**II. – PUBLIC COMMENT**

**Please review the “Public Participation in the Board Meetings Policy”**

* One attendee; no public comment

**III. - ROUTINE APPROVALS**

* **Regular Board Meeting Minutes April 18, 2024**
	+ Approval motioned by CM; second by AP; unanimously approved

**IV. –OLD BUSINESS**

* **2024-25 Fund Budget**
	+ Budget was posted for required number of days; no public comment received
	+ Motion: To approve budget as posted (CM); seconded (AP); voted unanimously

**V. -NEW BUSINESS**

* **ACT 44 School Safety and Security Report**
	+ Ms. Earls presented report detailing notes on school safety for the 2023-2024 school year as necessary including information about trainings, various preparedness plans, disciplinary actions and involved personnel.
* **Board Membership Interest**
	+ We welcome Erol Akmercan to the board
	+ Grace Hakizimana is also interested in rejoining the board; invitation will be sent for her official joining at August meeting
* **Board Officer Election**
	+ Election for 2024-2025 board officers will take place for one year positions
	+ Motion for Proposed slate (CM); pending acceptance of nomination by Dr. Phillips:
	 Dr. Campbell - President
		- Dr. Patterson - Vice President
		- Mr. Akmercan - Treasurer
		- Dr. Phillips - Secretary
* **2024-25 Board Meeting Calendar**
	+ New calendar mimics this year’s calendar
	+ 6/12/25 falls on school’s Rome trip → if adjustment is necessary due to issues of quorum, we will change the date with 48 hours public pre-notice
* **Charter School Lease Reimbursement Application**
	+ Movement: to accept the lease reimbursement as presented (AP); second by CM; unanimously approved
* **Charter Annual Report Board Affirmation**
	+ Board supports President’s review of and affirmation of the report as submitted by the school, endorsing his approval when given or his determination that additional consultation is required as necessary
* **Non-Union Staff Salaries**
	+ Proposal of salary increase of 4.79% (in step with unionized staff increase)
	+ Finance manager indicates ability of YSCP to withstand this increase
	+ Movement to accept above-stated salary increase (CM); second (AP); unanimously approved
* **School Lunch Policy**
	+ We partner with SCASD to provide lunch; we reimburse for lunches and account for students receiving free and reduced lunch; this year we started with a new program where barcodes are scanned to a specific students’ account; in spite of notes sent to families about notifications for pay, many families are not paying; some districts send the monies to collection agencies or hold access to student data management systems/report cards; based on this information and consultation with lawyer we will continue to provide lunches (we do not want to follow districts who serve pb&j for students with outstanding balances), we are suggesting this process
	+ Ms. Gallaher will be contacting magistrate to determine options for follow-up; at current there is about $10,000 outstanding in accumulation
	+ Movement: Accept policy as proposed with action plan put into place to respond to outstanding balances (AP); seconded (EA); unanimously approved
	+ Suggestion for action plan to add additional note to communications about possibilities for registered for free and reduced meals

**VI. -COMMITTEE REPORTS**

* **High School/Facility Committee**
	+ Grace Prep may no longer be using land purchased on 45 and Landmill road; CM has talked to current owners about that land but there is no public sewer or water currently
	+ current existing buildings that are available do no also include amount of land that would be necessary for playgrounds etc
* **Non-Union Staff Contract Committee**
	+ AP presented evaluation documents including summary of feedback received and goals for CEO/Principal for upcoming year
	+ Additional proposals
		- board should conduct exit interviews with departing staff
		- committee will put into place interim evaluation measures based on the goals Dr. Kaya has identified
		- in addition to proposed increases in communication, board suggests looking to other practical ways to increase communication that will not greatly impact personal
		- there may be potential for seeing randomly sampled examples of teacher and other non-union staff evaluations
		- some survey respondents asked for individual follow-up; the evaluation team will handle this follow-up and bring to the board anything that comes out of it as necessary

**VII. -CHARTER SCHOOL’S ADMINISTRATORS REPORTS**

* **CEO-Principal Report**
	+ CEO/Principal provided report.
* **PYP Assistant Principal Report**
	+ PYP Assistant provided report.
* **MYP Assistant Principal Report**
	+ MYP Assistant Principal provided report.
* **Business Manager Report**
	+ Business manager provided report.

**VIII- FUTURE AGENDA PLANNING**

**For coming meetings/year:**

* **charter renewal**
* **lease renewal**
* **contracts (incl. special ed monitoring)**

**IX- EVALUATION OF THE MEETING**

**X- EXECUTIVE SESSION**

**XI- ADJOURNMENT**